Mayor
Alice Ruby

City Manager
Jack Savo Jr.

CITY OF
DILLINGHAM
ALASKA

Dillingham City Council
Tristan Chaney
Tracey Hightower
Steven Carriere
Curt Armstrong
Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date:10/29/2026

To: **Dillingham City Council**

From: Jack Savo Jr., City Manager

Subject: City Manager Monthly Report October 2026

City of Dillingham

"*Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.*"

Ordinance for Council consideration

***Adopt;* Ordinance 2026-13 (AM)**
AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING CHAPTER 2.27 OF THE DILLINGHAM MUNICIPAL CODE BY ADOPTING CHAPTER 2.27.025 TO ESTABLISH THE POSITIONG OF DEPUTY CITY CLERK AND REVISE THE PROCEDURES FOR APPOINTMENT OF AND ACTING CITY CLERK.

Adopt; Ordinance 2026-16
AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL REPEALING CHAPTER 2.70, HISTORIC PRESERVATION COMMISSION; CHAPTER 2.76, PARKS AND RECREATION COMMISSION; AND CHAPTER 2.84, SENIOR ADVISORY COMMISSION; PROVIDING FOR ADVISORY COMMITTEES TO BE ESTABLISHED BY RESOLUTION UNDER CHAPTER 2.90; AND AMENDING MEETING REQUIREMENTS FOR THE PLANNING COMMISSION AND SCHOOL FACILITY COMMITTEE

Resolutions for Council consideration

Resolution 2026-38
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING A CONTRACT TO FURNISH AGGREGATE FOR FY27

Resolution 2026-12 (A)
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH GCI COMMUNICATION CORP. FOR CITY-OWNED PROPERTY LOCATED AT 412 W. 2ND AVENUE

Resolution 2026-39
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL RATIFYING THE CITY MANAGER'S APPOINTMENT OF CHRISTOPHER MAINES AS DEPUTY CITY MANAGER.

Resolution 2026-40
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL COMMENDING THE ELECTION WORKERS WHO SERVED DURING THE OCTOBER 6, 2026, MUNICIPAL ELECTION

Resolution 2026-41
A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AWARDING ADMINISTRATIVE TIME OFF TO CITY EMPLOYES FOR DECEMBER 24TH AND DECEMBER 31ST, 2026 AS A GIFT IN RECOGNITION OF THEIR HARD WORK AND DEDICATION THROUGHOUT THE PAST YEAR.

Lagoon main incoming drain has failed; we have an approved "temporary repair installed and will be working towards a repair that will get us through the winter season. Onsite evaluation has been made by engineering firm CRW as well as ARWA. We will come up with a repair prior to freeze up. This is still in progress with CRW and ARWA and remains the number one priority of PW's and City Administration.

> ***UPDATE; repair parts are scheduled to arrive this week, staff has been working diligently with CRW and have developed a step-by-step solid work plan. In the event we cannot get a local contractor to complete the repair, the City of Dillingham will be ready to execute and complete the repair. ARWA will be present during the repair as additional support for our team.***

211 E. Main St. property owners have filed an official complaint with the City Manager office pertaining to the waterline at their property. Subsequently property owners have also filed an extensive records request that goes back 16 years. We are putting together a response to this request as well as a cost analysis, currently we are estimating over 139 labor hours to complete, which spans across 5 departments. Once a detailed cost estimate is ready, we will reach out to the property owner with the total cost of the request. Initial labor cost estimate of the first request was over $10,000.

> ***Update; we continue to receive multiple requests and demands from the property owner. We have followed DMC and applicable law in our responses. Considering the numerous threats of legal action and implied liability to the City, I have consulted with our legal team. We have drafted a letter that we believe will bring this situation to a resolution that is beneficial to all parties.***

Dillingham Small Boat Harbor dredging funding; We have reassurance that the funding for the Dillingham Small Boat Harbor dredging will be put back into the FY27 budget once it gets to the legislative process. We have mailed out letters to Senator Murkowski and Senator Sulivan pertaining to this issue, letters provided as attachments. We will continue to keep close track of this and report any updates as they are received. Senator Murkowski's office has assured us the funding will be put back into the budget once it reaches their level. Senator Sullivans office has reassured us that this will be added back in to the budget.

FEMA Snag Point Erosion, notification received from FEMA on June 23, 2026, that our request for a full 24-month extension was approved. We are waiting to receive final authorization from FEMA to proceed. At this stage, the City of Dillingham has met all tasks and requirements in a timely fashion. The project is now awaiting federal authorization to proceed to the advertisement phase. Staff will return to the Council with next steps once FEMA's green light is received.

> ***Update; The project is now enrolled in the updated DHS/FEMA system and the City is still waiting for Federal authorization to advertise for engineering and design services. We are waiting for a grant agreement from FEMA to bring to the council for approval, once that is completed, we will be one step closer to project execution.***

EPA Landfill Improvement Project is advancing and is on schedule. Repair materials for the incinerator have shipped and delivery is scheduled for September barge. Once materials arrive, technicians from Penram alongside a Public Works employee will complete the repairs necessary to get the incinerator up and running. Public education is going to be a key foundation in the successful operation of the incinerator once online. We are working on an outreach plan that will help the community understand the importance of sorting trash to help with efficient and sustainable operation of the incinerator.

