MINUTES

Library Board of Trustees Meeting

Monday, October 12, 2026 at 5:00 PM

City Hall Council Chambers, 410 East Leffler St, Dodgeville, WI

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Minutes of September 14, 2026 meeting

   A. Called to order at 5:00 PM by Vanderloo

   B. Present including Mary Wepking, Roxanne Reynolds-Lair, Lisa Spady, Brian Kulcinski, Nancy Howard, Deb Haag, Jody Vanderloo, and Ryne Ponsler. Also present: Carrie Portz

II. PUBLIC COMMENT

1. None

III. REPORTS & UPDATES

2. Treasurer's Report

   a. Total Amount:1,660,246.19

   b. Main: 1,259,742.76

3. Acceptance of the Bills

   a. Bills were presented to board by library director

   b. Noted: Books ordered, last check wrote for Annex rental space, downpayment for Yerges to begin library movement from temporary site to new building.

   c. Motion made to accept bills as presented motioned by Reynolds-Lair, and seconded by Spady

   d. Motion passed by unanimous vote

4. Directors Report

   a. Wednesday: Staff meeting to tour new library site.

   b. Thursday: Furniture delivery at new library begins

   c. Library will be closed starting Monday, October 19, 2026 with a reopening scheduled for Tuesday November 3 for a soft opening.

   d. Book drops: during 2 weeks of closure, books delivered to library will remain packed until patrons are able to pick up reserves in new building.

   e. With grant extension accepted: construction had to be finished for October 31st, with operations resuming by November 30, keeping library opening still well within this window

5. Building Committee Update

a. Construction is 95 % Complete

b. Project is 85% complete

c. Overall project will be around 99% complete in next 2 weeks

d. Director shared photos with the board of the library progress

e. Discussion of Grand Opening

i. Consideration for committee forming to plan grand-opening event

ii. Interest expressed by Vanderloo, Wepking, and Reynolds-Lair

iii. Possible opening dates being passed to Daniels, HGA, and interested parties for Opening Event in November

IV. OLD BUSINESS

6. Review and discussion of draft 2027 budget

a. Of note were expected 2.5% increase for wages

b. Annex rental fee will be available for budgeting

7. Review and discussion of third round of logo revisions

a. Three options presented for logos

b. Motion made by Reynolds-Lair to vote on option A (upper left hand logo), and seconded by Haag.

i. Motion passed by unanimous vote.

8. Review and discussion of draft meeting room policy

a. Consideration made for snack/beverage allowance in large meeting room

b. Consideration made for reservation process of meeting rooms

c. Consideration made for beverage policy in general library area

d. Note made to highlight advertising of events as non-library sponsored events

e. Motion made by Reynolds Lair and seconded by Haag to accept meeting room policy as presented including changes noted through discussion.

9. REVIEW & POSSIBLE ACTION ON MULTIFUNCTION PRINTER LEASE

a. To be discussed at a future meeting

V. NEW BUSINESS

10. Review and possible action on proposals for a new phone system

a. Phone system over 10 years in age, and no longer offered by provider. IT suggestion was to consider adding on service to city's system.

i. Current bill is $177 through MHTC, with new system cost would increase by roughly $13.

ii. Consideration for Strang to handle phone systems from Richland Center also made

10. Motion made by Spady to upgrade phone system through MHTC, and seconded by Wepking. Motion passed by unanimous vote.
11. Motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(c) to consider performance evaluation data and compensation of the library staff, public employees over whom the Library Board exercises responsibility. (Role call vote initiated at 6:21 PM, and approved unanimously by board).
12. Reconvene to Open Session : 6:36 PM
13. Any Action Needed as a Result of Closed Session
    a. None

VI. UPCOMING MEETINGS

Next meeting scheduled for November 9th, 2026.

VII. ADJOURN

14. Motion to Adjourn at 6:37 PM