



CITY COUNCIL REGULAR MEETING

Thursday, February 09, 2023 at 7:00 PM

MINUTES

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, February 9, 2023, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Michael Bennett	Kim Johnson	Curt Armstrong
Perry Abrams	Kaleb Westfall	Aksel Buholm

APPROVAL OF MINUTES

1. Minutes of December 8, 2022, Regular Council Meeting
2. Minutes of January 12, 2023. Regular Council Meeting

MOTION: Kaleb Westfall moved, and Kim Johnson seconded the motion to approve the December 8, 2022 and January 12, 2023 council meeting minutes in block.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION to approve the agenda made by Kim Johnson, seconded by Michael Bennett.

MOTION to strike item 8; City of Dillingham / BBHA Memorandum of Understanding from the agenda made by Michael Bennett, seconded by Kim Johnson.

VOTING to strike item 8 Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

MOTION to amend the agenda and add to New Business: Hire a Grant Writer, Juneau Trip, and Comprehensive Plan Funding made by Kaleb Westfall, seconded by Michael Bennett.

VOTING to add agenda items Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

VOTING main motion (*as amended*) Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

STAFF REPORTS

3. City Manager and Staff Reports

- Noted the Historic Preservation Committee has been assigned to the Planning Commission.
- Delay in Community Share Funds due to finalization of audit.
- Staffing level at jail is sufficient for contract with State.

4. Standing Committee Reports

- Finance & Budget Committee reviewed Revenue and Expense Report. Fish Tax on hold due to staff absence.

PUBLIC HEARINGS

There was no public hearing.

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

5. Teresa Duncan, Business License Late Fee DMC 4.16.060 and 1.20.010, and Trapping in city limits

- Inquired why the late fee for business license penalty is so high.
- Stated trapping in city limits is a safety concern. (*This item will be on the next Code Review Committee meeting agenda.*)

ORDINANCES AND RESOLUTIONS

6. **Resolution 2023-04**; A Resolution Of The Dillingham City Council Approving An FY2024 Capital Improvement Plan And The FY2024 Legislative Priorities List

MOTION: to adopt Resolution 2023-04 made by Kaleb Westfall, seconded by Kim Johnson.

- Noted the CIP is linked to the Comprehensive Plan, and the process needs to be reestablished to include the Planning Commission.
- The Lobbyist was consulted to identify what project have the potential to be funded.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

7. **Resolution 2023-05**; A Resolution of the Dillingham City Council Supporting the Nerka Roadways Improvement Project

MOTION: to adopt Resolution 2023-05 made by Kim Johnson, seconded by Kaleb Westfall.

- 9 new LED street lights were proposed in the project. The city would be billed for the electricity.
- Suggested use of city land would be for staging of equipment and stockpile of usable material for future use.
- Anticipated amount of fill; Phase I 7,000 yards; Phase II 13,000 yards, suitable for use at the landfill.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

UNFINISHED BUSINESS

Citizen Committee Appointments

Library Advisory Board (1)
Senior Advisory Commission (5)
Port Advisory Committee (2)

There were no letters of interest.

NEW BUSINESS

8. Hire a grant writer
 - Council previously took action on this item.
 - An RFP was advertised; no viable proposals received.
 - Report requested regarding funding for position and a job description.
9. Plan Juneau Trip
 - First day of the 2023 legislative session was January 17, 2023.
 - Need to establish talking points and determine the best timeframe for the trip.
10. Comprehensive Plan Study
 - The current plan is 13 years old, making it out of date. Some projects have been finished or changed, and the plan no longer reflects the complete focus of the city.
 - Requested estimate cost for an update to the comprehensive plan.
 - Noted the City has a BBEDC grant for grant writing assistance through Agnew Beck.

CITIZEN'S DISCUSSION (Open to the Public)

There were no comments.

COUNCIL COMMENTS

Aksel Buholm:

MOTION made to direct the acting city manager to hire an independent, impartial party to look into the Ronnie Johnson animal control situation, seconded by Michael Bennett.

- Noted the situation has been going on for over two years.
- Mentioned the need to verify if there are issues with code and or enforcement.
- Reminded there is an educational component associated with this issue.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

- Noted appreciation for staff, specifically regarding condition of streets.

Kaleb Westfall:

- Commented he's looking forward to knocking things off the plate.

Michael Bennett:

- Requested funding for wage increases for staff, noted this will be covered in Finance & Budget Committee during the budgeting process.
- Stated a need to look for and identify lands suitable for subdividing, to reconvey, have on the tax roll, and address the housing crisis.

MOTION to add the pledge of allegiance to the agenda, seconded by Kaleb Westfall.

- Noted this would be a code revision.

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Armstrong, Council Member Buholm

MAYOR’S COMMENTS

- Encouraged all to register and attend the March 23-24 Sustainability Summit, noting community and business development will be covered.
- A moment of silence was observed for those lost since the last meeting, specifically mentioning Billy Backford.

EXECUTIVE SESSION

9. Legal Matter: Dillingham Waste Management litigation status
Personnel Matter: City Manager Review

MOTION: Aksel Buholm moved, and Michael Bennett seconded the motion to move into executive session to discuss a legal and personnel matter. [7:55 p.m.]

VOTING Yea: Council Member Johnson, Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Buholm, Council Member Armstrong

MOTION: Aksel Buholm moved, and Michael Bennett seconded the motion to exit executive session. [8:57 p.m.]

VOTING Yea: Council Member Abrams, Council Member Westfall, Council Member Bennett, Council Member Buholm, Council Member Armstrong

ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:58 p.m.

 Mayor Alice Ruby
 [SEAL]

ATTEST:

 Lori Goodell, City Clerk

Approval Date: _____