

City of Dillingham Action Memorandum

Agenda of: May 5, 2022

Action Memorandum No. 2022-04

Subject:

Authorize the City Manager to Award a Contract for RFP 2022-02, Furnish Petroleum & Propane Fuel.

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- RFP Bid Sheet Summary
- RFP Notice of Intent to Award

Summary Statement:

This action memorandum authorizes administration to sign a contract with Bristol Alliance Fuels, LLC for No. 1 and No. 2 Diesel, Propane Delivered and at the Pump; and Unleaded Gasoline.

The bid due date was April 15, 2022, at 3:00 PM and bids were opened immediately following. Notices were posted in three public places: City Hall, N&N Market, AC Store, and the Post Office. Additionally, the RFP was advertised on the City website and in the Bristol Bay Times on March 24, and 31, 2022.

(Such publication shall be made twice, with at least one week, but not more than two weeks, intervening between publications, and there shall be sufficient time between the late of last publication and the bid opening for preparation of bids, which time shall not be less than two weeks.)

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Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on May 5, 2022.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
X	Finance Director	
X	Public Works Director	
X	Planning Director	
X	City Clerk	