

Police and Fire Commission Regular Meeting

Monday, April 15, 2024 at 5:00 PM

City Hall, 100 E. Fountain St, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

President Robert Kratochwill called to order the Special Meeting of the Police and Fire Commission at 5:04 P.M. on Monday, April 15, 2024 at Dodgeville City Hall.

Robert Kratochwill conducted roll call. The following persons were Present: President Robert Kratochwill, Marie Fralick, Mary McKinley, Mike Humke, Diane Messer. Also present, City Attorney Eric Hagen, Chief Brian Whitehouse, Chief Brandon Wilhelm.

II. CONFIRMATION AND COMPLIANCE WITH THE OPEN MEETING LAW

III. APPROVAL OF MINUTES

1. **MOTION** by Mike Humke to amend written minutes from March 26, 2024 Special Meeting by removing (*Blake Weier was appointed sergeant as appropriately motioned in Closed Session*) as no motion was made during Closed Session. Second by Diane Messer. Motion passed 3-0. Marie Fralick and Mary McKinley Abstained.
MOTION by Mike Humke to approve March 26, 2024 minutes as amended. Second by Diane Messer. Motion Passed 3-0. Marie Fralick and Mary McKinley Abstained.
2. **MOTION** by Mike Humke to approve minutes from April 5, 2024 Special Meeting as written. Second by Marie Fralick. Motion passed 5-0

IV. NEW BUSINESS

3. Fire Department Report, 2024 Q1 was given by Chief Brian Whitehouse.
 - Overall Statistics: Calls,31; Members,36; Members per Call,16. Calls are up from 2023 (30) and 2022 (24). Smoke, Odor Removal, CO, and Gas leak contributed to increase.
 - Nick Portzen III is active member on calls, assists on controlled burns. Continued training in Structure Fires (Fall) and Extrication. Barb Weinbrenner completed Entry Level Firefighter Training.
 - 1996 Peterbilt Engine 5 is back in service. Training provided for new "Deck Gun" and 20GPM Ultra-High Pressure (UHP) pump, both increase efficiency, aid in fire suppression activities. Budget carryover will go toward chassis restoration of 2007 Pierce Engine.
 - New hose testing equipment (funded by donations) with built in pressure washer in use reducing stress on truck pumps and removing exterior salt on trucks.
 - Controlled burns in progress. Several completed, Bloomfield 80 acres scheduled.

- Semi-annual Open House scheduled for October, co-ordinate with Fire Prevention Week. Exploring teaming with Pancake Breakfast.
4. Police Department Report, 2024 Q1 was given by Chief Brandon Wilhelm.
 - Sergeant Blake Weier has been moved to nights in supervisor role. Candidate Mandi Andrews presently will complete academy Sept. 1, 2024, field training on off days. Officer Joe Pepper, SRO, will be scheduled 5 days on/2 days off during summer.
 - Police Squad Car order canceled for second time. New date August, 2024. Possible request to purchase unmarked vehicle if squad order not filled.
 - Officers have received their new uniforms. 'POLICE' on back for clear identification, larger print 'Name' on front. Exterior carrier for officers provides better weight distribution. New cameras able to link to squad, town system.
 - Website updates needed, include links to forms.
 - EMS Plan annual review, city wide.
 - Central Square Technologies for computer-aided dispatch
 - Trainings: active shooter at Vortex simulator; CPR; Officer Jared Weier, Crimes Against Children; Officer Blake Weier, new supervisor; Chief Brandon Wilhelm, Open Records.
 5. Reconsideration and possible action on required materials for the Police Lieutenant hiring process. Change requirement for 'Case or Investigation Report' to Optional, assisting candidate to protect identity during application process.

MOTION by Mary Mckinley to remove requirement for sample case or investigation report that demonstrates their skills and abilities related to complex investigations from the Police Lieutenant Application. Second Marie Fralick. Motion passed 5-0
 6. Information on status of citizen's complaint against the Police Department filed at City Council's April 3, 2024.

Complainant alleged officers mishandled calls to Colin Drive, Dodgeville in September 2023. Chief Wilhelm's initial review exonerated department. Calls to Colin Drive - 295 officer hours, open record requests – 11, 30 hours redaction and 244 phone calls – 17 hours. Chief Wilhelm has met in person with two families, three individuals. Nine (9) specific complaints will be reviewed by Chief Wilhelm.

V. CLOSED SESSION

7. **MOTION** by Mike Humke for consideration of moving into closed session pursuant to Wis. Stat. sec.19.85(1)(e), which permits convening in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for discussion and possible recommendations to the Common Council on the salary range for the Police Lieutenant position. Second by Diane Messer.

Roll Call vote: Marie Fralick-Yes, Mary McKinley-Yes, Diane Messer-Yes, Mike Humke-Yes, Robert Kratochwill-Yes Motion passed 5-0.

Vi. OPEN SESSION

8. **MOTION** by Mary McKinley to reconvene to Open Session. Second by Mike Humke. Motion passed 5-0
9. **MOTION** as result of Closed Session by Mike Humke to recommend a salary range of \$75,000 to \$85,000 for Dodgeville Police Lieutenant position to Common Council. Second by Marie Fralick. Motion passed 5-0

VII. NEXT MEETING: Special Meeting, Thursday May 2, 2024 at 5:00 P.M., Dodgeville City Hall

VIII. ADJOURN

10. **MOTION** to adjourn at 6:20 P.M. by Mike Humke. Second by Marie Fralick. Motion Passed 5-0

Minutes respectfully submitted by Mary McKinley