



## MEMORANDUM

**DATE:** January 24, 2022  
**TO:** Mark Lynch, Interim City Manager  
**FROM:** Lori Goodell, City Clerk  
**SUBJECT:** Staff Report

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### STAFF REPORT

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#### **Foreclosure:**

The Finance Department confirmed lists of properties still outstanding for both foreclosure actions. Certificates of redemption have been submitted for all properties that have been redeemed. Letters will be going out to those still on the list to notify them the redemption period is expired and the City will be applying to the Court for a tax deed on all unredeemed property.

#### **Travel:**

I will be traveling to Seattle, leaving Dillingham February 8 and returning on the 23<sup>rd</sup>. I will be available by phone and will be checking email on a regular basis.

#### **Elections:**

The State of Alaska notified the City that the Division of Elections will no longer loan precinct scanners and other vote tabulation equipment to local governments. I am working with Dominion Voting to acquire a tabulation system that will work with our existing equipment.

#### **Records:**

The State of Alaska Records Information Management team will be coming to Dillingham the week of April 18. They will be doing a records audit and will submit a report with their findings. They will also be doing records training while they are here.

#### **STANDING ITEM(S):**

**Liquor & Marijuana License Renewals/Transfers/New Licenses.** Bristol Bay Bud Company has submitted a renewal application with the State of Alaska. This item will be on the February agenda for the Code Review Committee and coming to Council for review in March.

#### **Commission/Board Seats Vacant.**

- School Facility Committee, one seat.
- Senior Advisory Commission, four seats.
- Friends of the Landfill, one seat.
- Port Advisory Committee, three seats.
- Planning Commission, one seat.

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**Upcoming Meetings:**

February 10, Code Review Committee  
February 21, Finance & Budget Committee  
February TBD, Planning Commission Meeting  
March 3, Regular Council Meeting

Clerk's Note:

**State of Alaska's Open Meetings Act, AS 44.62.310-.312:**

\*A government's primary purpose is to "aid in the conduct of the people's business."

\*Government units should act and deliberate openly.

\*Members of the public have the right to be informed in the actions the government takes so that they are empowered to "control the instruments they have created."

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