

**CITY OF DILLINGHAM, ALASKA
RESOLUTION NO. 2025-02**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE
CITY TO ENTER INTO A FIVE-YEAR CONTRACT WITH ALASKA CAMA FOR
PROFESSIONAL SOFTWARE SERVICES IN ACCORDANCE WITH DILLINGHAM
MUNICIPAL CODE 4.30.120(6)**

WHEREAS, the City of Dillingham requires specialized software services to manage property valuation and assessment functions efficiently; and

WHEREAS, Alaska CAMA provides professional software services that support the City's property assessment operations, ensuring accurate and streamlined data management; and

WHEREAS, Dillingham Municipal Code 4.30.120(6) provides for the negotiation of contracts for professional services retained on a continuing basis, including, but not limited to, accounting, appraisal, legal, and civil engineering services; and

WHEREAS, the City Council finds it in the best interest of the City to enter into a five-year agreement with Alaska CAMA to ensure continuity in property assessment software services and maintain compliance with municipal tax assessment requirements;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Dillingham City Council authorizes the City Manager to negotiate and execute a five-year contract with Alaska CAMA for professional software services, as permitted under Dillingham Municipal Code 4.30.120(6).
2. The agreement shall include provisions ensuring compliance with applicable laws, cost-effective service delivery, software support, and terms mutually agreed upon by the City and Alaska CAMA.
3. Funding for this contract will be appropriated annually through the City's budget process.

BE IT FURTHER RESOLVED that the City Manager is authorized to take all necessary steps to implement this resolution, and that this resolution shall take effect immediately upon adoption.

PASSED and APPROVED by the Dillingham City Council this 3rd day of March 2025.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Abigail Flynn, Acting City Clerk

City of Dillingham
Fiscal Note

Agenda Date: February 6, 2025

CAMA Contract Renewal

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$16,500		FUNDING SOURCE City of Dillingham	
FROM ACCOUNT 1000 7920 10 29 0000 0 Computer Software		Project Property Tax management software	
TO ACCOUNT:	VERIFIED BY: Anita Foran	Date:	2/3/2025

EXPENDITURES

OPERATING	FY25	FY26	FY27	FY28-29
1000 7920 10 29 0000 0	\$3,300	\$ 3,300.00	\$ 3,300.00	\$ 6,600.00
TOTAL OPERATING	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 6,600.00

CAPITAL	\$ -			
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REVENUE	-			
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FUNDING

General Fund	\$3,300	\$ 3,300.00	\$ 3,300.00	\$ 6,600.00
ADEC SRF Loan (30%)				
Capital Project				
Other				
TOTAL FUNDING	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 6,600.00

POSITIONS

Full-Time				
Part-Time				

Analysis: (Attach a separate page if necessary)

Resolution 2025-02

Budget allowance has been made.

PREPARED BY: Anita Fuller *AF*

December 6, 2024

DEPARTMENT: Finance

APPROVED BY: *Daniel Decker*
Daniel Decker (Feb 3, 2025 13:55 AKST)

02/03/2025



ALASKA CAMA
403 Lincoln Street Ste 210
Sitka, AK 99835

907.747.6666
sales@akcama.com

Kelly Evans
City of Dillingham
P.O. Box 889
Dillingham, AK 99576

Dear Kelly,

Thank you for being a Municipal Assessment Record System (MARS) member. Your MARS Real and MARS Personal memberships are expiring at the end of 2024 and we would like to continue to offer our services. The membership gives you a voice in the direction of development, access to the latest version, and 24 hours of support per year.

We offer a choice of renewal options, as outlined below. The longer renewal options give you a greater discount and also guarantee the same membership fee for the length of the contract.

MARS Bundle	
Five-years term	\$16,500/year
Three-year term	\$17,325/year
One-year term	\$19,057.5/year

We work hard to meet your assessment needs. We look forward to providing you with new and improved MARS features and expanding our shared knowledge of the best assessment practices in the State of Alaska.

Included is a contract that outlines the term and payment dates for a new plan. Please sign and return via email. call. If you would like to go with one of the other plans, or ask us about a difference billing cycle, feel free to call or email us

Thank you for being part of the MARS community.

A handwritten signature in black ink that reads "HR" with a small dot to the right.

Henry Robinson CEO
(907) 747-6666 Ext.19



Alaska CAMA Co. Maintenance Plan Renewal No. 2
MARS Real and MARS Personal

Services covered by a maintenance plan.

- Latest versions of your MARS databases.
Up to 30hrs per year of tech support and training via phone or video call.
Direct input into the development of the MARS databases.
Syncing with FileMaker Go databases on an iPad (if applicable).

Billing cycle for a 5-year plan.

Table with 4 columns: Year, Year, Amount, Payment due no later than. Rows for Year 1-5 with amounts of \$16,500 and due dates from 7/31/2025 to 7/31/2029.

Each person who signs this agreement below represents that such person is fully authorized to sign this agreement on behalf of the applicable party.

Linensor - Alaska CAMA Company, LLC

By : [Signature] Date : 1/14/2025

Printed : Henry Robinson Title : CEO

Licensee - City of Dillingham, AK

By : Date :

Printed : Title :






CAMA FN

Final Audit Report

2025-02-03

Created:	2025-02-03
By:	Anita Fuller (anita.fuller@dillinghamak.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMNVodLUROZEYF54r2_Uc7eY1TgNia0_s

"CAMA FN" History

-  Document created by Anita Fuller (anita.fuller@dillinghamak.us)
2025-02-03 - 9:37:51 PM GMT
-  Document emailed to Daniel Decker (manager@dillinghamak.us) for signature
2025-02-03 - 9:37:56 PM GMT
-  Email viewed by Daniel Decker (manager@dillinghamak.us)
2025-02-03 - 10:55:20 PM GMT
-  Document e-signed by Daniel Decker (manager@dillinghamak.us)
Signature Date: 2025-02-03 - 10:55:34 PM GMT - Time Source: server
-  Agreement completed.
2025-02-03 - 10:55:34 PM GMT