



INTERNATIONAL ASSOCIATION OF MARITIME AND PORT EXECUTIVES

PO Box 2729, South Portland, ME 04116

(207) 741-7000

20 November 2024

Daniel J. Miller
Port Director – City of Dillingham
235 Harbor Road
Dillingham, AK 99576
harbor@dillinghamak.us

(907) 843-1379

Dear Daniel,

The IAMPE provides advisory services and training to its membership, and we are pleased to send you the proposal for a tariff review and update recommendations. As a member of our industry partner, the Alaska Association of Harbormasters and Port Administrators, we can extend our member services to the Port of Dillingham. We will also provide a document outlining Terminal Rules and Regulations, which will incorporate required safety and security provisions based on federal requirements.

All work will be undertaken from our offices in South Portland, Maine. No travel is anticipated under this proposal. The IAMPE will undertake this effort with the Port through multiple phone calls to discuss various areas that need to be addressed and to provide progress reports. All documents will be provided in draft form for review and discussion. The final documents should be reviewed by your attorneys before publishing.

Scope: The IAMPE will undertake each of the following tasks:

- 1) Complete Tariff review with adjustments, additions and recommended modifications
- 2) Creation of a Terminal Rules & Regulations document
- 3) Cover memo for your governing board

Schedule: Preliminary work can begin as early as December 2024, after Notice to Proceed is issued. Timeline is 120 days from NTP to completion. Payment upon completion net 30 days. We request all documents from you in Microsoft Word (or a comparable) format for ease of editing.

Price: The IAMPE only provides services of this nature to its members. As a member of the IAMPE, the proposed fee shall not exceed \$14,900.

We appreciate the opportunity to provide this service to our membership and thank you for your consideration of this proposal. If this is acceptable, please sign below and return a copy to us.

We look forward to working with you.

Sincerely,



David Arnold, Executive Director

Accepted: _____

By: _____ so authorized

Printed name and Title: _____

Cc: Capt. Jeff Monroe