

**Mayor**  
Alice Ruby

**City Manager**  
Jack Savo Jr.



**Dillingham City Council**  
Triston Chaney  
Jean Barrett  
Steven Carriere  
Curt Armstrong  
Kaleb Westfall  
Kevin McCambly

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## MEMORANDUM TO COUNCIL

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**To:** Code Committee  
**From:** Abigail Flynn, City Clerk's Department  
**Through:** Jack Savo Jr, City Manager  
**Date:** March 5, 2026  
**Re:** Ordinance 2026-0X DMC 2.08.020 and 2.12.050 published, publication, public notice

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**SUMMARY:** Staff requests Council authorization to introduce a draft ordinance amending Dillingham Municipal Code (DMC) Sections **2.08.020** and **2.12.050** to remove duplicative publication definitions and instead reference the citywide definitions adopted in **DMC 1.16.010**.

The proposed amendment eliminates redundant language and ensures that the terms "**published**," "**publication**," and "**public notice**" are interpreted consistently throughout the Dillingham Municipal Code.

Council action is needed to introduce the ordinance for consideration and schedule a public hearing.

**PREVIOUS COUNCIL ACTION:** Council previously adopted **Ordinance 2026-02** amending **DMC 1.16.010** to establish citywide definitions for the terms "Published," "Publication," and "Public Notice."

These definitions were adopted to clarify publication requirements and modernize notice procedures throughout the Code.

The proposed ordinance implements conforming amendments to ensure that other sections of the Code reference the new definitions.

**BACKGROUND:** Several sections of the Dillingham Municipal Code currently contain their own definitions or descriptions of how publication must occur. Over time, this has created duplicative language and the potential for inconsistent interpretation.

The ordinance updates the following sections:

**DMC 2.08.020 – Public Notice of Meetings**

The amendment clarifies that the term "published" has the meaning defined in **DMC 1.16.010**, ensuring that meeting notices follow the standardized definition adopted by Council.

**DMC 2.12.050 – Presentation and Hearing of Ordinances**

The amendment removes the section's internal definition of publication and instead directs readers to the definitions contained in **DMC 1.16.010**.

These changes ensure that publication requirements across the Code rely on a single set of definitions.

**DISCUSSION:** The proposed amendments are intended to accomplish three objectives:

**1. Eliminate Redundant Code Language**

Several Code sections currently define publication requirements independently. Consolidating these definitions into one section improves readability and reduces the need to update multiple sections in the future.

**2. Promote Consistency Across the Municipal Code**

Using a single definition for publication and public notice ensures that the same interpretation applies throughout Titles 2, 3, 4, 8, 17, 18, and other sections of the Code.

**3. Improve Code Maintenance**

Centralizing definitions in **DMC 1.16.010** allows future updates to publication requirements to be made in one location rather than across numerous Code sections.

These changes are technical in nature and do not alter the Council's authority, the public hearing process, or existing requirements for providing public notice.

**ALTERNATIVES:** Leave the Code unchanged and continue maintaining multiple publication definitions across different Code sections.

**FINANCIAL IMPLICATIONS:**

There are **no anticipated financial impacts** associated with the proposed ordinance.

**LEGAL:** The amendment is a conforming change intended to improve Code clarity and consistency. No legal concerns have been identified by our legal team.

**STAFF RECOMMENDATION:** Staff recommends that the Council introduce **Ordinance 2026-0X** amending **DMC 2.08.020 and 2.12.050** regarding publication and public notice definitions and schedule the ordinance for public hearing.

**PROPOSED MOTION:**

"I move to send to the council for introduction, Ordinance No. 2026-0X, an ordinance amending Dillingham Municipal Code Sections 2.08.020 and 2.12.050 regarding public notice and publication."

**ATTACHMENTS:** Draft Ordinance 2026-0X