



CITY COUNCIL REGULAR MEETING

Thursday, February 4, 2021 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, February 4, 2021, via video and audio conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:01 p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Curt Armstrong	Bill Rodawalt
Chris Napoli	Aksel Buholm	Gregg Marxmiller – arrived at 7:03 p.m.

APPROVAL OF MINUTES

1. Approve January 7, 2021. Regular Council Meeting Minutes
2. Approve January 21, 2021. Special Council Meeting Minutes

MOTION: Aksel Buholm moved and Chris Napoli seconded the motion to approve the minutes of January 7, and January 21, 2021 in block.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong

APPROVAL OF CONSENT AGENDA

3. Adopt **Resolution 2021-04**; A Resolution of the Dillingham City Council Amending the Bank Signature Card and Investment Accounts Signature Authority Forms Due to a Change in City Staff

MOTION to approve the consent agenda made by Bill Rodawalt, Seconded by Andy Anderson.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

APPROVAL OF AGENDA

MOTION to approve the agenda made by Chris Napoli, Seconded by Aksel Buholm.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

STAFF AND COMMITTEE REPORTS

4. Staff Reports

In addition to the written reports the following items were commented on:

- Interim Manager Brelsford and his wife arrived in Dillingham February 1st. They are in quarantine and have taken several COVID-19 tests.

- The Council and Mayor Preliminary Priority Ranking has been amended to include staffing as the #3 priority.
- The Public Health Nurse reported the Feb. 3rd vaccine clinic was successful. The use of the council chambers allowed for double the volume compared to Public Health location.
- CARES funded projects: ●Equipment for the Emergency Communication System continues to arrive. It is anticipated project completion by the end of summer. ●There are no fund for the Camera System. If this project is a council priority it will need to be addressed through the regular budgeting process.
- A workshop will be scheduled to review the capital projects list and report on the status of current capital projects.
- Finance is fully staffed, and will make audit completion their number one priority.
- The recent local positive COVID cases has resulted in closure of DCSD, the Senior Center and the Library. This incident is being managed/monitored by the EOC, BBAHC, Public Health and DCSD. It is imperative that all people adhere to the approved preventative measures, wear a mask, maintain distance, wash hands, and sanitize.

PUBLIC HEARINGS

There was no public hearing.

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Tiera Schroeder: Spoke regarding the need for continued attention to the homeless situation in Dillingham.

ORDINANCES AND RESOLUTIONS

5. Adopt **Resolution 2021-03**; A Resolution of the Dillingham City Council Authorizing the City of Dillingham to Accept a Loan from the Alaska Department of Environmental Conservation Alaska Clean Water Fund for Wastewater System Upgrades - Aeration

MOTION: to adopt Resolution 2021-03 made by Chris Napoli, Seconded by Andy Anderson.

The project cost was based on the original engineers estimate. The updated engineers estimate is approximate 70k more. Council will need to appropriate if there is difference, after the project is awarded.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

6. Adopt Resolution 2021-05; A Resolution of the Dillingham City Council Approving the Amendment of the 2018-2023 Capital Improvement Plan and the FY2022 Legislative Priorities List

MOTION: to adopt Resolution 2021-05 made by Chris Napoli, Seconded by Bill Rodawalt.

This list has been amended, projects completed, or with substantial progress have been removed. Due to COVID the City Council suspended regular board/commission meetings last March. The Planning Commission was contacted via email, but did not meet to review these changes. The CIP process is being updated and the CIP process will follow that next year.

Motion to adopt Resolution 2021-05 passes five in favor, one opposed.

VOTING Yea: Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

VOTING No: Council Member Buholm

UNFINISHED BUSINESS

Citizen Committee Appointments

- Library Advisory Board – 2 seat
- School Facility Committee – 1 seat
- Port Advisory Committee – 1 seat
- Senior Advisory Commission – 2 seats
- Friends of the Landfill – 2 seats

- 7. Letter of Interest, Port Advisory Committee

Mayor Ruby recommended Kaleb Westfall to the Port Advisory Committee.

MOTION: to concur with Mayor Ruby’s recommendation made by Andy Anderson, Seconded by Gregg Marxmiller.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

Progress Report

- Dave Carlson House Property
- Territorial School

There was no progress report.

NEW BUSINESS

The Code Review Committee met January 28th and reviewed liquor license renewals for Olsen’s Liquor Store and Windmill Grille. The state has a requirement of an establishment being open for a minimum of 240 hours. This is a state not a city role. The City reviews status of accounts with the city, and public safety issues. Both applicants are in good standing. The Code Review Committee recommends the city waives their right to protest these license renewals.

- 8. Olsen's Liquor Store, Liquor License Renewal

The Code Review Committee recommends

MOTION: to waive the City’s right protest made by Aksel Buholm, Seconded by Bill Rodawalt.

VOTING Yea: Council Member Buholm, Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

- 9. Windmill Grille, Liquor License Renewal

MOTION: to waive the City’s right protest made by Chris Napoli, Seconded by Bill Rodawalt.

It was noted other establishments have been open for business the past year. Windmill Grille did not obtain a business license in 2020. It was suggested an establishment should not hold a license if it is not being used.

VOTING Yea: Council Member Anderson, Council Member Rodawalt, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

VOTING No: Council Member Buholm

- 10. Develop Plan for In-Person Meetings

- Need to remain flexible.
- Add temperature screening to prescreen process.
- Work with local health providers to determine risk factors.
- Consider need for air handling; i.e. filtration system.

- It was noted public participation has increased the last year.

CITIZEN'S DISCUSSION (Open to the Public, limited to three minutes)

Diane Folsom: spoke in favor of making testing part of the quarantine process. Requested COVID items be agenda items.

Kevin: noted concern for snow removal, stating more training is needed, or contract the work out. Commented Public Works has a lack of leadership.

COUNCIL COMMENTS

Bill Rodawalt:

- Suggested an advisory board be put together for the homeless issue.

Chris Napoli:

- Acknowledged Public Safety for keeping all safe during daunting times.
- Noted Dave McClure's passing.

Andy Anderson:

- Noted City Clerk trainings.
- Thanked Cynthia Rogers for stepping in and doing a great job as Acting Manager.
- Appreciated the synopsis of projects.

Gregg Marxmiller:

- Noted City Clerk for trainings, and thanked Planner for short time as Acting Manager.
- Commented several meetings have been held to address the homeless issue.
- Relayed the following citizen concerns: needed maintenance in the jail cells; sidewalks not being cleared/maintained.
- Stated the importance of following best practices to care about the community; to ensure COVID does not get out of hand.

Aksel Buholm:

- Inquired regarding Carlson House limitations.
- Welcomed Gregg Brelsford.
- Noted city employees trainings completed.

MAYOR'S COMMENTS

- Congratulated staff for trainings.
- A moment of silence was observed for those lost since the last meeting. Honoring Dave McClure who contributed not only to Dillingham but to the region as well.

ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:54 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____