



## **PLANNING COMMISSION**

Tuesday January 17, 2023, at 5:30 PM

### **MINUTES**

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.*

#### **MEETING INFORMATION**

#### **PLANNING COMMISSION REGULAR MEETING CITY HALL COUNCIL CHAMBERS / 5:30 p.m.**

#### **CALL TO ORDER**

A regular meeting of the Planning Commission was held on Wednesday January 17, 2023, at the Dillingham City Council Chambers in Dillingham, Alaska

Council members present and establishing a quorum (a quorum being four): Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Michael Bennett

Council members excused: Elizabeth Clark, Jennifer Evridge, Burt Luckhurst

#### **APPROVAL OF MINUTE**

1. Approval of December 14, 2023, Planning Commission Meeting Minutes.

Motion: Michael Bennett moved, and Susan Isaacs seconded the motion to approve the December 14, 2023, commission meeting minutes.

Voting Yea: Kaleb Westfall, Michael Bennett, Gregg Marxmiller, Susan Isaacs,

#### **APPROVAL OF AGENDA**

MOTION to approve the agenda made by Gregg Marxmiller, seconded by Michael Bennett with a motion to amend with postponing Item 5 and 6 until the February Planning Commission meeting.

VOTING Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Michael Bennett

#### **COMMUNICATIONS**

##### **Communication to the planning commission**

2. Presentations by Doug Huntman, Delta Backhaul Owner / Green Star Program Support Staff Joy Britt, Director Environmental Programs, Alaska Forum

Paul Liedberg, Friends of the Landfill Chair encourage the Planning Commission to participate with the Green Star program due to the high amount of needs at the Landfill. With the assistance of the Green Star Program, it will keep the items on track.

MOTION for a break was made by Gregg Marxmiller, seconded by Kaleb Westfall.

VOTING Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Michael Bennett

**Planner's report**

## 3. December Monthly Report

A brief verbal overview of the December Planning Department was given by Patty Buholm.

Susan Isaacs asked the status of the Alaska Housing Community Assessment. Patty stated the assessments goal is to get an accurate account of homes/structures used for housing in the community to get a clear picture of the housing available. The assessment will include the status of water and wastewater and how many of the homes are occupied by Alaska Native or American Indian individuals as ANTHC can provide funding based on Alaska Native or American Indian occupied homes. Other funding options will also be available to Dillingham once the Assessment is completed and loaded onto the ANTHC participating communities website that is visible by USDA, EPA, and others. The electronic portion is approximately 80%-85% complete with the electronic portion of the Assessment.

Susan Isaacs asked if the deadline still stands as the end of January 2023 to be completed, Patty relayed that the electronic portion is scheduled to be completed, however the verification process with the door-to-door visits will be completed when a staff member from ANTHC can come to Dillingham to assist.

**Citizen's comments on items not on the agenda**

No comments

**PUBLIC HEARINGS**

None scheduled

**UNFINISHED BUSINESS**

No unfinished business

**NEW BUSINESS**

## 4. Welcome Newly Appointed Planning Commissioners:

Michael Bennett, Seat F Term dates through December 2025

Gregg Marxmiller, Seat C Term dates through December 2025

Kaleb Westfall formally welcomed Gregg Marxmiller back to the Planning Commission and Welcomed Michael Bennett as a new member to the Planning Commission.

**COMMISSIONER COMMENTS**

Gregg Marxmiller thanked Kaleb for the welcome. Greg recently heard that the AA Building would have to move and was concerned that he had not heard anything about this previously and it did not need to be responded to now, but wanted to bring this up that is a concern that he had heard in the community.

Susan Isaacs stated it was a very good meeting and looking forward to working with the Green Star Program as it sounds like it is a Program that the City could benefit working with. Susan thanked staff for their work. Susan is looking forward to the results of the Housing Assessment and working with ANTHC. Welcomed Michael to the Planning Commission and welcomed Gregg back to the Planning Commission for an additional term as she appreciates their volunteering to this commission.

Michael Bennett thanked Alaska Backhaul and Green Star for the presentation and looks forward to working with the Planning Commission.

Kaleb Westfall stated he was excited to have both Green Star and Delta Backhaul to be in Dillingham. As their interest is for the betterment of the community and moving forward in a positive manner. Kaleb thanked staff for her efforts. Kaleb thanked Gregg for reapplying as a Planning Commissioner and for Michaels new interest of being on the Planning Commission. Kaleb reminded all that the Officers Elections will be held next month.

**ADJOURNMENT**

Commission Chair Kaleb Westfall adjourned the meeting at 7:14pm.

\_\_\_\_\_  
Commissioner Kaleb Westfall

ATTEST:

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Patty Buholm, Planning Director

Approval Date: \_\_\_\_\_