



Maintenance and Repair of HYSTER High Mast Forklifts

Bid/RFP Status: Open

Bid/RFP Due Date:

Thursday, November 15, 2023

Bid/RFP Reference Number:

Competitive Sealed Bid 2023-01

The City of Dillingham, Alaska, is accepting competitive sealed bids for the repair and maintenance of a HYSTER 1050 high mast forklifts ("the Equipment") located on the All Tide Dock in downtown Dillingham.

Inquiries can be sent to:

Kimberly Johnson
manager@dillinghamak.us

Competitive Sealed Bid should be directed to:

Dillingham City Clerk
City of Dillingham
PO Box 889 Dillingham, AK 99576

A signed copy of the bid must be delivered to the office of the Acting City Manager no later than **3:00 PM, on Thursday, November 15, 2023.**

Bid can be delivered by hand, regular mail or airline gold streak to:

City Clerk, City of Dillingham
PO Box 889, Dillingham AK 99576

or

141 Main Street, Dillingham, AK 99576.

All communications shall be clearly identified on the envelope as:

**CITY OF DILLINGHAM HYSTER FORKLIFT REPAIR AND MAINTENANCE
2023.**

Qualified Firm or Individual

Cure } Hourly Relevant Expense
Rate

CSB Tally Sheet Hyster Repair

Bidder Prost Paper materials

Business License DLG Business / state of AK

Bid Amount 96 528.70

insurance copy hourly

Hourly 2 techs 48ea } \$198/hr.

Expense List of expenses

DLG City Clerk

From: Sam C. Davies <SDavies@Papemh.com>
Sent: Monday, November 27, 2023 12:30 PM
To: DLG City Clerk
Cc: DLG City Manager; Patricia Buholm
Subject: RE: [EXTERNAL] Competitive Sealed Bid
Attachments: CITY OF DILLINGHAM WORK HISTROY - Statement of Relevant Experience.xlsx

Hi Dan, thanks for the clarification and my apologies for the confusion – please see attached for an updated copy of that document with the amended title.

Also, for the labor rate breakdown – we are **\$198/hr.** regular time with much of the billable hours for this job (detailed the quote body), being quoted as OT beyond 8 hours in a day & Saturdays being all OT.

Thank you, sir.



Sam Davies
Product Support Representative
9892 40th Ave South
Seattle, WA. 98118

Desk: 206-760-4319
Cell: 206-518-1160
Email: sdavies@papemh.com

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Subject: RE: [EXTERNAL] Competitive Sealed Bid

Good morning Sam,

Yes, an email verification will be sufficient to cure your bid. We did receive the sheet that you spoke of, but due to the nature of the bid the sheet should have been titled "Statement of Relevant experience".

Thank you,

Dan

Daniel E. Decker Sr.

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PO Box 889
Dillingham, AK 99576
907-842-5212

From: Sam C. Davies <SDavies@Papemh.com>
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Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: Re: [EXTERNAL] Competitive Sealed Bid



MATERIAL HANDLING

9892 40th Ave South
Seattle, WA 98118
Phone: 206-518-1160
Email: sdavies@papemh.com

Monday, November 13, 2023

City Of Dillingham Attn:Kim Johnson
810 2Nd Ave W.
Dillingham, AK 99576

Dear Kim,

Thank you for the opportunity to provide this estimate for servicing your equipment.

Table with columns: Make, Model, S/N, Unit#. Rows include: HY H1050HDS A917E01599K, Travel Time, Round Trip Airfare & 6 Nights Lodging For 2 Techs. (\$8,400.00), H1050Hds Carriage & Ss Repairs + Full 1000Hr. Filter 'C' Service (\$70,951.47), Additional H1050 Repair To Replace Control Valve & Calibrate (\$14,289.50), Repair Totals (\$93,640.97), Related Costs (\$2,887.73), Pick Up & Delivery (N/A), Rental with Repair (per week) (N/A), Grand Total (\$96,528.70)

The prices listed on this proposal are based on performing all work listed, and may change if all work is not completed collectively. Should you elect to perform only certain items, we will re-quote them to reflect any price changes.

