



## MEMORANDUM

**DATE:** 12/21/2021  
**TO:** Mark Lynch, Interim City Manager  
**FROM:** Kelsa Brandenburg, Executive Assistant/HR  
**SUBJECT:** December Department Staff Report

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### STAFF REPORT

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**New Employees:**

Ryan Johnson – Accounting Technician I, Cashier  
Braiden Sifsof – Buildings and Grounds Assistant  
Danny Tipsword – Fleet Mechanic

**Resignations / Terminations / Layoffs:**

Mike Barnett – Public Works Admin/Landfill Attendant  
John VanDeventer – Fleet Mechanic  
Ken Ramsey – Fleet Mechanic

**Transfers:**

**Position Vacancies:**

City Manager  
Public Works Director  
Director of Planning and Grant Management  
Corrections Officer  
Police Officer  
Executive Assistant/HR  
Buildings & Grounds Foreman  
Fleet Mechanic