

Mayor
Alice Ruby

City Manager
Kimberly Johnson



Dillingham City Council
Bertram Luckhurst
Michael Bennett
Steven Carriere
Curt Armstrong
Kaleb Westfall

MEMORANDUM

Date: January 25, 2024
To: Kimberly Johnson, City Manager
From: Patty Buholm, Planning Director
Subject: January 2023 Monthly Report

Acknowledgements and Recognitions: Thanks to Myrtice Evault for her continued location of important documents for the City of Dillingham. Myrtice is continuing to organize documentation that has not previously been readily available or identified where their storage location is. Thanks to Dan Decker for his input on records retention and assisting with creating space for the Planning Department records.

Department Accomplishment and Opportunities: The Planning Department is committed to organizing all the records in a more organized, understandable file system, and available to complete research. It would be beneficial to electronically scan and save them electronically, however that is a large project for which we are not currently prepared.

Projects – Progress and Public Impacts: I have been working with several individuals to subdivide their lands. There are a total of four landowners that I am actively working with currently as their wish is to subdivide. Public Hearings will be held in March 2024 at the Planning Commission Meeting for some of the lots as there are some documentation errors that need to be corrected prior to Public Hearings.

The Planning Commission met on 1/17/24. During this meeting, the Planning Commission welcomed Sue Isaacs and Jennifer Evridge back onto the Commission as appointed by Mayor Alice Ruby in the City Council meeting on 1/11/24. During this Planning Commission meeting, officer elections were held. The Planning Commission Chair elected was Kaleb Westfall and the Planning Commission Deputy Chair being Michael Bennett. Prior to the meeting a workshop was held for the two properties: Parcel # 2-200-510, 1000 Kakanak Road (aka Bingmans) and Parcel # 2-213-160, 308 Central Ave. (aka Carlsons). This presentation was given to the Council members previously.

Agnew::Beck was also available to update the Commissioners on the progress of the City of Dillingham Comprehensive Plan update. The new projected completion date is set for April 2024.

I have been communicating with Bristol Engineers and the DEC of Cell 3 Expansion and other items for Landfill compliance (location of fish waste bin). In communication with BBNC and Choggiung Limited, the city will be able to purchase the stripped overburden from the pit located closest to the landfill at a reduced rate. I will be requesting for donation of gravel and materials that is offered through BBNC for region area projects, for the expansion of cell three at the Landfill.

Upcoming Calendar Items: I will be attending the FEMA NFIP course training February 27 – March 1, 2024, in Anchorage. I will be attending the ANCSA Workshop March 13-15 in Anchorage. Public Hearings will be announced once all paperwork is completed and submitted by landowners.

Public Feedback: The most notable remark is the removal of new stop signs that have been put in place by previous downtown projects. I am actively planning the removal of two stops signs in the downtown area with two additional stop signs to be removed later.

List of Attachments: Agnew::Beck Comprehensive Plan update 1/05/24.