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MEMORANDUM

TO: Dillingham City Council
FROM: Sam Severin, City Attorney
DATE: June 28, 2023
RE: Draft Employment Contract



The attached draft contract between Kimberly Johnson and the City of Dillingham is included for Council consideration in conjunction with Resolution 2023-23. Under normal circumstances, it would be possible to handle the appointment of an acting manager and return at a subsequent meeting to approve the contract, allowing for a period of negotiation. Because there is not a scheduled meeting in July, it is preferable to discuss the contract terms at the June 29 meeting. This draft contract is based on former interim manager contracts and can be amended subject to council direction. I will be present at the meeting to answer any questions.