



MEMORANDUM

DATE: February 23, 2021
TO: Gregg Brelsford, Interim City Manager
FROM: Lori Goodell, City Clerk
SUBJECT: Department Staff Report

STAFF REPORT

Recommended Code Update:

Public Safety has forwarded a request to update DMC 8.16, Enhanced 911 System. This change is necessary to better serve Dillingham and Aleknagik citizens when routing 911 calls. Attached is a memo from the Chief of Police summarizing the purpose for the change as well as the proposed modification to code. If referred to committee, the Code Review Committee could evaluate the recommended changes in March and submit an ordinance to City Council in April.

BOE:

The City Assessor has notified me he will be available for the BOE the week of April 21 – 28. I will need to know what date works best for the BOE Committee to schedule this hearing.

Training:

Northwest Clerks Institute will be holding their annual Professional Development training virtually this year. The program will be held in June and takes place over three consecutive days / over two weeks for a total of 24 hours. I plan on signing up for the next session scheduled in my training cycle.

The following course has been completed:

Washington State University:

Supporting Our Elected Officials in Times of Calm & Crisis

Course in progress:

University of Wisconsin:

Introduction to Parliamentary Procedure: Dynamics of Leadership

Ordinances:

There are two ordinances in the packet for the March 4th meeting.

Ordinance 2021-01; an emergency ordinance. This will extend the effective date of Ordinance 2020-22(S) for one day. This was necessary to avoid having a lapse in the ability to manage COVID response.

Ordinance 2021-02; to extend Ordinance 2020-22(S) through the fishing season.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. (Indicate any licenses due to expire.) There are currently no licenses for review.

Commission/Board Seats Vacant.

- Library Advisory Board, two seats.
- School Facility Committee, one seat.
- Port Advisory Committee, one seat.
- Senior Advisory Commission, two seats.
- Friends of the Landfill, two seats.
- Planning Commission, two seats.

Helpful Tips:

Robert's Rules of Order limits the length (10 minutes) and number of times (2 times) that each member can comment on an issue. In addition, it limits discussion to the specific motion that is on the floor.