



## CITY COUNCIL REGULAR MEETING

Thursday, September 02, 2021 at 7:00 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, August 12, 2021, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m. The meeting was preceded by a workshop on the Assessment of City Services.

#### ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Curt Armstrong	Chris Napoli
Bill Rodawalt	Gregg Marxmiller	Aksel Buholm

#### APPROVAL OF MINUTES

1. Minutes of August 12, 2021, Regular Council Meeting

MOTION: Chris Napoli moved and Bill Rodawalt seconded the motion to approve the August 12, 2021, regular council minutes.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

#### APPROVAL OF CONSENT AGENDA

There was no consent agenda.

#### APPROVAL OF AGENDA

MOTION to approve the agenda made by Chris Napoli, Seconded by Gregg Marxmiller.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

#### STAFF REPORTS

2. Department Reports; in addition to the written reports the following was noted:

- Bi weekly fisheries COVID calls being attended.
- RFP for grant writer being finalized.
- Next steps for assessments being worked on.
- Interview process for Public Safety Department in progress.
- ARPA funding meetings being attended. Matrix for expenditures being developed.
- Library grant opportunities noted.
- DMV thanked for adding additional hours during the fishing season.

### 3. Committee Reports

Finance & Budget Committee, the following items were discussed at the August 23, 2021 meeting:

- FY21 audit update.
- Department vacancies.
- Vehicle and asset list.
- Expense and revenue report.
- ARPA funding.
- Cash flow and investment reports being developed.
- Grant writer RFP.

### PUBLIC HEARINGS

4. Ordinance 2021-07; An Ordinance of the Dillingham City Council Amending Chapter 15.04 Floodplain Regulation to be in Compliance with the National Flood Insurance Program

There were no comments.

### CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Elizabeth Clark: spoke in opposition to mask mandates.

Kaleb Westfall: spoke regarding funding needs for infrastructure projects.

### ORDINANCES AND RESOLUTIONS

5. Adopt **Resolution 2021-18**; A Resolution of the Dillingham City Council Extending the Expiration Date of Ordinance 2020-22(S).

MOTION: to adopt Resolution 2021-18 made by Chris Napoli, seconded by Andy Anderson.

- This extends the ordinance that created the emergency order process.
- The Council maintains control of the process and can hold a special meeting at any time if needed.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

6. Adopt **Resolution 2021-20**; A Resolution of the Dillingham City Council Appointing an Alternate Community Representative to the BBEDC Board of Directors

MOTION: to adopt Resolution 2021-20 made by Chris Napoli, seconded by Aksel Buholm.

- Mayor Ruby and Council Member Napoli disclosed they are employed at BBEDC but receive no compensation in reference to this resolution.
- There is no compensation associated with this appointment.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

7. Adopt **Resolution 2021-21**; A Resolution of the Dillingham City Council Authorizing the City Manager to Move Funds within the Landfill Budget to Allow for the Purchase of a Skid Steer from Yukon Equipment

MOTION: to adopt Resolution 2021-21 made by Andy Anderson, seconded by Gregg Marxmiller.

- Council previously appropriated funds in FY2021. Do to difficulty in finding this equipment one could not be located in FY2021. This will allow for a FY2022 purchase.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

8. Adopt **Ordinance 2021-07**: An Ordinance of the Dillingham City Council Amending Chapter 15.04 Floodplain Regulation to be in Compliance with the National Flood Insurance Program

MOTION: to adopt Ordinance 2021-07 made by Chris Napoli, seconded by Aksel Buholm.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

## UNFINISHED BUSINESS

### Citizen Committee Appointments

School Facility Committee – 1 seat

Planning Commission – 1 seat

Friends of the Landfill – 2 seats

Senior Advisory Commission – 5 seats

9. Letters of Interest - Senior Advisory Commission and Friends of the Landfill

Mayor Ruby recommended Jared Miller to the Friends of the Landfill Committee, and June Ingram to the Senior Advisory Commission.

