

**City of Dillingham Action Memorandum**

Agenda of: January 6, 2021

Action Memorandum No. 2022-01

**Subject:**

Authorize additional funds for a Vehicle Purchase for Administration Department, City Hall Use

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City Manager: Recommend Approval

Signature: \_\_\_\_\_

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

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**Summary Statement:**

The Admin. Department is in need of a reliable vehicle for use at City Hall. FY22 Budget allocated \$35,000 to make this purchase. The current status of the auto industry has been negatively impacted by the COVID pandemic. Prices have substantially increased, and availability of cars has decreased.

The City participates in a state contract purchase program. This program allows smaller communities increased buying power, offering government discounts through various dealerships. After contacting the dealerships participating in this program it has been discovered only a few vehicles are available. Further inquiries indicate that other dealerships not participating in the program, as well as the used car market do not offer any vehicles that would serve the needs of the city.

To facilitate the purchase an increase to the budget for the administration vehicle from \$35,000 to \$45,000 is requested.

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Summary Statement continued:

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PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on January 6, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	