

Mayor
Alice Ruby

City Manager
Jack Savo Jr.



Dillingham City Council
Curt Armstrong
Jean Barrett
Steven Carriere
Triston Chaney
Kevin McCambly
Kaleb Westfall

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Daniel Miller, Port Director
Through: Jack Savo Jr., City Manager
Date: April 22, 2026
Re: Resolution 2026-14 A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ADVANCED BUILDING CLEANERS LLC. FOR JANITORIAL SERVICES

SUMMARY:

Staff has received and scored bids for janitorial services via RFP 2026-01 and based on the scores, recommends that the contract be awarded to Advanced Building Cleaners LLC.

PREVIOUS COUNCIL ACTION: None

BACKGROUND:

The City needs a new contract for janitorial services for City Hall, Library, Department of Public Safety, Public Works and Bath House. Following DMC 4.30; RFP 2026-01 was issued March 19, 2026 and the three bids that were received were opened April 17, 2026. The three bids received were from Advanced Building Cleaners LLC, Applegate Cleaning Services, and Vested Solutions Janitorial, LLC. On April 20, 2026 the committee of four employees individually reviewed and scored each bid.

Scoring was based on a scale of a possible 100 points, and the total score was determined by taking the average of rater's individual scores. The results of the scoring can be found below:

Scoring Category	Possible Score	Advanced Building Cleaners, LLC	Applegate Cleaning Services	Vested Solutions, LLC
Complete Bid, includes Attachment	20	19	19.25	16.88

A, signed, free of errors				
References	15	13.25	15	12.25
Work Experience	15	13.25	11.75	11.5
City Facilities Bid Amount	35	35	25	29.45
Bath House Bid Amount	15	15	0*	9.5
Total Average Score	100	95.5	67.58	79.58

*Did not submit a bid for cleaning the Bath House

DISCUSSION: N/A

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS:

Advanced Building Cleaners bid the lowest amount at \$49,800 to provide janitorial services for all required City facilities including the Bath House. Other bid amounts were \$105,000, which did not include service for the Bath House, and \$61,740 for all City facilities including the Bath House.

LEGAL: Reference DMC 4.30.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 2026-14, based on the information provided.

PROPOSED MOTION:

I move to adopt Resolution 2026-14.

CITY MANAGER COMMENTS:

Manager recommends approval of Resolution 2026-14. Process followed DMC 4.30.

ATTACHMENTS: Contract Awarding Janitorial Services to Advanced Building Cleaners, Fiscal Note, Award Letter, RFP