

City of Dillingham Action Memorandum

Agenda of: June 29, 2023

Action Memorandum No. 2023-21

Subject:

Approve Contract with Pearson Consulting to Assist with City Manager Search

City Manager: Recommend Approval

Signature: Lori Goodell

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The City is in need of consulting services to assist with the City Manager search. Pearson Consulting has conducted manager searches for Dillingham for about ten years.

the scope of services will include:

1. developing top selection criteria
2. recruiting candidates
3. conducting screening interviews
4. selecting the short list
5. conducting background and reference checks

The Dillingham City Council approves a contract for services with Tim Pearson d/b/a Pearson Consulting for a full Alaska/national search not-to-exceed \$25,000, plus reimbursable expenses to include travel, lodging, and meals for candidate and consultant.

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Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	