



WORKSHOP ON CITY MANAGER SELECTION PROCESS AT 5:30 PM, CITY COUNCIL SPECIAL MEETING AT 7 PM

Thursday, January 08, 2026 at 7:00 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

AGENDA

Workshop on City Manager Selection Process at 5:30 p.m.,

CITY COUNCIL SPECIAL MEETING at 7:00 p.m.

CITY HALL COUNCIL CHAMBERS / 7:00 p.m.

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location: Zoom

Meeting ID: 920 483 0473; passcode: 99576

Or dial: 1(719)359-4580 or 1(253)205-0468

A workshop on the City Manager Selection Process was held at 5:32 p.m. and attended by Steve, Jean, Alice, (staff) Jack, and Abigail in person and by Triston, Kevin and Curt by Zoom. Kaleb joined by zoom at 5:35 pm. The workshop adjourned at 6:22 pm.

CALL TO ORDER

- Meeting called to order at 7:01 PM by Mayor Alice Ruby.

ROLL CALL

- Present: Mayor Alice Ruby (Chair), Jean Barrett, Steven Carriere, Kevin McCambly (arrived 7:05 PM), and via Zoom/teleconference: Triston Chaney, Curt Armstrong, Kaleb Westfall.
- Absent at roll call: Kevin McCambly (arrived in person at 7:05 PM).

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance conducted.

APPROVAL OF MINUTES

1. Minutes approved without corrections:

12/04/2025 Regular Council Minutes

12/18/2025 Board of Equalization Minutes

Minutes approved with corrections:

12/18/2025 Special Council Minutes – corrections - Councilmember Westfall requested revision to his Council Comments to reflect a request for an internal audit of appropriated and unappropriated expenditures.

- All Minutes Approved, 12/18/2025 approved with corrections.

APPROVAL OF CONSENT AGENDA -none

APPROVAL OF AGENDA

- Motion: Approve the agenda.
- Moved by Steven Carriere; seconded by Jean Barrett.
- Vote: Roll call—unanimous, motion carried

STAFF REPORTS

2. Strategic Report
3. City Manager and Staff Report
 - Acting City Manager report provided, including: snow removal highlights; AML Conference recap; Grandma's House quiet title action filed January 5, 2026; Phase 1 water line extension kickoff and schedule; notice of non-renewal of state/federal lobbyist contracts; Senior Center meal counts; public safety and animal control volunteer program focus; EPA landfill improvement project award letter with report anticipated in February.
4. Standing Committee Reports
 - Code Minutes from 11/13/2025 included for information.
 - Code Committee reported work on updating definitions (e.g., major equipment) and notice requirements; January meeting cancelled; reconvene February 12, 2026.

Citizen Committee Appointments

5. Planning Department letter of interest from Caelan Palmer
 - Planning Commission appointment: Caelan Palmer.
 - Motion: Approve the Mayor's appointment of Caelan Palmer to the Planning Commission.
 - Moved by Steven Carriere; seconded (roll call vote taken).
 - Vote: Roll call—unanimous, motion carried.

PUBLIC HEARINGS

6. Public Hearing on: An ordinance of the Dillingham City Council amending Section 4.15.125, Appeals to the Board of Equalization, regarding settled appeals
 - Public comments: None.

CITIZEN'S COMMENTS (Prior Notice or Agenda Items)

None

ORDINANCES AND RESOLUTIONS

7. Adoption: Ordinance 2025-04: An ordinance of the Dillingham City Council amending Section 4.15.125, Appeals to the Board of Equalization regarding settled appeals
 - Motion: Adopt Ordinance 2025-04.
 - Moved by Jean Barrett; seconded by Steven Carriere.
 - Vote: Roll call—unanimous, motion carried.
8. Resolution 2026-01 Authorizing the use of the \$600,000 designated legislative grant for the Fire Hall Replacement Project
 - Motion: Adopt Resolution 2026-01.
 - Moved by Steven Carriere; seconded by Jean Barrett.
 - Discussion included property title/lease history and grant requirements (no match requirement; reimbursement/ledger reporting).
 - Vote: Roll call—unanimous, motion carried.
9. Resolution 2026-02 for Commendation of Officer David Tanner
 - Motion: Adopt Resolution 2026-02.
 - Moved by Kaleb Westfall; seconded by Steven Carriere.
 - Vote: Roll call—unanimous, resolution adopted.
10. Resolution 2026-03 Commendation for Sergeant William Mehloff
 - Moved by Kaleb Westfall; seconded by Kevin McCambly.
 - Vote: Roll call—unanimous, resolution adopted.
11. Resolution 2026-04 Commendation for John Marx
 - Motion: Adopt Resolution 2026-04.
 - Moved by Jean Barrett; seconded by Steven Carriere.
 - Vote: Roll call—unanimous, resolution adopted.

UNFINISHED BUSINESS

12. Manager Selection Process
 - Initial motion to direct the attorney and mayor to draft a contract for Jack Salvo Jr. for February agenda was made and seconded, then withdrawn.

- Motion: Begin recruitment/advertising for the City Manager position per personnel policy (internal and external posting running simultaneously), and report results back to Council at the February meeting.
- Moved by Steven Carriere; seconded by Jean Barrett.
- Vote: Roll call—unanimous, motion carried.

NEW BUSINESS**13. AML Conference Reports**

- AML Conference Reports: Councilmembers provided reports on conference sessions, networking, grants/lobby contacts, vendor opportunities, and municipal governance topics.

CITIZEN'S DISCUSSION (Open to the Public)

- Dan Dunaway spoke in favor of commendation for John Marx and officers and in favor of the manager selection process.
- John Marx thanked Council for recognition and described his role over the years.
- Chief Tracy O'Malley gave thanks for recognizing the officers and noted John's service.

COUNCIL COMMENTS

Council members provided comments and requests for future reporting, including finance reporting (balance sheet, cashflow forecast, Questica status) and equipment status reporting.

MAYOR'S COMMENTS

Thank you to John, volunteers who put on Thanksgiving and Christmas dinners at the senior center, wished everyone a happy Christmas and moment of silence for those who had recently passed including Shirley Stelling.

ADJOURNMENT at 8:44 PM**ATTEST:**

Abigail Flynn, City Clerk
[SEAL]

Date of Approval