

Mayor
Alice Ruby

Manager
Robert Mawson



Dillingham City Council
Kimberly Johnson
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Perry Abrams

MEMORANDUM

Date: January 24, 2023
To: Robert Mawson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Report

Acknowledgements and Recognitions:

A big "Thank You" to the library staff for covering the library during opening hours as both Jenice and I took our vacations in January.

Department Accomplishment and Opportunities:

Staff continue to take their APEI training (six courses) as time permits.

Librarian is completing USAC Form 470 for certification to request bids for internet services for the library for FY 24 (July 1, 2023 – June 30, 2024). This is for e-rate funding.

The city and the school district are working on the budget narratives for the Year 2 grant funding for the LINKED grant. Sarah Bailey continues to bring free books to the library for families to pick up. She also came and provided story time for us on January 6th.

Projects – Progress and Public Impacts:

FOL members put together lists of books for different ages (from public interest, best seller lists, and personal interest) for the librarian to purchase using the LINKED grant funds from the school and also from the city's budget for books.

January Engagement: Share a Shelfie Event. Patrons, FOL, and Library staff are encouraged to share their favorite library book by filling out a Shelfie card which includes the book title, why they love it, and who they feel should read it. These books are then displayed for patrons to see at the library. Participants can fill out a Shelfie until Feb 10th and be entered in a drawing to win a FOL one-year individual membership or a FOL Tote Bag. Also, if they take a selfie with their Shelfie for the FOL to post on their FB page, one winner will receive a new book of their choice purchased by the FOL and mailed to them.

Winners will be announced at the February 11th FOL “Love Your Library” event. To this date, 8 selfies are displayed at the library, so chances of winning are great!

Upcoming Calendar Items:

FOL meeting January 24th at 4:15 pm at the library to plan for “Love Your Library Month” and the February 11th event.

Public Feedback:

Two successful game nights, January 6th and 20th from 6-8 pm. Total of 20 attending!

FOL reported a successful December event with over 30 patrons attending. Christmas books and movies were on display for checking out along with a special holiday story time from volunteers and delicious cookie decorating and eating fun for all.

List of Attachments:

This report consists of only 3 weeks of stats, so the numbers are lower than normal.

Library Stats report January 2nd – 22nd, 2023:

**Patron Visits: 302 Computer Use: 35 Wireless Use: 239
Story Hour: 16 Museum Use: 9 Game Night: 20
AWE Station Use: 4 Volunteer Hours Logged: 13**

Next Library Advisory Board meeting is still to be scheduled.

The Library will be closed Monday, February 20th, 2023 for President’s Day.