



CITY COUNCIL REGULAR MEETING

Thursday, December 16, 2021 at 7:00 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, December 16, 2021, at the Dillingham City Council Chambers and via video conferencing, in Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:01 p.m.

ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Aksel Buholm	Perry Abrams	Chris Napoli
Curt Armstrong	Kaleb Westfall	

APPROVAL OF MINUTES

1. Minutes of November 4, 2021, Regular Council Meeting
2. Minutes of November 12, 2021, Special Council Meeting

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to approve the November 4, 2021, regular council minutes, and the November 12, 2021, special council meeting minutes, in block.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

APPROVAL OF CONSENT AGENDA

3. Adopt Resolution 2021-32; A Resolution of the Dillingham City Council to Offer Thanks and Commendation to Chris Hladick for His Service as the Interim City Manager

MOTION: Aksel Buholm moved and Kaleb Westfall seconded the motion to approve the consent agenda.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

APPROVAL OF AGENDA

MOTION to approve the agenda made by Chris Napoli. Seconded by Aksel Buholm.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

STAFF REPORTS

4. Department Reports
 - Noted City Clerk CMC designation.
 - PERS forfeiture match defined.

- Recognized Officer Gardiner's achievements at the Public Safety Academy in Sitka.

5. Committee Reports

Code Review Committee

- Local citizens, fish and wildlife professionals, and law enforcement officials participated in the trapping in city limits discussion. USFW to hold workshop during Beaver Roundup.
- Continue to work on the to-do list.
- Definitions for casual / isolated sales being explored. This will facilitate enforcement.

Finance & Budget Committee

- The following topics were discussed at the last meeting: ARPA funding, exploring revenue possibilities, and budgeting schedule for FY23.

Planning Commission

- Comprehensive plan reviewed; understand where we were, where we are, and future needs.
- Hazard Mitigation Plan, partnering with State of Alaska, Curyung, and the LeMay Group.
- Reviewed BBNA playground donation, recommend council approves Resolution 2021-37.

PUBLIC HEARINGS

There was no public hearing.

CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

6. Ron Johnson - Title 7: Spoke regarding the need for better enforcement of loose dogs.

Liz Clark: Spoke in favor of Resolution 2021-37, accepting BBNA playground donation. Noted gratitude for having an official process in place.

ORDINANCES AND RESOLUTIONS

7. Introduce **Ordinance 2021-09**; An Ordinance of the Dillingham City Council Delaying the Effective Date of Ordinance 2020-02

MOTION: to introduce Ordinance 2021-09 made by Kaleb Westfall. Seconded by Curt Armstrong.

- Need to just go ahead and do it.
- Intent, to help environment.
- Consider adding a per bag tax.
- This topic can be reassigned to the Code Review Committee for further consideration.

Motion carries:

VOTING Yea: Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

VOTING No: Council Member Buholm

8. Introduce **Ordinance 2021-10**; An Ordinance of the Dillingham City Council Amending Subsection A of Section 2.09.080

MOTION: to introduce Ordinance 2021-10 made by Chris Napoli, seconded by Aksel Buholm.

- Code Review Committee recommends adoption of this ordinance.
- Clarification of intent/purpose of comment period.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

9. Adopt **Resolution 2021-31**; A Resolution of the Dillingham City Council Accepting the Resignation of Bill Rodawalt and Offer Thanks and Commendation for His Service on the Dillingham City Council

MOTION: to adopt Resolution 2021-31 made by Aksel Buholm, seconded by Perry Abrams.

- A vacancy is declared when the council accepts a resignation.
- Notice for letters of interest will be posted.
- All letters received will be in the next council meeting packet.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

10. Adopt **Resolution 2021-33**; A Resolution of the Dillingham City Council Adopting a Policy for Public Comment at City Council Meetings

MOTION: to adopt Resolution 2021-33 made by Kaleb Westfall, seconded by Chris Napoli.

- Incorporation of technology indicated the need for a formal policy.
- An open and user friendly policy is preferred.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

11. Adopt **Resolution 2021-34**; A Resolution Of The Dillingham City Council Adopting An Alternative Allocation Method For The FY22 Shared Fisheries Business Tax Program And Certifying That This Allocation Method Fairly Represents The Distribution Of Significant Effects Of Fisheries Business Activity In FMA 5: Bristol Bay Area

MOTION: to adopt Resolution 2021-34 made by Chris Napoli, seconded by Kaleb Westfall.

- Formula used was derived many years ago and was accomplished as a negotiation process in the region.
- Finance to provide allocation amounts at the next meeting.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

12. Adopt **Resolution 2021-35**; A Resolution Of The Dillingham City Council Authorizing An Application For The ARPA Local Government Lost Revenue Relief Program (LGLRRP)

MOTION: to adopt Resolution 2021-35 made by Aksel Buholm, seconded by Kaleb Westfall.

- 4 million in lost revenue has been identified for this application.
- There has been no indication of award amounts.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

13. Adopt **Resolution 2021-36**; A Resolution Of The Dillingham City Council Expressing Intent To Reconstruct The Shop Building At The City Landfill

MOTION: to adopt Resolution 2021-36 made by Kaleb Westfall, seconded by Perry Abrams.

