



BOE MEETING / HEARING

Thursday, December 18, 2025 at 6:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

Board OF Equalization Meeting

CITY HALL COUNCIL CHAMBERS / 6:30 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

CALL TO ORDER

The meeting of the Board of Equalization was called to order by **Mayor Alice Ruby, Chair**, at **6:44 p.m.**

ROLL CALL

Present:

- Alice Ruby, Mayor (Chair)
- Jean Barrett, Council Member
- Curt Armstrong, Council Member
- Steve Carriere, Council Member

Staff Present

- Abigail Flynn, City Clerk
- Anita Foran, Finance Director

Also Present (Non-Voting, via Zoom):

- Kaleb, Alternate Council Member
- Kevin], Alternate Council Member

APPROVAL OF AGENDA

Motion:

- Moved by **Steve Carriere**
- Seconded by **Jean Barrett**

Vote:

- Motion passed unanimously.

New Business

A. Introduction and Review of Hearing Procedures

- The Chair reviewed applicable **Board of Equalization procedural guidelines** from the BOE Handbook, including:
 - Section IV.A.10(a)
 - Sections IV.B.1 and IV.B.2
 - Section V
- The Board confirmed that the purpose of the hearing was **solely to determine whether the appellant was unable to comply with the 30-day appeal filing requirement**, not to hear the merits of the appeal itself.
- Sample motion language and guidance on late-file appeals were reviewed.

B. Consideration of Request to Late-File an Appeal

Hearing:

- Determination of whether **Travis Handy** was unable to comply with the 30-day appeal window.

Motion:

- Moved by **Steve Carriere** to **reject the late-file appeal**
- Seconded by **Jean Barrett**

Discussion Highlights:

- Board members discussed the taxpayer's responsibility to maintain current contact information with the City.
- It was noted that property tax notices were mailed to the address on file and that failure to receive notice was not attributable to City error.

- One member expressed support for allowing the appeal based on personal circumstances; others emphasized statutory responsibility and precedent.

Vote (Roll Call):

- Alice Ruby – Yes
- Jean Barrett – Yes
- Curt Armstrong – No
- Steve Carriere – Yes

Result:

- **Motion passed 3–1.**
- **The late-file appeal was rejected.**

CITIZEN DISCUSSION (Prior Notice or Agenda Items)

none

COMMITTEE COMMENTS

- Board members expressed appreciation for the appellant's candid written appeal and acknowledged the quality of information provided in the meeting packet.
- Members reiterated the importance of procedural clarity and taxpayer responsibility.

ADJOURNMENT

- The meeting was adjourned at **6:53 p.m.**

Approval Date: _____

ATTEST:

Abigail Flynn, City Clerk

Alice Ruby, Mayor

[SEAL]