

# APPROVAL OF MINUTES



## CITY COUNCIL REGULAR MEETING

Thursday, December 14, 2023 at 7:00 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, December 14, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:05 P.M.

#### ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Steve Carriere	Curt Armstrong
Bert Luckhurst	Kaleb Westfall	Kevin McCambly Via Zoom

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF MINUTES

##### 1. Minutes of November 2<sup>nd</sup>, 2023; Regular Council Meeting

MOTION to approve minutes made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

#### APPROVAL OF CONSENT AGENDA

There was no consent agenda.

#### APPROVAL OF AGENDA

MOTION to approve agenda Kaleb Westfall, seconded by Steve Carriere.

MOTION to amend the agenda made by Mike Bennett to move Executive Session before Unfinished Business and add ratify manager contract to unfinished business. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Westfall, Council Member Carriere, Council Member Luckhurst, Council Member Bennett.

ROLL CALL VOTE No: Council member McCambly, Council Member Armstrong.

#### STAFF REPORTS

##### 2. Reports

- a) Strategic Plan Report
  - Work in progress
- b) Manager and staff reports

- Correction to HR report indicating that not all those employees who left employment were resignations and that there were terminations as well. This mistake was due to new HR employees.
- AML winter session would be held in Juneau February 18-24, 2024.
- Ms. Johnson indicated that the contracted public safety report was completed and the budget for FY24 allowed wouldn't allow for filling those positions until the report was completed. Ms. Johnson indicated that the city would be moving forward with hiring those budgeted positions in Correction, Dispatch, and additional Police Officer positions.
- Ms. Johnson indicated that the Animal Control Officer position description was revised to reflect that the ACO position would now also be a Police officer position.
- Councilman Westfall asked if the city was advertising for a grant writer and admin assistant position or if those two positions were together. Ms. Jonson stated that there was money available for a Deputy City Manager and a Grant Writer. Ms. Johnson indicated that the council advised not to hire for those positions until the council was able to see an organization chart. Ms. Johnson indicated that there was a copy of the org chart in the council packet and that the city would not be hiring those positions until we have a council approved org chart.

c) Standing Committee Reports (Appointments)

- Councilman Bennett gave a brief report on the Code Committee.
- No report for Finance and Budget Committee
- MOTION to appoint Jennifer Everidge and Susan Issacs to the Planning Committee made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

## PUBLIC HEARINGS

### 3. ORDINANCE NO. 2023-05

#### AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 2.21.030, QUALIFICATIONS, TO AMEND THE LIMITATIONS ON FORMER COUNCIL MEMBERS SERVING AS MANAGER

- Dan Dunaway gave testimony.
- Maria Dosal gave testimony.

### 4. ORDINANCE NO. 2023-06

#### AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 11.24 ABANDONED VEHICLES

- Dan Dunaway gave testimony.

## CITIZEN'S COMMENTS

- Maria Dosal addressed the council.
- Dan Boyd addressed the council.
- Dan Dunaway addressed the council.
- Cade Woods addressed the council via zoom.

## ORDINANCES AND RESOLUTIONS

### 5. RESOLUTION NO. 2023-34

#### A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AMENDING THE BANK SIGNATURE CARD AND INVESTMENT ACCOUNTS SIGNATURE AUTHORITY FORMS DUE TO A CHANGE IN CITY STAFF

MOTION to adopt Resolution No. 2023-34 made by Kaleb Westfall. Seconded by Mike Bennett.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

**6. RESOLUTION NO. 2023-35**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT FOR THE DELIVERY OF FUEL FOR THE PERIOD NOVEMBER 16, 2023-JUNE 30, 2024**

MOTION to adopt Resolution No. 2023-35 made by Kaleb Westfall. Seconded by Mike Bennett.

ROLL CALL VOTE Yea: Council Member Carriere, Council Member McCambly and Council Member Armstrong.

ROLL CALL VOTE No: Councilman Bennett, Councilman Westfall, Councilman Luckhurst.

MAYORS VOTE to resolve a tie: Yes.

Resolution adopted.

**7. RESOLUTION NO. 2023-36**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT FOR THE MAINTENANCE AND REPAIR OF HYSTER HIGH MAST FORKLIFTS**

MOTION to adopt Resolution No. 2023-36 made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

8. Rebecca Markley GCI-Principal Program Manager gave a presentation concerning RESOLUTION NO. 2023-37

- Nushagak Cooperative Operations Manager addressed the council.

**9. RESOLUTION NO. 2023-37**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL PROVIDING AN EASEMENT TO UNICOM INC, A WHOLEY OWNED SUBSIDIARY OF GCI, FOR THE AIRRAQ NETWORK PROJECT**

MOTION to adopt Resolution No. 2023-37 made by Mike Bennett. Seconded by Kaleb Westfall with the amendment that after the last now therefore it be resolved the Dillingham City Council enter negotiations and may grant an easement as requested by BNC and Unicom Inc. for the future installment of fiber optic pending agreement to the sixth and seventh whereas stipulations.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

**EXECUTIVE SESSION:**

MOTION to move into Executive Session made by Kaleb Westfall. Seconded by Steve Carriere.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

MOTION to come out of Executive Session made by Kaleb Westfall. Seconded by Bert Luckhurst.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

Council came out of executive session at 11:22 PM

**UNFINISHED BUSINESS**

**10. Pearson Consulting Report-** Postponed

**NEW BUSINESS**

- 11. **Organizational Chart-** Postponed for a work session
- 12. **Law firm of Napoli and Shkolnik- PFAS Contamination-** Postponed
- 13. **MEALS Gramma's House-** Postponed
- 14. **Insurance Information (ACTION)**

MOTION by Kaleb Westfall to keep the current insurance plan. Seconded by Bert Luckhurst.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

**15. Administrative Leave Gift**

MOTION by Mike Bennett to authorize two administrative leave days for employees. Seconded by Kaleb Westfall.

ROLL CALL VOTE Yea: Council Member Bennett, Council Member Carriere, Council Member Westfall, Council Member Luckhurst, Council Member McCambly and Council Member Armstrong.

**CITIZEN’S DISCUSSION (Open to the Public)**

Patty Buholm for Dan Dunaway concerning Port Committee

**COUNCIL COMMENTS**

None

**MAYOR’S COMMENTS**

Merry Christmas and thanking the Nushagak Cooperative crew for the Christmas tree.

**ADJOURNMENT**

Meeting adjourned at 11:44 PM

**INFORMATIONAL ITEMS**

LABORATORY AIR HANDLER MALFUNCTION

\_\_\_\_\_  
Mayor Alice Ruby

[SEAL]

ATTEST:

\_\_\_\_\_  
Daniel E. Decker Sr, City Clerk

Approval Date: \_\_\_\_\_