



## PLANNING COMMISSION

Wednesday, March 16, 2022 at 5:30 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Planning Commission was held on Wednesday March 16, 2022, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Commissioner Westfall called the meeting to order at 5:33 p.m.

#### ROLL CALL

Commission members present and establishing a quorum (a quorum being four):

Kaleb Westfall                  Gregg Marxmiller                  Susan Isaacs                  Elizabeth Clark

Commission members absent:

Jason Lamson                  Bert Luckhurst                  Jessica Denslinger

#### APPROVAL OF MINUTES

Minutes of November 3, 2021, Planning Commission Meeting

MOTION: Commissioner Clark moved and Commissioner Isaacs seconded the motion to approve the November 3, 2021, regular Planning Commission minutes.

VOTING Yea: Commissioner Westfall, Commissioner Marxmiller, Commissioner Isaacs, Commissioner Clark

#### APPROVAL OF AGENDA

MOTION to approve the agenda made by Commissioner Isaacs, seconded by Commissioner Clark.

VOTING Yea: Commissioner Westfall, Commissioner Marxmiller, Commissioner Isaacs, Commissioner Clark

#### COMMUNICATIONS

##### Planner's report

February 2022, Planner Report

New Planning Director Patty was thanked.

It was noted that Commissioner Lamson and Commissioner Denslinger both verbally resigned from their seats.

##### Citizen's comments on items not on the agenda

No public input during this time.

**PUBLIC HEARINGS**

## Eagle Point Subdivision Preliminary Plat

Letters were sent to adjacent land owners, and other affected agencies, no objections were received. Department of Transportation and Nushagak Cooperative responded with no objections for the Preliminary Plat.

Dagen Nelson reported on the following:

- Started process of land transfer years ago.
- Completed many survey's to accommodate changing policies by many entities
- Due to not being able to transfer the land into Dagen's name, he was unable to purchase homeowners insurance
- Requested the process of Subdivision Code be reevaluated

Russel Nelson spoke in support of land transfer to brother Dagen

Clarification was given how to update the Title 17, subdivision Code

**UNFINISHED BUSINESS**

## Placement of BBNA donated playground equipment

Commissioner Clark disclosed that she is employed by BBNA, is a Commissioner, and though her employment is with BBNA, she is responsible for the Playground Equipment through her job duties, however does not have a personal conflict as no financial gain from this project. Commissioner Clark did want to have a process put into place for future donations and collaborative projects.

- It was verified that volunteers and workman's compensation insurance coverage is available for City employees and volunteers for installation of equipment for insurance purposes
- Utility locates have been completed, no utilities noted
- Option 2 would remove the volleyball court
- The current state of the volleyball court was noted as a gravel pad and no net.

MAIN MOTION Approve option 2 of the donation of the BBNA playground equipment, was made by Commissioner Clark, and seconded by Commissioner Isaacs.

MOTION to Amend made by Commissioner Clark, Option 2, which is located at the old airstrip location USS 2732, Block 5, Lot Remains, seconded by Commissioner Isaacs.

VOTING Amendment Yea: Commissioner Westfall, Commissioner Isaacs, Commissioner Clark

VOTING Amendment No: Commissioner Marxmiller

MAIN VOTING: Yea: Commissioner Westfall, Commissioner Isaacs, Commissioner Clark

MAIN VOTING No: Commissioner Marxmiller

**NEW BUSINESS**

Eagle Point Subdivision Preliminary Plat

MOTION: Commissioner Marxmiller moved to adopt and recommend the acceptance of the Eagle Point Subdivision preliminary plat, seconded by Commissioner Isaacs.

VOTING Yea: Commissioner Westfall, Commissioner Marxmiller, Commissioner Isaacs, Commissioner Clark

**COMMISSIONER COMMENTS**

Commissioner Isaacs: Thanked Russell and Dagen Nelson for coming to the meeting and is glad that the issue is being resolved. Thanked the Commission Members for being present and thanked staff for being here.

Commissioner Marxmiller: Thanked staff for getting the meeting together and welcomed new staff. Looking forward to doing business as a planning commission

Commissioner Clark: Welcomed new staff. Thanked Commission Members for moving forward on Playground placement.

Commissioner Westfall: Thanked Dagen Nelson and Russel Nelson for coming in and speaking. Thanked those that called in, new staff, and for Lori coming in to assist with the meeting.

**ADJOURNMENT**

Commissioner Westfall adjourned the meeting at 6:34 p.m.

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Commissioner Kaleb Westfall

ATTEST:

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Patty Buholm, Planning Director

Approval Date: \_\_\_\_\_