



FINANCE AND BUDGET COMMITTEE

Thursday, February 24, 2022 at 5:30 PM

MINUTES

CALL TO ORDER

The Finance and Budget Committee met on Monday, February 24, 2022, in the City Council Chambers, Dillingham, AK, and via Zoom video conference call. Curt Armstrong called the meeting to order at 5:32 p.m.

ROLL CALL

Committee members present and establishing a quorum (a quorum being four):

Alice Ruby	Mark Lynch	Curt Armstrong
Perry Abrams	Anita Fuller	

Committee members absent:

Aksel Buholm

APPROVAL OF MINUTES

1. Minutes of January 17, 2022; Finance & Budget Committee Meeting

MOTION: Alice Ruby moved and Perry Abrams seconded the motion to approve the minutes of January 17, 2022.

VOTING: the motion passed by unanimous consent.

APPROVAL OF AGENDA

MOTION: Mark Lynch moved and Perry Abrams seconded the motion to approve the agenda.

VOTING: the motion passed by unanimous consent.

STAFF REPORTS

2. Staff Report

- Working with Accounting Firm to complete audit.
- The department is still short staffed causing some processes to be delayed.
- Collection efforts have resumed.
- \$2.7m LGLR Grant has been awarded. ARPA grant applied for. Additional CARES funds have been received.

Committee Member Buholm arrived 5:39 p.m.

- January Revenue & Expense report reviewed.
- Budget schedule to be formalized with arrival of Robert Mawson, City Manager.

COMMITTEE BUSINESS

3. Marijuana Excise Tax Ordinance Draft

- Modeled after the tobacco excise tax. Based on wholesale price not weight.
- Reporting forms are simple to use.

MOTION: Alice Ruby moved that the Finance Committee recommend Council adopts this Ordinance, seconded by Anita Fuller.

VOTING: the motion passed unanimous by roll call vote.

4. Seafood Processing Excise Tax Ordinance Draft

- Average price per pound over time used to derive a per pound, per species, rate.
- Keep the rate based on a four or five year rolling average to keep it viable. Update the calculation on a regular basis.
- Can monitor through cash reporting, as forms are submitted.
- Sales tax is voter approved and based on a percentage of retail price. Percentage method for seafood tax per dollar presents a risk as it could be considered by some as a sales tax, not an excise tax.
- Fish tickets tracks species and poundage.
- Changes: 4.27.010 add packaging to "Seafood Processing", 4.27.050 A. and B. increase from five to ten thousand, 4.27.060 B date to be November 1st.

MOTION: Mark Lynch moved that the Finance Committee moves this ordinance forward to council with the changes the committee made, seconded by Anita Fuller.

VOTING: the motion passed unanimous by roll call vote.

5. FY22 Budget Revision No. 2

- Recommended this item waits for new City Manager, Robert Mawson to arrive.
- Pay rate for EMT's noted as inadequate. Currently the City is unable to attract EMT's. City Manager Lynch requested consideration to move Fire Department Coordinator and EMT1 and EMT 2 up on the pay scale. A report was requested with comparisons for EMT pay rates. Adjusting one position causes a "ripple effect". The pay scale as a whole needs to be addressed.
- Additional items for budget; ClearGov management suite provides a way to manage the budget cycle more effectively, and with increased transparency; extending contract with Carmen Jackson accounting firm.

PUBLIC/COMMITTEE COMMENT(S)

- Mark Lynch noted this will be his last Finance & Budget meeting, he thanked the committee.
- Brooks Chandler and March Lynch were thanked.

ADJOURNMENT

The meeting adjourned at 8:05 p.m.

Neil C. Armstrong, Chair

ATTEST:

Lori Goodell, City Clerk

Approved: _____