



CITY COUNCIL REGULAR MEETING

Thursday, April 02, 2026 at 7:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

CITY COUNCIL REGULAR MEETING

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting was available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

CALL TO ORDER

- Meeting called to order at **7:00 PM**

ROLL CALL

Present at Roll Call (in person):

- Triston Chaney (via Zoom)
- Jean Barrett
- Steve Carriere
- Kaleb Westfall
- Kevin McCambly
- Alice Ruby, Mayor

Absent at Roll Call:

- Curt Armstrong

Late Arrival:

- Curt Armstrong (arrived shortly after roll call)
- Quorum established

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES**1. February 10, February 20, and March 12, 2026 Minutes****Motion 1 – Approval of February 20 Minutes**

Motion: McCambly moved to approve the February 20, 2026 minutes

Second: Westfall

Motion 2 – Amendment to Approve Minutes as Block

Motion: Carriere moved to amend the motion to approve all three sets of minutes as a block

Second: Barrett

Discussion Topics:

- Request for verbatim inclusion of council comments
- Legal memo regarding minutes requirements
- Staff burden vs verbatim transcription
- Use of recordings vs written minutes
- Accuracy and completeness concerns (Feb 20 minutes)
- One typo identified and corrected (Page 3)
- Concerns regarding consistency and prior objections

Vote on Amendment (Block Approval):

- **Yes:** Chaney, Barrett, Carriere, Armstrong
- **No:** Westfall, McCambly
- **Result:** Amendment carried

Final Vote – Approval of Minutes (February 10th as Amended, all three passed as a Block)**Vote:**

- **Yes:** Chaney, Barrett, Carriere, Armstrong
- **No:** Westfall, McCambly
- **Result:** Motion carried (4–2)
- **Minutes approved**

APPROVAL OF CONSENT AGENDA-none**APPROVAL OF AGENDA**

Motion: Carriere moved to approve the agenda

Second: Westfall

Discussion Topics:

- None

Vote:

- **Unanimous**
- **Result:** Motion carried

STAFF REPORTS

2. Strategic Plan Report
3. City Manager and Staff Reports

Discussed:

- Employee commendations:
 - Sterling Bailey (Public Works)
 - Brandon Stephen (Public Works)
 - Lane Ito (Library)
- Water line break response and emergency prevention
- Interagency cooperation (School District, Tribe, BBNA)
- MOU coordination efforts
- Grant activity and funding timelines
- Landfill and infrastructure projects
- Grandma's House status and legal process
- Fire hall RFQ vs RFP discussion
- Water system expansion and storage needs
- HR staffing levels and vacancies
- Public safety engagement and EMS/fire response
- Senior Center usage and service demand
- Budget planning and reserve requirements
- Comprehensive plan outreach
- Harbor and seasonal workforce planning

Follow-Up Questions:

- RFQ vs RFP clarification
- grant process clarification
- contractor/employee clarification

4. Standing Committee Reports

Code Review Committee:

- Newspaper/public notice ordinance urgency
- Need for updated publication methods

Finance & Budget Committee:

- Ongoing budget development
- Financial monitoring continue

Citizen Committee Appointments

- none

PUBLIC HEARINGS

5. Public Hearings

Ordinance 2026-03- Ordinance No. 2026-03, An Ordinance Amending DMC 3.10.130 to Clarify Retention of Election Materials by Reference to the City's Adopted Records Retention Schedule

- No public testimony

Ordinance 2026-04- Ordinance No. 2026-04, An Ordinance of the City of Dillingham, Alaska, Amending Dillingham Municipal Code Chapter 2.09, City Council Meetings, and Applicable Provisions Governing All City Boards and Commissions, to Authorize the Use of Unanimous Consent for Actions of the City Council, Boards, and Commissions, with a Recorded Roll Call Vote Required When Unanimous Consent Is Not Achieved, Including When Members Participate Telephonically or by Videoconference

- No public testimony

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

none

ORDINANCES AND RESOLUTIONS

6. **(Adopt) O 2026-04** :An Ordinance of the City of Dillingham, Alaska, Amending Dillingham Municipal Code Chapter 2.09, City Council Meetings, and Applicable Provisions Governing All City Boards and Commissions, to Authorize the Use of **Unanimous Consent** for Actions of the City Council, Boards, and Commissions, with a Recorded Roll Call Vote Required When Unanimous Consent Is Not Achieved, Including When Members Participate Telephonically or by Videoconference.

