

# Minutes



**CODE REVIEW COMMITTEE MEETING**

Thursday, February 23, 2023 at 5:30 PM

**MINUTES**

**CALL TO ORDER**

The Code Review Committee met on Thursday, February 23, 2023, in the Dillingham City Council Chambers, and via video conferencing, in Dillingham, AK. Council Member Kim Johnson chaired the meeting and called the meeting to order at 5:30 p.m.

**ROLL CALL**

Committee Members present and establishing a quorum (a quorum being four):

- |                  |                 |                    |
|------------------|-----------------|--------------------|
| Mayor Alice Ruby | Kim Johnson     | Kaleb Westfall     |
| Lori Goodell     | Michael Bennett | Greta Hayden-Pless |

**APPROVAL OF MINUTES**

- 1. Minutes of November 10, 2022; Code Review Committee Meeting

MOTION: Alice Ruby moved, and Kaleb Westfall seconded the motion to approve the November 10, 2022 minutes.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden-Pless

**APPROVAL OF AGENDA**

MOTION: Alice Ruby moved, and Kaleb Westfall seconded the motion to approve agenda.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden-Pless

**COMMITTEE BUSINESS**

- 2. Marijuana License Renewal, 16915 Bristol Bay Bud

MOTION: Alice Ruby moved to recommend City Council waive the right to protest the Marijuana License Renewal of Bristol Bay Bud, and Kaleb Westfall seconded the motion.

- Noted all sales tax are current and paid.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden- Pless

- 3. Marijuana License Renewal, 25324 Alaska Grown Cannabis

MOTION: Kaleb Westfall moved to recommend City Council waive the right to protest the Marijuana License Renewal of Alaska Grown Cannabis, and Michael Bennett seconded the motion.

- Clarified that the utility bill stayed current once the billing confusion was cleared up.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden- Pless

## 4. Liquor License Renewal; 2787 Olsen's Liquor Store

MOTION: Kaleb Westfall moved to recommend City Council waive the right to protest the Liquor License Renewal of Olsen's Liquor Store, and Alice Ruby seconded the motion.

- Noted that due to COVID closures, no sales reports were turned in due to belief that while closed no sales reports were required. This issue was addressed, and the sales reports are in order.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden- Pless

## 5. Liquor License Transfer; 2787 Olsen's Liquor Store

MOTION: Kaleb Westfall moved to recommend City Council waive the right to protest the Liquor License Renewal of Olsen's Liquor Store, and Michael Bennett seconded the motion.

- Stated that the physical location was not changing, transfer of liquor license ownership only.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden- Pless

## 6. Liquor License Transfer; 1405 Dillingham Liquor Store

MOTION: Kaleb Westfall moved to recommend City Council waive the right to protest the Liquor License Renewal of Olsen's Liquor Store, and Michael Bennett seconded the motion.

- Noted no sales tax reports submitted as transfer of license hasn't been completed.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden- Pless

7. **Ordinance 2023-01**; An Ordinance Of The Dillingham City Council Amending Section 2.09.080 Order Of Business To Include The Pledge Of Allegiance

MOTION: Michael Bennett moved, and Kaleb Westfall seconded the motion to recommend council adopt Ordinance 2023-01.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden-Pless

8. **Ordinance 2023-02**; An Ordinance Of The Dillingham City Council Amending Section 2.68.110 Order Of Business To Include Citizen Comments

MOTION: Kaleb Westfall moved, and Alice Ruby seconded the motion to recommend council adopt Ordinance 2023-02.

VOTING Yea: Alice Ruby, Kim Johnson, Kaleb Westfall, Lori Goodell, Michael Bennett, Greta Hayden-Pless

## 9. Trapping in City Limits

The following spoke regarding trapping in Dillingham:

Andy Anderman, Dan Dunaway, Todd Fritze, Dan Boyd, John Landsiedel, Teresa Duncan

- Entities represented: ADFG, USFW, local trappers, Dillingham Public Safety.
- The education aspect has fallen short due to staff shortages and unforeseen circumstances.
- Taking the lead on the education to community is not realistic due to continued staff shortages.
- Be aware of unintended consequences. Trapping in City limits is advisable to control problem animals and issues, i.e. rabies.
- Education is important for trappers, pet owners, and community members. Safety for children and pets recognized.

- City attorney recommended City to not pursue restrictions on trapping within city limits.
- Public Safety recalls 3 incidents involving dogs caught in traps, with one incident ending in a fatality. No incidents involving children.
- Public noted one occurrence of children finding a trap and due to being educated through family ties, safely disarmed the trap.
- Trapping on private property falls under the responsibility of the property owner.
- Introduce public education on trapping and leash laws.
- Recommended collaboration with ADFG to submit a proposal regarding trapping regulations to State of Alaska in 2024.
- Recommended by trappers to work with Alaska Trappers Association (ATA), Dillingham Sportsman Association, ADFG, and State of Alaska to distribute different educational routes.

**PUBLIC COMMENT/COMMITTEE COMMENTS**

- Committee thanked those in attendance for their time and opinions.
  - Appreciated seeing both sides.
  - Encouraged with follow through to help Dan Dunaway with his outreach program.
- An issue with the Library Advisory Board. Two of the committee seats are not applicable anymore with the loss of consortium and was looking for what direction the committee would like to take as far as update code, how many people should be on the board.
  - Advised to place on the next agenda to discuss.
- Public invited to speak:
  - Thanked Committee for the efficiency of the meeting, along with the congenial atmosphere present.
  - Mentioned whoever plowed the Nerka Loop on Feb 24<sup>th</sup>, did a hell of a job, and thanked them.

**ADJOURNMENT**

The meeting adjourned at 6:15 p.m.

\_\_\_\_\_  
Kimberly Johnson, Chair

ATTEST:

\_\_\_\_\_  
Greta Hayden-Pless, Acting City Clerk

Approval Date: \_\_\_\_\_