



City of Dillingham  
Dillingham, Alaska 99576

Issue Date: March 19, 2026     **REQUEST FOR PROPOSALS/BIDS**

**RFP#2026-01     Janitorial Services**

The City of Dillingham is soliciting sealed bids for janitorial services to be provided for various City facilities for the period June 1, 2026 \_\_\_\_\_ – May 31, 2027 \_\_\_\_\_. The selected firm or individual will enter into a term contract for a period of one (1) year with the ability to renew for up to three (3) additional years.

Inquiries should be directed to:

<u>Jack Savo Jr.</u>	<u>assistant@dillinghamak.us</u>	<u>(907)842-5148</u>
Name	Email Address	Phone

**SPECIFICATIONS**

**Submittal Requirements and Information**

To be considered, please submit a signed copy of Attachment A. Janitorial Services Bid, to the City Manager's office no later than 4:00 \_\_\_\_\_ (am/pm) on 04/17/2026  
Date

Please mark the envelope to identify the project:

**RFP# 2026-01     Janitorial Services**

Delivery instructions – mail or hand deliver in a sealed envelope to:

City Manager's Office  
City of Dillingham  
PO Box 889 Dillingham, AK 99576  
assistant@dillinghamak.us

**Required Proposal Content**

Return the following attachments to the City of Dillingham by the due date:

- Attachment A. Janitorial Services Bid
- Attachment B. Experience & References

**An electronic copy of the proposal shall be emailed to the City Manager's Office no later than April 10, 2026 by 4:00 PM AKST at the email address noted above. Email subject must read "RFP 2026-01 Janitorial Services".**

**Notice of Intent to Award**

The City shall notify all bidders of its intent to award.

A contract to award will be confirmed [meeting date]: 05/07/2026

**Contract**

At the end of this document is a sample copy of the Contract that will need to be executed if a bid is awarded.

- Form ADM105 Contract - *Sample*

**Schedule**

-Submission deadline is April 17, 2026 at 4:00 PM

-RFPs will be opened on April 17, 2026 at 4:01 PM in the City Hall Council Chambers

-RFP scoring will occur on April 20, 2026 at 3:00 PM

-Letter of Intent to Award will be sent on April 24, 2026

-Proposed contract will be brought to the regular City Council meeting on May 7, 2026