- Insurance will pay at 125% if intent is to rebuild the structure.
- Project must be started within 24 months of incident.
- Additional 25% must be paid back if construction timeline is not met.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

- 14. Adopt **Resolution 2021-37**; A Resolution Of The Dillingham City Council Supporting The BBNA Donation Of Playground Equipment

MOTION: to adopt Resolution 2021-37 made by Kaleb Westfall, seconded by Chris Napoli.

- Planning Commission recommends adoption of this resolution.
- Interagency cooperative effort noted.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

UNFINISHED BUSINESS

- 15. City Manager Recruitment

Three additional applications have been received. This item will be on the next council meeting agenda.

Committee Appointments:

- Council Committees
- School Facility Committee, one seat
- Senior Advisory Commission, four seats
- Friends of the Landfill, one seat
- Port Advisory Committee, three seats

- 16. Letters of Interest

Mayor Ruby made the following council committee recommendations:

Board of Equalization: Alice Ruby, Chris Napoli, Kaleb Westfall, and Perry Abrams, with Curt Armstrong as the alternate.

Port Advisory Committee: Kaleb Westfall

MOTION: to concur with recommendations as defined by Mayor Ruby made by Chris Napoli, seconded by Perry Abrams.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

Mayor Ruby made the following committee recommendation:

Port Advisory Committee: Reappoint Robert Heyano

MOTION: to concur with Mayor Ruby’s recommendation made by Chris Napoli, seconded by Kaleb Westfall.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

Progress Report

- Carlson House Property
- Territorial School

There was no progress report.

NEW BUSINESS

17. Approve **Action Memorandum 2021-14**; Authorize administrative leave for Christmas and New Year's Holiday

MOTION: to adopt Action Memorandum 2021-14 made by Aksel Buholm, seconded by Kaleb Westfall.

- This is a way for Council to recognize hard work done by city employees.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

18. Approve **Action Memorandum 2021-15**; Authorize the City Manager to sign a contract with Professional Growth Systems for Strategic Planning

MOTION: to adopt Action Memorandum 2021-15 made by Kaleb Westfall, seconded by Chris Napoli.

- Outcome from the City Assessment.
- Set up training after the New Year.
- Session will be with leadership and staff and will include milestones.

VOTING Yea: Council Member Buholm, Council Member Napoli, Council Member Armstrong, Council Member Abrams, Council Member Westfall

19. Hazard Mitigation Plan Update

- Hazard Mitigation Plan is on the city website. Comments will be taken until it is adopted.
- Current plan expired December 15th.
- Adoption of plan elevates Dillingham for consideration on SOA grants.
- FEMA indicates they may extend the deadline.
- The plan identifies natural hazards and mitigation actions.
- City and Tribal Council working together on this living document.

CITIZEN'S DISCUSSION (Open to the Public)

There were no comments.

COUNCIL COMMENTS

Kaleb Westfall:

- Stated enthusiasm for being able to meet and get things done.
- Remarked a workshop may be in order regarding revenue streams / how to move forward, COVID restrictions, rising cost.
- Mentioned a definition for emergency is needed.
- Noted businesses should be encouraged.

Chris Napoli:

- Noted the passing of Jackson McCormick, and Donald Bo Darden and requested resolutions to recognize their contributions to the city.
- Asked for a report from Public Safety to outline a strategy to alleviate the loose dog problem on Squaw Creek Road. It was noted a plan is in place.
- Commented the city priorities outlined in January with Mr. Brelsford can be retooled/refreshed for Mr. Lynch. Schedule a workshop in January for this topic.

Perry Abrams:

- Noted the importance of listening to and answering citizen's comments.
- Requested council be giving updates on the landfill shop as they become available.

- Mentioned the upcoming strategic planning session with Bill Dann.

Aksel Buholm:

- Noted discussion regarding how public comments, and recognizing comments have been heard.
- Inquired regarding the possibility of selling inactive city properties to infuse cash, and add properties to the tax roll.
- Stated having two meetings a month (one could be a workshop) is a good idea.
- Commented the need to go to Juneau and/or D.C. and talk to legislators.
- Noted masks are going away from the ANC school district in January. The E.O. system in place allows the City Manager to assess the current situation and react quickly. Stated a need to relax the mask mandate.
- Requested the plastic bag ban be sent to Finance & Budget Committee to add a sales to tax.

MAYOR’S COMMENTS

- Stated the original purpose of the plastic bag ban was to get rid of plastic bags. Council can consider sending the issue back to the Code Review Committee.
- Commented a lobbyist is needed to be effective, to keep issues in from of legislators. Currently the City has no lobbyist and nothing on the books to lobby.
- Noted Koolie Heyano has received the AARP Andrus Award for community service.
- Expressed thanks to all the hero’s that worked so hard during the recent power outages and extreme weather conditions, to restore power and make sure all were taken care of.
- Library book donation received by Bob and Caro Cherry were mentioned, noting Bob wrote the grant that established KDLG.
- Wished all Merry Christmas and Happy New Year’s
- Reminded all to be safe with increased travel and group gatherings.
- A moment of silence was observed to recognize all those lost, particularly elders; Jackson McCormick, Bo Darden, and Ingrid Andrews, who were great people that invested in the community.

ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:12 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____