

City Manager Report

October 29, 2021

RE: November 4 Council Meeting

1. Community Partners: I have sent a letter to Ekuk Village Tribal President Robert Heyano and Curryung Tribal First Chief Tom Tilden requesting to meet to discuss ways the City of Dillingham and tribes can work together for the betterment of Dillingham.
2. Housing: I have reached out to AFHC CEO Bryan Butcher to begin discussions on available programs to build housing in Dillingham. There is a housing grant program for healthcare, education and police workers. When I worked in Unalaska we took advantage of this program to meet housing needs of employees. Worth checking out.
3. School Board/City Council meeting. We have set an agenda for this joint meeting. As part of the long term Sustainability Plan the Council needs to understand the finances of the School. With two new council members this is an opportune time to meet to discuss.
4. Capital Projects Priority: The council needs to meet to discuss capital projects. I feel that your number one project should be the Harbor Float project. This should be on the next agenda to make it official, I would have Agnew Beck work on the grant via BBEDC immediately.
5. The City, with the help of Kelsa Brandenburg has developed a Covid Policy for employees which includes a FAQ section. It is in final editing and I will make sure the council gets a copy when it's completed next week.
6. Council meetings generally: I am recommending that you go to two council meetings per month. Maybe one of them is a workshop. There is a lot of work to be done and a month between meetings is too much time. It's a council decision you should think about this when a new manager is on board.
7. Auditors: Altman Rogers has been here this week performing field work for the FY 21 fiscal year. If things go well you should have the audited statements back in February which is more the norm and you can give the school a heads up on the local contribution to the schools budget so they can plan their budget.
8. Cash Flow: It's very important that the council keep up with the cash flow not just the revenues and expenditures. You need to discuss what kind of information you need from the Finance Department to develop a dash board that is part of a monthly report to council from Finance.
9. Fire Department will participate in Trunk or Treat on Sunday.
10. On line training for dealing with difficult customers for Municipalities will be the first in a series offered through APEI our insurance providers, which will lead to an opportunity to save \$30K per year if everyone does 5 hours of training. Many of the modules are about safety. New supervisor and new manager training will be held in February.

11. It's been six months since I started as your interim manager. It has been a pleasure working with the department heads and employees of the City of Dillingham. And it's been a pleasure working with the elected officials. Dillingham is a great place to live and work and raise a family. I look forward to working with you in any capacity for which I can be helpful. All the best.