



FINANCE AND BUDGET COMMITTEE

Monday, September 22, 2025 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

FINANCE & BUDGET COMMITTEE MEETING CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

This meeting will also be available at the following online location:

Zoom ID: 920 483 0473

passcode: 99576

dial 1 (719) 359-4580

CALL TO ORDER

The meeting was called to order at **5:32 PM**.

ROLL CALL by the clerk

- Members Present: Alice Ruby, Michael Bennett, Steve Carriere, Jack Save Jr, Anita Foran, Curt Armstrong.
- Members Absent: Kaleb Westfall
- Staff member present: Abigail Flynn
- Quorum Established.

APPROVAL OF MINUTES

1.

August 18, 2025
December 5, 2024
August 26, 2024
May 30, 2024
May 28, 2024

May 23, 2024
May 10, 2024
March 4, 2024
October 23, 2023
May 29, 2023

MOTION: To approve all minutes listed on the agenda as a block.

- Moved by: Anita
- Seconded by: Alice
- **Vote:** Approved without corrections or objections

APPROVAL OF AGENDA

MOTION: To approve the agenda.

- Moved by: Alice
 - Seconded by: Steve
 - **Vote:** Agenda approved without objection

STAFF REPORTS

2. Finance and Budget Staff Report

- Draft code language for **Cooperative Purchasing Agreement (DMC 4.30.135)** was introduced for committee review. Discussion focused on ensuring consistency with existing purchasing authority limits, and clarifying that purchases must be budgeted and Council-approved
- Upcoming **audit schedule**: preliminary work October 13, final work December 1.
- **Staffing update**: Accounts receivable technician resigned; recruitment underway.
- **Property Taxes**: Contract with appraisers in place; workshop scheduled October 16 at 5:30 PM. Discussion on format (council-only vs. public-inclusive) and communication strategies
- **Budget Amendment FY2026**: Revisions underway to address reduced state bond reimbursements, contract revenues, and increased costs. A **special Finance Committee meeting was scheduled for September 29 at 5:30 PM** to review amendments before introduction at the October 16 Council meeting

3. Financial Report

a. 07/2025

- **Revenue & Expense Report (July 2025)**: Property tax invoicing recorded; cash flow timing noted. Discussion on new jail contract revenue reporting and pending contract updates.

OLD BUSINESS

4. Fish Tax Discussion

- Committee revisited historical work on fish/processing tax. Members requested background materials, including prior legal memos, draft ordinances, and Bristol Bay Borough's code for reference.
- Discussion highlighted differences between **excise tax** and **processing sales tax**, taxation basis (over-the-rail vs. finished product/out-the-door), and fairness considerations regarding processor waste.
- Committee agreed to gather information and continue orientation at the **October 20, 2025 meeting**

NEW BUSINESS

5. Budget Amendment Meeting

- Confirmed scheduling of special meeting on **September 29, 2025 at 5:30 PM** for focused review of budget revisions

PUBLIC/COMMITTEE COMMENT(S)

- Brief comments made; no formal public input recorded. Members noted the importance of public communication regarding taxes and finance policies.

ADJOURNMENT

- The meeting adjourned at **6:27 PM**

ATTEST:

Abigail Flynn, Acting City Clerk
[SEAL]

Date Approved: