



## **WORKSHOP ON HOUSING AT 5:30 PM AND CITY COUNCIL REGULAR MEETING AT 7:00 PM**

Thursday, December 04, 2025 at 7:00 PM

### **MINUTES**

*Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.*

### **MEETING INFORMATION**

#### **AGENDA**

(amended to add appointment chart to 11.06.2025 minutes)

#### **CITY COUNCIL REGULAR MEETING**

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

Workshop on Housing at 5:30 PM

#### **Zoom call-in instructions used for all public meetings:**

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

### **WORKSHOP ON HOUSING – 5:32 P.M.**

#### **Attendance for the workshop:**

- Triston Chaney,
- Jean Barrett,
- Steven Carriere,
- Curt Armstrong,
- Kaleb Westfall,
- Alice Ruby, Mayor

Staff Present: Jack, Chris, Phil, Anita and Abigail

#### **Absent:**

- Kevin McCambly

#### **Workshop Summary**

- Council participated in a housing-related workshop discussion.
- **No formal action was taken** during the workshop.

**CALL TO ORDER at 7:01 PM**

Mayor Alice Ruby called the regular meeting to order.

**ROLL CALL**

**Present:**

- Alice Ruby, Mayor
- Triston Chaney,
- Jean Barrett,
- Steven Carriere,
- Curt Armstrong,
- Kaleb Westfall,

**Absent:**

- Kevin McCambly, Excused

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

**APPROVAL OF MINUTES**

**Minutes Reviewed:**

- November 6, 2025 Regular Meeting (amended to include council appointment chart)
- November 20, 2025 Special Meeting
- Minor corrections and clarifications were discussed.
- **No objections were raised.**

**Result:**

- **Minutes approved by unanimous consent.**

**APPROVAL OF CONSENT AGENDA**

**APPROVAL OF AGENDA**

**Motion:**

- Approve the agenda as presented.

**Moved by:** Steven Carriere

**Seconded by:** Jean Barrett

**Vote:**

- Approved by unanimous voice vote.

**Result:**

- **Motion passed.**

**STAFF REPORTS**

- City Manager and staff presented reports, including:
  - Recognition of the Dillingham Volunteer Fire Department response to a recent fire
  - Quiet title process authorized under Resolution 2025-05
  - Lobbyist contract status and recommendation not to renew at this time
  - Personnel updates and cross-training efforts
  - Capital Improvement Program (CIP) discussion
  - Fire hydrant repair and boil water notice explanation
- Council asked clarifying questions.
- **No action was taken.**

4. Standing Committee Reports:

- Finance and Budget Committee minutes from October 20, 2025 were included in the packet.
- **No action was taken.**

Citizen Committee Appointments -none

**PUBLIC HEARINGS none**

**CITIZEN'S COMMENTS** (Prior Notice or Agenda Items)

**ORDINANCES AND RESOLUTIONS**

5. Introduction: O 2025-04 DMC 4.15.125 Settled appeals v1: An Ordinance of the Dillingham City Council Amending Section 4.15.125, Appeals to the Board of Equalization, Regarding Settled Appeals

**Introduction of Ordinance O 2025-04**

**An Ordinance Amending DMC 4.15.125 Regarding Settled Appeals**

**Motion:**

- Introduce Ordinance O 2025-04.

**Moved by:** Kaleb Westfall

**Seconded by:** Steven Carriere

**Discussion:**

- Ordinance aligns municipal code with Alaska Statute Title 29.
- Intended to streamline settled Board of Equalization appeals.

**Vote:**

- Approved by unanimous voice vote.

**Result:**

- **Ordinance introduced; public hearing to be scheduled for January Meeting.**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

6. Marijuana License Renewals

**Marijuana License Renewals**

**Motion:**

- Take no action on marijuana license renewals.

**Moved by:** Kaleb Westfall

**Seconded by:** Steven Carriere

**Vote:**

- Approved by unanimous voice vote.

**Result:**

- **Motion passed.**

7. BOE Hearing:

Shall the BOE convene to determine if a taxpayer was "unable to comply " with the 30-day appeal window?

- Direct the Board of Equalization to convene to determine whether the taxpayer was unable to comply with the 30-day appeal window.

**Moved by:** Kaleb Westfall

**Seconded by:** Steven Carriere

**Vote:**

- Approved by unanimous voice vote.

**Result:**

- **Motion passed.**

8. Choose alternate date for January Regular Council Meeting due to Holiday January 1st  
Consider moving code committee by one week and using their date of January 8th.

**Motion:**

- Move the January 2026 regular City Council meeting from January 1 to **January 8, 2026**.

**Moved by:** Steven Carriere

**Seconded by:** Jean Barrett

**Vote:**

- Approved by unanimous voice vote.

**Result:**

- **Motion passed.**

**CITIZEN'S DISCUSSION** (Open to the Public)

- A representative from Nushagak Electric Cooperative provided updates on:
  - Fiber and broadband expansion
  - Hydro project licensing status
  - Regional energy considerations

**COUNCIL COMMENTS**

- Council members commented on:
  - Hydro project progress
  - Broadband infrastructure efforts
  - Appreciation for community partnerships

**MAYOR'S COMMENTS**

- Mayor Ruby reported on:
  - Foundation outreach and regional investment interest
  - Potential joint meeting with the School Board
  - Community losses and holiday acknowledgements

**ADJOURNMENT** The meeting was adjourned.

- ATTEST:

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Abigail Flynn, City Clerk

[SEAL]

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Date of Approval