



MEMORANDUM

DATE: 09/27/2021
TO: Chris Hladick, Interim City Manager
FROM: Kelsa Brandenburg, Executive Assistant/HR
SUBJECT: September Department Staff Report

STAFF REPORT

New Employees:

Scott Runzo – Fire Department Coordinator
Nikki Noonkesser – Fire Department Office Assistant
Ken Ramsey – Fleet Mechanic
Jonas Tweet – Library Clerk/Aide

Resignations / Terminations / Layoffs:

Kaylee Brockman – Harbor Assistant, layoff
Kendra Kapotak – Harbor Assistant, layoff
Avanelle Wood – Accounting Technician III, Taxes/Collection
Chelsey Wassily – Dispatch Supervisor
Chelsea Decker – Public Works Office Assistant/Landfill Attendant
Ellie Hink – BBEDC Youth Intern, Library

Transfers:

Position Vacancies:

City Manager
Public Works Director
Dock Assistant/Equipment Operator
Corrections Officer
Police Officer
Dispatcher
Executive Assistant/HR
Landfill Operator
Buildings & Grounds Assistant
Public Works Office Assistant/Landfill Attendant