

## DODGEVILLE LIBRARY BOARD OF TRUSTEES MEETING

Monday, November 13, 2023

The Dodgeville Public Library Board of Trustees met Monday, November 13, 2023 in person.

Present: Vanderloo, Howard, Spady, Wepking, Ponsler, Murphy, Noel, McSherry

Absent: Solberg

Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the October 9, 2023 minutes were approved with no objections.

**Public Comment:** None

**Old Business:**

- A. Library Closing Policy Review and Possible Updates: Angela discussed the closing policy. She sent a copy of the draft to Laurie and Mayor Todd, and she will also consult with the staff and the Library Board regarding closures. We discussed posting the inclement weather portion of the closing policy on Facebook and the Library website for patrons. Motion by Ponsler to approve the Library Closing Policy and the discussed amendments. Second by Howard. All in favor. Motion passed.
- B. Appointment of Committee to Work on Local History Mission: Vanderloo discussed meeting with the Iowa County Historical Society regarding removal of any local history items. Also discussed the need of a committee for the local history mission statement. Mary Wepking and Jody Vanderloo volunteered to be on the committee. Ideally the committee would need one more person.
- C. 2023 Community Survey Results: A total of 107 individuals responded to the survey. Once a month was the most common visit with 1-2 times a week a close second. The most important service to patrons was the collection with the helpfulness of staff coming in second. If services could be added, the top priorities were additional programs for children and adults, and extended hours. The best way to communicate about upcoming events, new materials, and services was through social media. The board discussed using ad money to boost posts on Facebook as a means to share with more people. We also discussed adding tables for toys, a rug, and other various items for a children's play area. Storytime on a Saturday was also discussed. Angela will talk with Laurie about sharing this information from the survey with the city council and Mayor Todd.

**Director's Report:** Circulation numbers were up for October. Visits were up, we added more items to the collection, more cards were added, and technology use was also up. Angela attended a number of meetings in October, and also presented to the Kiwanis with Carol G. Between January 1 and October 31, 2023, Dodgeville patrons have borrowed 7,748 items from Overdrive/Libby. We are currently the library with the second highest usage in SWLS, with Platteville leading. Angela is still working through the staff evaluations. A reminder about the library being closed Thursday, November 23 and Friday November 24 for Thanksgiving. Also, the library will be closed Friday, December 22, Saturday December 23 and Monday December 25 for Christmas. The Board approved the Saturday closure earlier in 2023. The library will be closed Friday, December 29, Saturday, December 30, and Monday, January 1 for New Years. The Board also approved the Saturday closure earlier in 2023. Motion by Howard and second by Ponsler to accept and approve the Director's Report. All in favor. Motion passed.

**Financial Report and Acceptance of Monthly Bills:** Motion by Ponsler to accept and pay the monthly bills and accept the City of Dodgeville Financial Reports. Second by Wepking. All in favor. Motion passed.

**Concerns and Comments of the Board:** Nancy Howard gave an update on the balance of the Foundation investments accounts. All together \$1,311,676.45. Discussed some options with the Marine Credit Union Account. The current balance of the Marine Account is about \$16,000.

**Future Agenda Items:** Marine Credit Union Account, library staff position descriptions, 2024 Budget finalization, 2024 Closings and Board Meeting Schedule.

**Next Regular Meeting:** Monday, December 11, 2023 at 5:00 p.m.

**Closed Session Per Wisconsin §19.85(1)(c):** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility: Director Goals for 2024

Motion by Ponsler to go into closed session at 6:15 p.m. Second by Howard. Roll Call: Vanderloo, Howard, McSherry, Spady, Wepking, Ponsler. All in favor. Motion passes.

**Return to Open Session:** Motion by Howard to return to open session at 7:02 p.m. Second by Spady. All in favor. Motion passed. No action taken from closed session.

**Adjourn:** Motion by Howard and second by Ponsler to adjourn the meeting. All in favor. Motion passed. The meeting was adjourned at 7:03 p.m.

Respectfully submitted by Kari McSherry.