

## **Task Order – Standard Hourly Rates Basis**

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In accordance with Paragraph 1.01 of the Agreement Between City of Dodgeville (Owner) and Town & Country Engineering, Inc. (Engineer) for Professional Services – Task Order Edition, dated July 1, 2014 ("Agreement"), Owner and Engineer agree as follows:

### **1. Background Data**

- a. Effective Date of Task Order: January 17, 2023
- b. Specific Project (title): Water System Improvements – Construction Administration and Resident Construction Observation
- c. Specific Project (description): Per Attachment A.

### **2. Services of Engineer**

- A. The specific services to be provided or furnished by Engineer under this Task Order are described in Attachment A and the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:

- Construction Phase Services (Exhibit A, Paragraph A1.05)
  - including Resident Project Representative (RPR) services (A1.05.A.2)

- B. Resident Project Representative (RPR) Services

If the scope of services established in Paragraph 2.A above includes RPR services, then Exhibit D of the Agreement as referenced to above is expressly incorporated in this Task Order by reference.

- C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

### **3. Additional Services**

Those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

### **4. Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, as attached to the Agreement referred to above, such Article and Exhibit being hereby incorporated by reference.

## 5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A, as attached to the Agreement referred to above, or elsewhere, the parties shall meet the schedule set forth in Attachment A.

## 6. Payments to Engineer

A. Owner shall pay Engineer for Basic Services set forth above, as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer's Consultants' charges, if any.
2. Engineer's Standard Hourly Rates Schedule is shown below.
3. The total compensation for services under this Task Order is a standard hourly not-to-exceed \$138,500.

B. Compensation for Reimbursable Expenses

1. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth below.

### Standard Hourly Rates and Reimbursable Expense Rates Schedule

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Standard Hourly Rates and Reimbursable Expense Rates are set forth below. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

*Schedule:*

Principal .....	\$170.00
Senior Project Manager .....	\$165.00
Senior Project Engineer .....	\$160.00
Project Engineer IV .....	\$150.00
Project Engineer III .....	\$145.00
Project Engineer II .....	\$140.00
Project Engineer I .....	\$135.00
Staff Engineer II .....	\$120.00
Staff Engineer I .....	\$110.00
Senior Engineering Technician .....	\$110.00
Engineering Technician III .....	\$105.00
Engineering Technician II .....	\$100.00
Engineering Technician I .....	\$90.00
GIS Analyst .....	\$110.00
GIS Technician .....	\$100.00
Survey Crew Chief .....	\$110.00
Construction Technician II .....	\$100.00
Construction Technician I .....	\$85.00
Administrative II .....	\$80.00
Administrative I .....	\$75.00

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*Schedule Continued:*

Grant Writer..... \$95.00  
Mileage – per mile ..... \$0.70  
Total Station/GPS Survey Equipment ..... \$25.00  
Computer used for CADD..... \$15.00  
Plotter – per plan page ..... \$15.00

**7. Terms and Conditions**

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is January 17, 2023.

OWNER: City of Dodgeville, Wisconsin

ENGINEER: Town & Country Engineering, Inc.

By: 

By: 

Print Name: Todd Novak

Print Name: Benjamin H. Heidemann, P.E.

Title: Mayor

Title: Vice-President

Engineer License or Firm's

Certificate No. (if required): 37471-006

State of: Wisconsin

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Greg Lee

Name: Evan Chambers, P.E.

Title: Director of Public Works

Title: Project Engineer

Address: 100 East Fountain Street  
Dodgeville, WI 53533

Address: 6264 Nesbitt Road  
Madison, WI 53719

E-Mail  
Address: glee@ci.dodgeville.wi.us

E-Mail  
Address: echambers@tcengineers.net

Phone: (608) 930-1011

Phone: (608) 273-3350

Task Order Form - Standard Hourly Rates Basis

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# ATTACHMENT A

## MEMORANDUM

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Date: January 17, 2023

To: City of Dodgeville Common Council  
100 East Fountain Street  
Dodgeville, WI 53533

From: Evan Chambers, P.E.  
Project Engineer – Town & Country Engineering

Subject: Engineering Services Contract for Water System Improvements Construction Administration and Resident Engineering

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The City of Dodgeville intends to demolish and reconstruct a wellhouse at the existing Well No. 6 site and upgrade the City water utility's SCADA system. The general scope of the project is based on the plans and specifications dated November 2022. This Engineering Services Contract is for construction administration and part-time resident engineering for this project.

The project consists of a base bid scope that includes construction of a new wellhouse at the Well No. 6 site and upgrades to aging and obsolete components of the City's SCADA system. Alternative bid items for consideration by the City Council include Well No. 9 roofing work and chemical feed equipment replacement at Wells 5, 8, and 9. Per the contract, the base bid work is to be substantially complete in 460 days, or approximately June 2024. Final completion of the base scope is anticipated to be 90 days later, or approximately September 2024.

The scope of services for the project includes the following major tasks:

**A. Scope of Services – Construction Administration Service**

1. The Engineer will perform such tasks as review of construction time schedules, project management, construction coordination, change order requests, pay requests, record drawings, periodic site visits, and monthly construction project meetings. City Council meetings will also be attended upon request.
2. Project work tasks also included are shop drawing review for all equipment and materials, review of operation and maintenance manuals, and coordination of equipment start-up and setting up the SCADA system.
3. Construction engineering services, for the civil, process, structural, architectural, heating/ventilating, and electrical services for the wellhouse. Sub-consultants utilized on the construction phase of the project are the same as those used in the design phase.
4. Safe Drinking Water Fund coordination.
5. Construction administration is estimated at \$106,000 based on hourly rate charges.

**B. Scope of Services – Part-Time Resident Engineering.**

1. Part-time resident engineer is proposed for the duration of this project. We will be on

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site for all critical underground piping installation. During the remainder of the project we anticipate being on-site approximately 6 hours every week. Additional hours have been budgeted for closeout between substantial and final completion.

2. The part-time resident engineering is estimated at \$32,500 based on hourly rate charges.
3. The final cost will greatly depend on the Contractor, subcontractors, construction schedule, and difficulty of the work undertaken.

The low bid for the water system improvements project, assuming base bid plus the Well No. 9 roofing work alternative bid item is \$2,144,812. The estimated construction administration services cost for the above scope is \$106,000 and will be provided on an hourly basis. Part-time resident engineering services will also be provided for an additional hourly cost of \$32,500; thus, the total of these phases is \$138,500.

We at Town & Country Engineering, Inc. wish to thank you for allowing us to serve the City of Dodgeville on this project. If you have any questions regarding the above material, please feel free to call.

EDC:edc

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