Ordinance 2026-04 (Adopt)

Motion: Carriere moved to adopt Ordinance 2026-04

Second: Barrett

Discussion Topics:

- Unanimous consent vs roll call voting

- State statute (Title 29) interpretation
- Meeting efficiency vs transparency
- Remote participation concerns
- Definition of “substantive motion”
- Legal review and compliance

Vote:

- **Yes:** Chaney, Barrett, Carriere, Armstrong
- **No:** Westfall, McCambly
- **Result:** Motion carried (4–2) – Ordinance adopted

7. **(Adopt) O 2026-03:** An Ordinance Amending DMC 3.10.130 to Clarify **Retention of Election Materials** by Reference to the City’s Adopted Records Retention Schedule.

Motion: Carriere moved to adopt Ordinance 2026-03

Second: Westfall

Discussion Topics:

- None

Vote:

- **Unanimous**
- **Result:** Motion carried – Ordinance adopted

8. **(Introduce) O 2026-02 :** An Ordinance of the City of Dillingham, Alaska, Amending Dillingham Municipal Code Section 1.16.010, Definitions, to Add a Definition for “Newspaper of General Circulation,” “Public Notice,” and “Published” or “Publication.”

Set Date for Public Hearing for Next Month’s Council Meeting (at least five days after newspaper publication)

Motion: Westfall moved to introduce Ordinance 2026-02 and set public hearing for May meeting

Second: Carriere

Discussion Topics:

- Clarification on prior committee review
- Publication definitions

Vote:

- **Unanimous**
- **Result:** Motion carried – Ordinance introduced

9. **(Introduce) O 2026-05:** An Ordinance of the City of Dillingham, Alaska, Amending Dillingham Municipal Code Sections 2.08.020 and 2.12.050 to Remove Duplicative Publication Definitions and to Cross-Reference DMC 1.16.010.

Set Date for Public Hearing for Next Month's Council Meeting (at least five days after newspaper publication)

Motion: Carriere moved to introduce Ordinance 2026-05 and set public hearing for May meeting

Second: Barrett

Discussion Topics:

- Cross-referencing publication definitions
- Code cleanup

Vote:

- **Unanimous**
- **Result:** Motion carried – Ordinance introduced

10. **R 2026-11:** A Resolution of the Dillingham City Council to Declare a **Community Clean-up Event May 12–16, 2026**

Motion: Carriere moved to adopt Resolution 2026-11

Second: Barrett

Discussion Topics:

- Community clean-up event (May 12–16)
- Coordination with other community efforts
- Potential bench dedication event alignment

Vote:

- **Unanimous**
- **Result:** Motion carried – Resolution adopted

UNFINISHED BUSINESS

11. Executive Session Council Member Concern

Legal council memo

Motion – Take No Action

Motion: Carriere moved to take no action

Second: Barrett

Discussion Topics:

- Allegation regarding executive session confidentiality
- Legal memo outlining options
- Whether to investigate vs dismiss
- Concern about unresolved issues escalating
- Importance of closure vs efficiency
- Council process and trust

Vote:

- **Yes:** Chaney, Barrett, Carriere, Armstrong
- **No:** Westfall, McCambly
- **Result:** Motion carried (4–2)

NEW BUSINESS

12. Council Packets and Communications

Discussion Topics:

- Packet delivery issues
- Need for clear delivery preferences
- Communication gaps with council members
- Notification timing for packet availability
- Council to complete contact/delivery form

13. Set Date for Workshop and Special Council Meeting

For Introduction of Ordinance for Budget Amendment 2

April 16th

Motion: Carriere moved to set workshop and special meeting for April 16

Second: Armstrong

Discussion Topics:

- Scheduling availability
- Coordination with council members

Vote:

- **Unanimous**
- **Result:** Motion carried

CITIZEN'S DISCUSSION (Open to the Public)

- none

COUNCIL COMMENTS

- Appreciation for City Manager leadership
- Staff recognition and performance
- Organizational improvements

MAYOR'S COMMENTS

- Interagency collaboration improvements
- Community engagement
- Proclamation: Military child recognition (Purple Day)
- Moment of silence observed

ADJOURNMENT

- Meeting concluded at approximately **8:54 PM**

ATTEST:

Abigail Flynn, City Clerk
[SEAL]

Date of Approval