

## **MEMORANDUM**

**DATE:** February 18, 2021

TO: City Manager

**FROM:** Anita Fuller, Finance Director

**SUBJECT:** Audit progress

## STAFF REPORT

FY2020 audit was scheduled for the week of October 26, 2020. Audit was scheduled for one week. Due to COVID auditors worked remotely. Audit work continued in November. With a shortage of staff due to open positions and quarantine requirements and other finance department demands such as IRS tax reporting audit work was put on hold starting November and through January. Audit is considered delayed and has raised a concern to the auditors. Considerable work was accomplished in February. Remaining audit items are:

- CARES grant payroll testwork
- Revenue guestions for Harbor, E-911
- Expense questions for General Fund electricity, heating and computer hardware
- Capital project planning fund 7140
- Public Safety CARES funding question
- Southern Region EMS grant question
- Test work questions remaining = 3
- Balance sheet questions remaining = 5
- General Fund remaining questions = 1
- JE required for apartment rented for contractor
- Budget revision support

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Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.