



MEMORANDUM

DATE: November 23, 2022
TO: Robert J Mawson
FROM: Scott Runzo FDC
SUBJECT: October– Nov 2022 monthly Report

STAFF REPORT

- **Rescue and fire calls**
- **19 EMS calls**
- **2 Fire calls**

Fire/EMS activity:

- We have an EMT-1 class in progress and so far, 10 students are still enrolled.
- The new Scott refill system is installed and operational.
- The new 911 system is up and operational. The system only needs some programming to be 100% complete. This is on the schedule to be completed.
- We have three new recruits that have joined the fire department. The new volunteers are going through orientation on both fire and EMS operations.
- Bi-monthly training meetings are back on the schedule.
- The Fire office and City Manager has been working with the Fire Board to discover new ways they could operate to be more effective in fire and EMS operations.
- The new EMS/prevention officer position is filled. Laticia Swift has filled this position and will be focusing on EMS training, operations as well as splitting her time developing city wide prevention campaigns.
- EMS/prevention officer has been working with other agencies to begin working together to reach more citizens with prevention efforts.
- The Fire Office is beginning to prepare for next summer, trying to determine housing and staffing needs for summer workers.
- We have been working on the city-wide fire extinguisher certification and replacement for city buildings and vehicles. This project will be completed at the end of December.