Freight on Inbound Parts: Unless otherwise specified, out of stock items are shipped in ground and typically takes 4 to 5 business days. Please indicate below if you would like expedited freight for an additional charge.

Next Day Air | 2nd Day Air | 3rd Day Select

All prices are valid 30 days from the date of this estimate. This proposal does not include cartage, freight charges on incoming parts, major castings, or machine work. It is based on doing the complete job, and is subject to 10% variance. Related costs include shop supplies, miscellaneous hardware, environmental charges, disposal fees, etc. To schedule these repairs, or if you have any questions or require further information, please contact either myself or our Product Support Manager.

Respectfully Submitted,

Date Accepted _____

Sam Davies
- Product Support Representative

PO # _____

Signed _____

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

PAPE MATERIAL HANDLING, INC.

PO BOX 987, EUGENE, OR 97440

owned by

PAPE MATERIAL HANDLING, INC.

is licensed by the department to conduct business for the period

November 22, 2022 to December 31, 2024
for the following line(s) of business:

42 - Trade



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States. This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Julie Sande
Commissioner

Statement of Relevant Experience

Doc Num	Serial Num	Mod	Doc Date	Grand Tot	Comments
007212551-00	D117E01902D	H800E	4/8/2014	\$ 392.26	PARTS SALE DOCUMENT
007312769-00			9/23/2014	\$ 91.66	PARTS SALE DOCUMENT
007319834-00			10/6/2014	\$ 527.17	PARTS SALE DOCUMENT
007334757-00			10/30/2014	\$ 211.56	PARTS SALE DOCUMENT
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007432140-00			5/12/2015	\$ 96.60	PARTS SALE DOCUMENT
007439493-00			5/20/2015	\$ 534.05	PARTS SALE DOCUMENT
007448972-00			6/2/2015	\$ 991.04	PARTS SALE DOCUMENT
007902391-00			9/30/2017	\$ 376.28	PARTS SALE DOCUMENT
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008017113-00	A917E01598K	1050HD	5/20/2018	\$ 80.11	PARTS SALE DOCUMENT
008017123-00	A917E01598K	1050HD	5/24/2018	\$ 2,546.68	PARTS SALE DOCUMENT
008045533-00	A917E01598K	H1050HDS	7/19/2018	\$ 2,891.52	PARTS SALE DOCUMENT
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091865177-02	A917E01599K	H1050HDS	10/1/2020	\$ 2,000.00	FIELD WORK ORDER
091865178-02	D117E01902D	H800E	10/2/2020	\$ 9,775.00	FIELD WORK ORDER
091865178-01	D117E01902D	H800E	10/2/2020	\$ 2,000.00	FIELD WORK ORDER
008591334-00			6/22/2021	\$ 439.89	PARTS SALE DOCUMENT
008593633-00			6/23/2021	\$ 1,323.81	PARTS SALE DOCUMENT
008593629-00			6/23/2021	\$ 1,917.55	PARTS SALE DOCUMENT
008642129-00	A917E01598K	H1050HDS	9/26/2021	\$ 981.30	PARTS SALE DOCUMENT
008642133-00	A917E01598K	H1050HDS	11/29/2021	\$ 1,786.77	PARTS SALE DOCUMENT
091897856-03	A917E01599K	H1050HDS	5/25/2022	\$ 3,600.00	FIELD WORK ORDER
091897856-02	A917E01599K	H1050HDS	5/25/2022	\$ 720.00	FIELD WORK ORDER
091897856-04	A917E01599K	H1050HDS	5/25/2022	\$ 1,330.41	FIELD WORK ORDER
091897856-01	A917E01599K	H1050HDS	5/25/2022	\$ 3,107.76	FIELD WORK ORDER
008810558-00	A917E01599K	H1050HDS	8/1/2022	\$ 27,836.23	PARTS SALE DOCUMENT
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091899535-01	D117E01902D	H800E	12/16/2022	\$ 56,949.01	FIELD WORK ORDER
008936460-00			3/28/2023	\$ (8,807.95)	PARTS SALE DOCUMENT
				\$ 306,697.50	



City of Dillingham

5080

Business License 2023

Pape Material Handling Exchange
PO Box 35144
#5077

Seattle, WA 98124-5144

Is hereby licensed to operate

42 - Trade

for the period commencing January 1st, 2023
and ending December 31st, 2023
to be carried on in the City of Dillingham.

