

Meeting Minutes Library Advisory Board
May 5, 2021

I. Call to Order at 5:35PM

II. Roll Call

Present: Lee Ann Andrew, Rebekah Fonkert, Amy Ruby, Shelly Lutes. Also present: Sonja Marx

III. Approval of Agenda

Shelly moved to approve agenda, Rebekah seconded, all approved

IV. Approval of Minutes

October 27, 2020

Amy moved to approve with new changes from Sonja's notes, Rebekah seconded, all approved

March 10, 2021

Shelly moved to approve, Rebekah seconded, all approved

V. Librarian Report sent staff reports via email for additional information.

A. Sarah Fuller was hired as the assistant librarian, however shortly after being hired she found out she was accepted to college so the library will be advertising again in July.

B. The Friends of the Library Love your Library celebration for the month of February was extended due to the library closure. The drawing for 4 bags of goodies for 4 age groups has not been held. Sonja will contact them for an update.

C. With the limited hours not a lot is happening in the library. Patrons are still coming

D. BBEDC sent the MOA for the youth internship and the seasonal library position. Hoping for Ellie Hink to apply for youth internship however Nicole will not be applying for the seasonal position. If anyone has a lead, the pay is \$20 per hour for 20 hours per week for 16 weeks May to August.

- E. Sonja has asked for August off so she is hoping the staffing will be enough to cover while she is gone, especially since there will not be a school librarian in the fall.
- F. When going through the budget process Sonja was advised to extend her and the assistant librarian hours from 20 to 30 hours per week. She is confident that this staffing will allow for the library to be open M-F 10-4 with 4 hours on Saturday. She will also fit in one evening until 7:00 to meet a requirement for a grant. The grant requires 5 hours outside the normal business hours ending at 6:00.
- G. It was discussed to poll the patrons to see which day works best to extend the hours. Sonja will contact Kelsa with the city to get a poll posted to ask the following questions:

Which day works best to extend the hours of the library?

M T W Th F S

Would you be willing to be trained to volunteer for the library on a limited basis to help extend the hours of operation?

How would you rate the library's collection?

1 2 3 4 5

If you have a suggestion, please utilize the suggestion box located in the library.

- H. Kelsa has arranged a meeting in the library for Sonja, Chris Hladick, and Gregg Brelsford. This is an opportunity to show how the library has grown over the years since Chris' departure.

VI. Unfinished Business:

- A. Review and approve the 5 year plan (FY22- FY26) There was no discussion on the 5 year plan. Shelly moved and Rebekah seconded, all approved.

VII. New Business

- A. New Officers – Shelly moved and Amy seconded to table election until the fall when Dillingham City Schools and the University of Alaska could appoint their new representatives. Rebekah has talked to the interim director about the need for a replacement and Shelly will talk to

Ayse about letting the school know possibly replacing the representative with the new librarian.

B. 5 year plan implementation - It was decided to form a small committee consisting of Lee Ann, Sonja and one FOL member to work during the summer to get the volunteer program going. Lee Ann will keep the board apprised of ongoing actions.

Either the staff will implement or the board will work on implementing some outreach ideas one at a time beginning this summer or in September.

C. Next meeting date will be September 21, 2021.

VIII. Adjournment/Next Meeting

Shelly moved to adjourn, Rebekah seconded, all approved

Next meeting will be September 21, 2021

Adjourned at 6:31.