



## CITY COUNCIL REGULAR MEETING

Thursday, October 07, 2021 at 7:00 PM

### MINUTES

#### CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, October 7, 2021, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:03 p.m.

#### ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson          Curt Armstrong          Chris Napoli          Gregg Marxmiller

Council members excused:

Aksel Buholm          Bill Rodawalt

#### APPROVAL OF MINUTES

1. Minutes of September 2, 2021, Regular Council Meeting
2. Minutes of September 20, 2021, Special Council Meeting
3. Minutes of September 22, 2021, Special Council Meeting

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to approve the September 2, 2021, regular council minutes, the September 20, 2021, special council meeting minutes, and the September 22, 2021, special council meeting minutes, in block.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

#### APPROVAL OF CONSENT AGENDA

There was no consent agenda.

#### APPROVAL OF AGENDA

MOTION to approve the agenda made by Chris Napoli, Seconded by Curt Armstrong.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

#### REPORTS

4. Staff Reports
  - Noted request to reschedule regular council meeting in December due to proximity to Thanksgiving holiday.
  - Requested feedback regarding signature requirements on the 5 year library plan.
  - Commented the rotating schedule for Police Officers seems to be working well.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to move the regular December City Council Meeting to December 9, 2021 due to being so close to the Thanksgiving Holiday.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

#### 5. Committee Reports

Finance & Budget Committee meeting Sept. 27:

- Reviewed August Revenue / Expense report.
- Noted the audit is on schedule.
- Reviewed and recommend Ordinance 2021-08.

Code Review Committee meeting Sept. 16:

- Trapping in city limits will continue on the next agenda.
- Public comment policy is underway.
- To-do list update.

### PUBLIC HEARINGS

There was no public hearing.

### CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Kaleb Westfall: inquired regarding how funding works for Resolution 20201-24, BBEDC grant writing assistance program.

### ORDINANCES AND RESOLUTIONS

6. Introduce **Ordinance 2021-08**; An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2022 City of Dillingham Budget

MOTION: to introduce Ordinance 2021-08 made by Andy Anderson, seconded by Chris Napoli.

- This Ordinance has been reviewed and recommended by the Finance & Budget Committee.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

7. Adopt **Resolution 2021-22**; A Resolution of the Dillingham City Council Declaring Removed Harbor Boat Ramp Planks as Surplus Materials

MOTION: to adopt Resolution 2021-22 made by Gregg Marxmiller, seconded by Andy Anderson.

- Port Advisory Committee has been unable to meet. However, the Port Director contacted committee members regarding this matter.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

8. Adopt **Resolution 2021-23**; A Resolution of the Dillingham City Council Supporting NUSHWAC's BBEDC's Arctic Tern Application for Participation at the 2nd Annual Pumpkin Patch

MOTION: to adopt Resolution 2021-23 made by Andy Anderson, seconded by Curt Armstrong.

- Mayor Ruby and Council Member Napoli disclosed they work for BBEDC but do not receive any financial gain from this program.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

9. Adopt **Resolution 2021-24**; A Resolution of the Dillingham City Council Supporting Grant Writing Assistance Under BBEDC's Grant Writing Assistance Program

MOTION: to adopt Resolution 2021-24 made by Gregg Marxmiller, seconded by Andy Anderson.

- Mayor Ruby and Council Member Napoli disclosed they work for BBEDC but do not receive any financial gain from this program.
- BBEDC maintains a contract with a consulting firm, a block of time is awarded for specific purposes outlined in the grant application. A resolution is also needed by the Tribal Government.
- This application is separate from the Grant Writer RFP.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

10. Adopt **Resolution 2021-25**; A Resolution of the Dillingham City Council Authorizing the City of Dillingham to Apply for Loans from the Alaska Department of Environmental Conservation Alaska Clean Water Fund and Alaska Drinking Water Fund for Infrastructure Planning Projects

MOTION: to adopt Resolution 2021-25 made by Chris Napoli, seconded by Andy Anderson.

