



## MINUTES

### Administration and Personnel Meeting

Monday, November 24, 2025 at 5:30PM

City Hall, 410 E Leffler Street, Dodgeville, WI

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#### I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Jerry Johnson at 5:30pm. Members present: Jerry Johnson, Roxanne Reynolds-Lair, and Shaun Sersch. Members absent: Tom DeVoss

#### II. APPROVAL OF MINUTES

#### III. NEW BUSINESS

1. Discussion and possible direction on governance structure, including moving forward with either a full-time Mayor or full-time City Administrator with a part-time Mayor.

Motion by Reynolds-Lair, second by Sersch to move to City Administrator with part-time Mayor structure of government. Voice vote 3-0. Motion carried.

2. Discussion and possible recommendation to Common Council to approve the 2026 contract with Boardman Clark.

Motion by Sersch, second by Johnson to approve the 2026 contract with Boardman Clark with continued evaluation of office hours that may be needed. Voice vote 3-0. Motion carried.

3. Discussion and possible action to fill the clerk and/or treasurer position.

During this discussion, there was no motion made. Due to the recommendation to Common Council of City Administrator role with part-time Mayor, the committee feels that the Clerk/Treasurer position will need to be evaluated at a later time once City Administrator role has been established.

#### IV. ADJOURN

4. Motion to Adjourn

Motion by Reynolds-Lair, second by Sersch to adjourn.

Time: 6:47pm