DMC 4.16.070 The Dillingham business license shall be posted on
the premises in a conspicuous place that is in view of the public.

Issued:
June 22, 2023

Finance Director



ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH USA LLC.		NAMED INSURED THE PAPE' GROUP, INC. PO BOX 407 EUGENE, OR 97440	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

WORKERS' COMPENSATION (CONTINUED):
 OREGON
 POLICY #483762 (PAPE' MATERIAL HANDLING, INC.)
 POLICY #486875 (PAPE' GROUP, INC.)
 POLICY #730660 (PAPE' TRUCKS, INC.)
 POLICY #731864 (PAPE' TRUCK LEASING, INC.)
 POLICY #938352 (PAPE' MACHINERY, INC.)
 POLICY #524683 (PAPE' DW, INC.)
 POLICY #999867 (WHITE BUTTE RANCH, LLC)

INSURER: SAIF CORPORATION
 EFFECTIVE DATE: 01/01/2023
 EXPIRATION DATE: 01/01/2024
 WORKERS' COMPENSATION LIMIT: STATUTORY
 EMPLOYER'S LIABILITY LIMITS:
 \$1,000,000 BODILY INJURY BY ACCIDENT - EACH ACCIDENT
 \$1,000,000 BODILY INJURY BY DISEASE - EACH EMPLOYEE
 \$1,000,000 BODILY INJURY BY DISEASE - POLICY LIMIT

INVENTORY/EQUIPMENT DEDUCTIBLES:
 DEDUCTIBLES: 3%, SUBJECT TO \$10,000 MINIMUM/\$50,000 MAXIMUM.

Other deductibles may apply per policy terms and conditions.

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 01 11 20

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
LESSOR – ADDITIONAL INSURED AND LOSS PAYEE

This endorsement modifies Insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the Policy effective on the inception date of the Policy unless another date is indicated below.

Named Insured: The Pape Group, Inc.
Endorsement Effective Date: 03/01/23

SCHEDULE

Insurance Company: Old Republic Insurance Company	
Policy Number: MWTB 316101 23	Effective Date: 03/01/23
Expiration Date: 03/01/24	
Named Insured: The Pape Group, Inc.	
Address: PO Box 407 Eugene, OR 97440	
Additional Insured (Lessor): All persons or organizations as required by contract or agreement	
Address:	
Designation Or Description Of "Leased Autos": As specified in the written contract or agreement	

Coverages	Limit Of Insurance Or Deductible	
Covered Autos Liability	\$ 6,000,000	Each "Accident"
Comprehensive	\$ N/A	Deductible For Each Covered "Leased Auto"
Collision	\$ N/A	Deductible For Each Covered "Leased Auto"
Specified Causes Of Loss	\$ N/A	Deductible For Each Covered "Leased Auto"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.		

A. Coverage

1. Any "leased auto" designated or described in the Schedule will be considered a covered "auto" you own and not a covered "auto" you hire or borrow.
2. For a "leased auto" designated or described in the Schedule, the **Who Is An Insured** provision under **Covered Autos Liability Coverage** is changed to include as an "insured" the lessor named in the Schedule. However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:
 - a. You;
 - b. Any of your "employees" or agents; or
 - c. Any person, except the lessor or any "employee" or agent of the lessor, operating a "leased auto" with the permission of any of the above.
3. The coverages provided under this endorsement apply to any "leased auto" described in the Schedule until the expiration date shown in the Schedule, or when the lessor or his or her agent takes possession of the "leased auto", whichever occurs first.