MOTION: to concur with the Mayor's recommendations made by Chris Napoli, seconded by Bill Rodawalt.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

### Progress Report

Dave Carlson House Property

Territorial School

There was no progress report.

## NEW BUSINESS

10. Adopt **Action Memorandum 2021-07**; Authorize the City Manager to Award a Contract for RFP 2021-02, Janitorial Services.

MOTION: to adopt Action Memorandum 2021-07 made by Andy Anderson, seconded by Chris Napoli.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

11. Adopt **Action Memorandum 2021-08**: Authorize the City Manager to Award a Contract for RFP 2021-01, Furnish Aggregate for FY22.

MOTION: to adopt Action Memorandum 2021-08 made by Chris Napoli, seconded by Bill Rodawalt.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

12. Adopt **Action Memorandum 2021-09**; Authorize the City Manager to sign two-year contact with governmentjobs.com

MOTION: to adopt Action Memorandum 2021-09 made by Chris Napoli, seconded by Bill Rodawalt.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

### **CITIZEN'S DISCUSSION** (Open to the Public)

H. Lee: spoke regarding running for U.S. Senate, and the Pebble Mine.

Kaleb Westfall: spoke regarding the need to be actively engaged in acquiring funding and revenue sources.

Elizabeth Clark: spoke in opposition of face masks.

### **COUNCIL COMMENTS**

Andy Anderson:

- Noted the time and effort of city staff regarding the assessment of city services.

Aksel Buholm:

- Request Council discuss balancing the budget; i.e. fish tax, and real property valuations.
- Thanked Council for latitude regarding attendance needs.
- Thanked staff for work.

Chris Napoli:

- Stated the need for public education and involvement in solving the financial needs of the city. As well as long term planning.
- Noted the time and effort of city staff regarding the assessment of city services. Looks forward to next year's assessment to ascertain progress made.
- Mentioned a need for the Council and Planning Commission to meet jointly. A collaboration is essential to the CIP process.

Gregg Marxmiller:

- Thanked city staff for time and effort spent on the assessment of city services. Appreciates the information provided.
- Stated concern for the number of local COVID cases. Noting the need for education and information to assess how best to address the community's needs. Voiced frustration regarding misinformation and accusations in the community regarding potential illegal response from the city. The Alaska Constitution Article 1 Section 1 was referred to regarding all people's rights, protections and obligations. Common ground and understanding are needed.

Bill Rodawalt:

- Thanked city staff for time done on the assessment of city services.
- Reiterated concern regarding the pandemic. Noted the increased case numbers in Alaska and the dwindling number of hospital beds. Urged all to consider getting vaccinated. Stated concern for the ability of the health care system to respond to the needs of the public.

### **MAYOR'S COMMENTS**

- Thanked staff for the assessment of services. Commented on the quality of work done by staff. Noted departments are working understaffed, yet continue to perform.
- Commented regarding the need for volunteers in the community. There are many groups that need participation from the community; i.e. Senior Advisory Commission, and EMT's.
- Voiced concern regarding hesitation of some to get tested for COVID for fear of being seen. Encourage all to get vaccinated.
- Noted Dillingham is a great place to live.
- A moment of silence was observed for all those lost since the last meeting.

**EXECUTIVE SESSION**

13. Personnel Matters

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to enter into executive session to discuss matters that are confidential in nature, and personnel issues. [8:01 p.m.]

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Rodawalt, Council Member Buholm

MOTION: Andy Anderson moved and Gregg Marxmiller seconded the motion to exit executive session. [9:15 p.m.]

VOTING Yea: Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Buholm

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to hire Scott Runzo as the Fire Department Coordinator offering him a level 9, step 6, at \$32.05 an hour.

VOTING Yea: Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller, Council Member Buholm

**ADJOURNMENT**

Mayor Ruby adjourned the meeting at 9:17 p.m.

\_\_\_\_\_  
Mayor Alice Ruby

[SEAL]

ATTEST:

\_\_\_\_\_  
Lori Goodell, City Clerk

Approval Date: \_\_\_\_\_