



## City of Dillingham

### Strategic Plan Monthly Progress Report

January 2025

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#### Priority 1: Develop and Implement a Housing Land Development Action Plan

##### Progress & Updates:

- Held meetings with **Kevin Tennyson (Housing Authority)** and **Jennifer Dewinnie (BBAHC)** regarding housing development as a top priority. Both organizations expressed interest in further collaboration.
  - **Reviewed municipal codes** related to land disposal and economic development to identify regulatory barriers to housing expansion.
  - **Comprehensive Plan Update:**
    - Agnew & Beck will tentatively visit in March to present updates.
    - Public participation will be encouraged during these presentations.
  - **Capital Improvement Program (CIP) Nomination Process:**
    - Extended deadline for project nominations closed on January 24, 2025.
    - Submitted projects are being compiled and graded before presentation to the Council.
  - **CAPGIS Legislative Requests for Infrastructure Development:**
    - Final list due February 17, 2025, includes:
      - New Fire Hall Building
      - Lagoon Bank Stabilization
      - Wastewater Systems Upgrades
      - Harbor Bank Stabilization
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#### Priority 2: Improve Staff Capacity and Expertise

##### Progress & Updates:

- **Staffing Additions & Transitions:**
  - One promotion and two interdepartmental transfers.
  - Multiple new hires in **IT, Finance, Dispatch, and Corrections.**
  - Ongoing recruitment for open positions.
- **Technology Improvements:**



- **Collaboration with LMJ and internal IT personnel** to improve security, optimize systems, and streamline operations.
  - **Training & Professional Development:**
    - **K-9 training for the Police Department.** The K-9 will begin service in February 2025.
    - Officers completed specialized training in **dispatch, field training, DUI enforcement, and corrections.**
    - Brightly training and AFE conference scheduled for upcoming months.
  - **Process Improvements:**
    - Began implementation of **Express Evaluations** to track employee performance and ensure timely annual evaluations.
    - Updating **onboarding procedures** for new hires.
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### **Priority 3: Maintain City Building Assets and Infrastructure**

#### **Progress & Updates:**

- **SRF Loan Application Submitted** for the waterline extension to Dillingham Airport, meeting the deadline.
  - **Landfill Improvements Project:**
    - Workplan approved by EPA; \$4.72M Senate appropriation funding expected.
  - **Harbor Infrastructure & Grant Progress:**
    - **Working with PND Engineering and MARAD/NEPA** to move forward with harbor float replacement.
    - **Permit acquisition in progress** for PIDP Grant.
  - **Public Works Maintenance & Repairs:**
    - **12 passenger vehicles and 7 pieces of heavy equipment serviced.**
    - **Culverts cleared, roads sanded, landfill permits renewed.**
    - **Finalized Local 71 rotational agreement** for improved staffing efficiency.
  - **Facility Planning & Improvements:**
    - Bid packets in development for upcoming **building and facility system upgrades.**
    - **Preparations underway for spring barge delivery and seasonal maintenance.**
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### **Priority 4: Complete Dillingham City Harbor Upgrades**

#### **Progress & Updates:**

- **Port Advisory Committee meeting scheduled for February 11, 2025.**



- **Ongoing work to obtain Alaska Clean Harbors certification.**
  - **Repairs & Upgrades in Planning:**
    - Cold storage compressor replacement.
    - Cleat and horn repairs.
    - Electrical system evaluation for docks.
    - Bulkhead crane maintenance planning.
  - **Public Input & Feedback Priorities:**
    - Repair/replace ice machine.
    - Improve Kanakanak Beach Access.
    - Expand dock electricity availability.
  - **Hiring a Harbor Master** for the 2025 season.
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## **Priority 5: Complete a Budget Analysis and Financial Plan**

### **Progress & Updates:**

- **FY24 Audit in Final Stages:**
    - Site work complete; financial statements being drafted.
  - **FY25 Budget Revisions & Planning:**
    - Budget revision discussions scheduled.
    - **FY26-FY28 budget process beginning in February.**
  - **Revenue & Collections:**
    - **Real and personal property tax collections at 104%, exceeding expectations.**
    - Utility and landfill past-due collections underway.
    - **Finalized 2018-2022 foreclosure process.**
    - **2021-2024 foreclosure process pending public notice on February 5, 2025.**
  - **Capital Project Financial Oversight:**
    - **Dock and harbor revenues at 77% and 53% of projections, respectively.**
    - **State Shared Fisheries Revenue received at \$147,328; budget revision required.**
    - **Equipment replacement and shipping costs exceeding budget expectations.**
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## **Priority 6: Help Attract New Business Creation, Growth, and Development**

### **Progress & Updates:**

- **Initial discussions on improving land use policies to promote commercial and housing development.**



- **Municipal code review underway** to remove barriers and streamline permitting for businesses.
  - **CAPSIS funding requests include critical infrastructure investments** to support business growth.
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## **Priority 7: Support Increasing Addiction Services in Dillingham**

### **Progress & Updates:**

- **Public Safety Department enhancing drug enforcement capabilities:**
    - **K-9 unit launching in February** to improve drug detection efforts.
    - Increased **collaboration with Alaska State Troopers** for narcotics enforcement.
  - **Medical collaboration for addiction treatment:**
    - **Discussions with local healthcare providers** regarding expanded Medically Assisted Treatment (MAT) options.
  - **City Fire Department continuing community engagement & harm reduction programs.**
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## **Looking Ahead: February 2025 Priorities**

### **Key Areas of Focus:**

- **Continue collaboration on housing development with Housing Authority & BBAHC.**
  - **Implement Express Evaluations tracking system for employee performance.**
  - **Complete submission of final EPA-required documentation for landfill funding release.**
  - **Hold Port Advisory Committee Meeting to advance harbor upgrades.**
  - **Prepare for public engagement sessions on the Comprehensive Plan and CIP list.**
  - **Develop municipal code amendments to encourage economic growth and housing development.**
  - **Submit CAPSIS project list to the state legislature.**
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## **Conclusion**

The City of Dillingham continues to make substantial progress on **key strategic priorities** for infrastructure, housing, public safety, and financial stability. With major projects moving



forward, grant funding secured, and staffing improvements underway, **our efforts are positioning the City for long-term growth and sustainability.**

I look forward to providing continued updates as we advance these initiatives in collaboration with the Council and community.

**Respectfully Submitted,**

*Daniel E. Decker Sr.*

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**Acting City Manager, City of Dillingham**