B. Loss Payable Clause

1. We will pay, as interest may appear, you and the lessor named in this endorsement for "loss" to a "leased auto".

2. The insurance covers the interest of the lessor unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor, we will obtain his or her rights against any other party.

C. Cancellation

1. If we cancel the Policy, we will mail notice to the lessor in accordance with the Cancellation Common Policy Condition.
 2. If you cancel the Policy, we will mail notice to the lessor.
 3. Cancellation ends this agreement.
- D. The lessor is not liable for payment of your premiums.**

E. Additional Definition

As used in this endorsement:

"Leased auto" means an "auto" leased or rented to you, including any substitute, replacement or extra "auto" needed to meet seasonal or other needs, under a leasing or rental agreement that requires you to provide direct primary insurance for the lessor.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization whom you become obligated to include as an additional insured as a result of any written contract or agreement you have entered into that requires such additional insured coverage	Per the written contract or agreement
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its Intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional Insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

IL 10 (12/06) OLD REPUBLIC INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM**

SCHEDULE

Name of Person(s) or Organization(s):

All persons or organizations as required by written contract or agreement

With respect to **COVERED AUTOS LIABILITY COVERAGE, Who Is An Insured** is changed with the addition of the following:

Each person or organization shown in the Schedule for whom you are doing work is an "insured". But only for "bodily injury" or "property damage" that results from the ownership, maintenance or use of a covered "auto" by:

1. You;
2. an "employee" of yours; or
3. anyone who drives a covered "auto" with your permission or with the permission of one of your "employees".

However, the insurance afforded to the person or organization shown in the Schedule shall not exceed the scope of coverage and/or limits of this policy. Notwithstanding the foregoing sentence, in no event shall the insurance provided by this policy exceed the scope of coverage and/or limits required by the contract or agreement.

PCA 001 10 13

Statement of Relevant Experience

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Thank you, sir.



Sam Davies
Product Support Representative
9892 40th Ave South
Seattle, WA. 98118

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Cell: 206-518-1160
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Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: Re: [EXTERNAL] Competitive Sealed Bid

Dan,

I have been out of the office all week. Our previous works were listed in a separate included document with dates and invoice numbers provided to illustrate our previous relevant work for the city. As for the hourly rate, I can provide that to you in email clarification on Monday, but if that is not sufficient then I don't know that we would be able to get a new set of docs up to you in time.

I sent these docs goldstreak last week before I left the office and am just now seeing this confirmation of receipt and the issues listed above. I would have liked to address this sooner via someone in my office this past week in my stead. Please advise if the previously mentioned previous works listed in the packet and email verification of labor rate will be acceptable?

Thank you and happy Thanksgiving.

Sam Davies
206-518-1160
Pape Material Handling
Product Support - Seattle

From: DLG City Clerk <cityclerk@dillinghamak.us>
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To: Sam C. Davies <SDavies@Papemh.com>
Cc: DLG City Manager <manager@dillinghamak.us>; Patricia Buholm <planner@dillinghamak.us>
Subject: [EXTERNAL] Competitive Sealed Bid

Good afternoon Sam,

We received your bid on time and opened bids today. These bid documents become public record as soon as they are opened. During the opening of the bids, we noticed that you didn't include your **hourly rate** but a total bid amount of \$96,528.70. In addition, we did not receive a statement of relevant experience. Because of these two issues we will have to cure your bid. To cure your bid, we will need an **hourly rate** provided and a statement of relevant experience (if you need to, state on the form you provided "Statement of Relevant Experience").

Our next City Council Meeting is December 14, 2023. I will need this information no later than 12:00 PM, November 28, 2023.

Happy Thanksgiving,

Dan

Daniel E. Decker Sr.
City Clerk
City of Dillingham
PO Box 889
Dillingham, AK 99576
907-842-5212