



MEMORANDUM

DATE: 2-23-2021
TO: City Manager
FROM: Jean Barrett / Port Director
SUBJECT: Department Report

STAFF REPORT

February is all but wrapped up, we are a little more than a month away from opening the dock up, we will have a ton of snow to move before the first barge of the season at the end of April, I know I am in shock also! Short month since my last report, and February is always the slowest month, I will do my best to keep your attention.

Dock

- Letters have been sent out to both Dean Heyano and Ben Glosser basically asking them if they were coming back to work this summer. I am not anticipating any surprises and expect them both back on April 5th. I need to start advertising once again for the third person at the dock. We have gone without for the past 2 years and it is a mad scramble for 2 workers to keep up with. I have been able to help out some but last year in the harbor was extremely busy and I couldn't make time to get down there.
- I have been researching lifting gear as ours is getting old and needs to be swapped out, specifically the spreader gear and boat straps
- I hope the fence issue with the Sea Inn is settled and we can get the fence up where it is supposed to be. This is one of the things that the Coast guard inspection noted we have to get done.
- Still talking to Pape' Equipment about upgrading the Hyster 800, hopefully they get to come out this spring to do some maintenance issues on the forklifts and can give me an idea of a trade in value for the purchase of a new Hyster 1050. If we can make it happen maybe by summer's end we can send the 800 out and get a new 1050 in spring 2022.

Harbor

- Still social distancing at the harbor, some days it's just me, thank goodness for Spotify and headphones, I have been able to take care of a few things on the list.
- I am finally done with the key and core list for the city. I spent time trying to make it as easy as possible and to keep the number of keys that each person has to carry to a minimum. I have sent the list back to Best and am awaiting a final answer to whether my thinking will work. They have to load this into their computer, combine and calculate to see if my vision will work.

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- Harbor stickers are ordered, they are bright green this year, should be able to see them from 20 boats away.
 - I am researching flush valves for the bathhouse as we have two that don't work in the men's bathroom. They are the same as what they need at the Police department, two birds, one stone.
 - Over this past weekend I helped the buildings and grounds department work on the boiler at the downtown fire hall:
 - the boiler was not keeping the building warm and not coming up to the set temps, I spent 4 hours on Friday attempting to make more heat.
 - My fix lasted thru Saturday but the bays didn't come up to normal temp.
 - Sunday it was down in the 40's inside the bays. With the outside temps due to drop to -11 that night something needed to be done.
 - Fortunately I was able to get ahold of Mark Herman who had been called in before. He was able to get it cleaned and brushed, replaced the nozzle and filters and the boiler has new life. It is operating as it should, the temp in the bay is up to around 60, which is good for a 50 some year old drafty building.
 - All of the boilers for any city building should be maintained with a brushing and filter in the fall of the year to help them run more efficient and trouble free. Working on them in September when its 40 degrees outside is better than the middle of the winter when the temps are zero or below.
 - Nothing more to report on the fuel spill outside the harbor office. The tarp blew off and the Bristol fuels crew came over and cleaned the snow out and replaced the tarp to keep as much moisture out of there as possible before sampling the soil this summer and possibly more excavation.

Like I said a fairly quiet month

Jean