- Repayment plan is twenty years. Some of the principal is qualified to be forgiven.
- A rate study is needed.
- Continued development is critical to be eligible for further funding.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

11. Adopt **Resolution 2021-26**; A Resolution of the Dillingham City Council Encouraging Inter Governmental Cooperation in Regards to ARPA

MOTION: to adopt Resolution 2021-26 made by Gregg Marxmiller, seconded by Curt Armstrong.

- The City of Dillingham was given an information invitation from the Tribe regarding project lists for ARPA funding.
- This resolution will be shared with local tribal entities to encourage inter-governmental cooperation.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

## UNFINISHED BUSINESS

12. City Manager Recruitment Update

- Face-to-face interviews are scheduled for the week of October 18, 2021.

### Citizen Committee Appointments

13. Commission/Board Seats Vacant.

- School Facility Committee, one seat.
- Senior Advisory Commission, four seats.
- Friends of the Landfill, three seats.

- Planning Commission, one seat. One letter of interest.
- Library Advisory Board, three seats. Three letters of interest.
- Port Advisory Committee, one seat.

Letters of Interest, Planning Commission and Library Advisory Board

Mayor Ruby recommended Ginger White as the DCSD Library Advisory Board Member, Sondra Long as the UAF Library Advisory Board Member, Rebekah Fonkert to the Library Advisory Board, and Bert Luckhurst to the Planning Commission.

MOTION to concur with the Mayor's recommendations made by Chris Napoli, Seconded by Gregg Marxmiller.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

- Gabe Dunham's resignation letter was noted. He was thanked for his participation on the Friends of the Landfill Committee and on the Port Advisory Committee.

### Progress Report

Carlson House Property  
Territorial School

There was no update.

### **NEW BUSINESS**

14. Approve **Action Memorandum 2021-10**; Authorize the City Manager to sign a two-year contract with NEOGOV to use their on-line on-boarding platform.

MOTION: to approve Action Memorandum 2021-10 made by Andy Anderson, seconded by Chris Napoli.

- This will assist with recruiting efforts, and streamline processes.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

15. Approve **Action Memorandum 2021-11**; Authorizing the City Manager to Award a contract for RFP 2021-03, IT Services

MOTION: to approve Action Memorandum 2021-11 made by Chris Napoli, seconded by Andy Anderson.

- Remote access for IT services is not as effective as on-site.
- On-site visits will provide increased efficiencies.

VOTING Yea: Council Member Anderson, Council Member Napoli, Council Member Armstrong, Council Member Marxmiller

16. Schedule Joint Meetings

- MOU Committee, November 10.
- Joint School Board / City Council, November 8.

### **CITIZEN'S DISCUSSION** (Open to the Public)

Dan Dunaway: Spoke in favor of the boat ramps going to Lake Aleknagik Recreation Site. Voiced concern regarding the vacant State Wildlife Biologist position.

### **COUNCIL COMMENTS**

Chris Napoli:

- Commented the installation of planks at Wood Tikchik State Park will be a benefit to Dillingham.
- Thanked Andy Anderson and Gregg Marxmiller for their service on City Council.
- Welcomed new council members.

Curt Armstrong:

- Noted there is one more meeting with Council Member Anderson, and Marxmiller.

Gregg Marxmiller:

- Stated it has been a pleasure to serve on City Council and the citizens of Dillingham.
- Commented he appreciates all who participate, things he has learned, and looking forward to being in the audience.

Andy Anderson:

- Noted the great city staff, make their job easier.
- Thanked council for great entertainment the last six years.
- Stated he is proud to have served.

**MAYOR'S COMMENTS**

- Reminded Council of the Oct. 14, 2021 special council meeting to certify the election.
- AML Newly Elected Official Training is virtual. Two spots have been reserved.
- City Manager is out of town for a family emergency.
- Outgoing Council Members thanked. Their commitment and stability, good attitudes, and sense of humor were noted.
- Incoming Members welcomed. Stated new energy is always good, discussion and debate lead to better decisions.
- A moment of silence was observed for those lost since the last meeting.

**ADJOURNMENT**

Mayor Ruby adjourned the meeting at 8:08 p.m.

\_\_\_\_\_  
 Mayor Alice Ruby

[SEAL]

ATTEST:

\_\_\_\_\_  
 Lori Goodell, City Clerk

Approval Date: \_\_\_\_\_