



CODE REVIEW COMMITTEE MEETING

Wednesday, February 28, 2024 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

CODE REVIEW COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online

location: <https://us02web.zoom.us/j/84514085431?pwd=OG1vaU9tQm94VIIUZGx4SmRRTWxKUT09>
Meeting ID: 845 1408 5431; passcode: 953884

Or dial (346) 248-7799; or (669) 900-6833

CALL TO ORDER

- Meeting called to order at 5:30 PM.

ROLL CALL

- Committee Members Present: Kaleb Westfall, Alice Ruby, Dan Decker City Manager, Michael Bennett, City Clerk
- Other Staff: Finance Director (Anita),
- Absent: None

APPROVAL OF MINUTES

- No prior minutes available for approval.

APPROVAL OF AGENDA

- Motion to approve agenda.
- Motion passed unanimously.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

1. Fee Schedule

Discussion:

- Reviewed current fee schedule and identified areas needing revision.
- Agreed fee schedule requires legal review before submission to Council.

- Consensus that Council should adopt a comprehensive fee schedule by resolution.

Action:

- Committee recommended forwarding a draft consolidated fee schedule for legal review and Council consideration.

2. Procurement – Advertising Requirements

Discussion:

- Current code requires advertisement only in the local newspaper.
- Proposed to expand procurement advertising to include:
 - Posting on City website.
 - Posting on City's Facebook page.
 - Newspaper publication retained but not sole method.
 - Purpose: Increase transparency, reach more residents, and reduce reliance on limited newspaper circulation.

Motion:

- Recommend amending procurement code to allow official posting on City website, Facebook, and newspaper as acceptable methods of public notice.
- Motion passed unanimously.

PUBLIC COMMENT/COMMITTEE COMMENTS

- No public comments.
- Committee expressed appreciation for Finance Director's work on compiling fee schedule information.

ADJOURNMENT

- Motion to adjourn passed unanimously.
- Meeting adjourned at approximately 6:45 PM.

ATTEST:

Abigail Flynn, City Clerk
[SEAL]

Date of Approval