> ***Update; Repair parts for the incinerator arrived in Dillingham. Penram could not make it this fall prior to freeze up. We contacted Penram and tentatively scheduled them for the first week in April. We remain completely compliant with the terms of the EPA appropriation, and this will not put us behind in the project timeline.***

SOA PFAS Airport Waterline Extension is nearing 35% design delivery scheduled for September 4, 2026. Once the 35% design is reached we will review documents and provide a detailed next step update for the City Council.

> ***Update; Scope discussions with RESPEC for the 65%, 95%, and 100% design phases have begun. The resulting scope and cost will be formalized and brought to the Council for action once those discussions are concluded. The construction cost picture is coming into focus, and the multi-source funding strategy — SRF, State of Alaska, EPA, and potentially ANTHC — reflects the complexity of delivering water infrastructure at this scale in rural Alaska. Discussions have begun with the Fire Department to help determine logical hydrant placement along the route. Salmon Roe Subdivision has been included in the project scope by the State of Alaska as the well has been found to also be contaminated.***

RFB (2) for fuel has been sent out, timeline follows.

-10/27/2026 - first advertisement
-11/03/2026 - second advertisement
-11/17/2026 - 2pm council chambers and zoom - Open bid
-11/17/2026 - 2:30 pm score bid and write letters of intent to award
-12/03/2026 - Council meeting

GCI Lease at 412 West 2nd Ave. With authorization from Resolution 2025-29 we brought Resolution 2026-12 GCI lease to the Special Council meeting on April 16. Resolution to authorize lease failed 3-1. With guidance from the City Council from the October meeting, we are once again bringing this back for consideration. There are 2 options we have prepared for the council's consideration.

> -Option A, Approve Resolution 2026-12 (AM) Authorizing the Mayor to execute the included contract with GCI for the City owned property located at 412 W. 2nd Avenue. We would receive retroactive lease payments totaling ~ $15,500 back to January 01, 2026. 2027 lease payments would total ~ $30,900.
>
> -Option B, do not approve Resolution 2026-12 (AM) and direct Management to put out an RFB for the property using Appraisal obtained January 2026.
> "Additional cost minimal, staff time and advertisement cost. However, we will not be getting retro lease cost back to January 01, 2026 totaling ~$15,500.

City Clerk:

-Thanks to the following election workers; Jasmine Kritz, Janet Dieckgrafe, Marilyn Rosene, Carole McMurray, Wanda Wahl, Jon Dyasuk, Nate Carlow and our student participants Myra Davis, Maya McDowell, Chelsie Kropoff, and Kahlen Savo.

-Council Seats C, E, and F please bring your DMC binders to the council chambers so they can be updated.

- Special thanks to the Senior Center for feeding lunch to the election workers on October 6th. Five of the election workers were qualifying seniors and two were guests.

-Committee Open Positions:

-Library Advisory Committee, 2
-Port Committee: Two Seats up for Renewal in November
-School Facility Committee – one seat up for renewal in November, annual appointment
-Senior Advisory committee: all of them
-Planning Commission will have two seats up for renewal in December
-Friends of the Landfill: 1 (The latest appointment by the Council declined.)
-Parks and Recreation: There will likely be five voting seats

-General updates provided in the Clerks report for BOE and School Facility Committee

-See page 4 of the Clerks report for the scheduled meetings we have November through December.

Senior Center:

Community acknowledgements:

-Thank you to Dan Boyd for his continued dedication to our elders and the Senior Center.

-Thank you to SeaShare and Copper River Seafoods for their generous donation of 120 pounds of Cod

-Thank you to Mission Lodge for sharing fresh and dry goods with us at the end of their season.

-Thank you to Samuel Peterson and Elder White continue to generously volunteer their time at the Senior Center.

- A big thank-you to Jared Miller, Fallon Gleason, and the Bristol Bay Area Health Corporation's Injury Prevention Program for bringing BINGOcize back to the Senior Center!

-**Senior Center September 16, 2026 – October 15, 2026**

-The Senior Center was fully staffed and remained open for all available operating days during this reporting period.

-Open 21 days

-Closed 1 day Holiday

-Total meals served 563; 225 congregate and 338 home delivered. This equals an average of 25 meals per day.

-Days the van ran 21, with 283 rides provided and 338 meals delivered. This equals an average of 13 rides per day. This helps seniors with shopping trips, appointments, and rides to take care of multiple other tasks.

-Hydroponic garden is currently producing enough lettuce that lettuce is no longer having to be purchased, cutting cost of the weekly salad bar in half.

Library:

-**Library September 16, 2026 – October 15, 2026**

-The library would like to thank Malcolm Wright, Liam Wright, Alice Ruby, Walter Reynolds, Porter Roenfanz, Cooper Roenfanz, and Travis Roenfanz for helping return museum artifacts to the Sam Fox Museum.

-Special thank-you to Bob King for donating two beautiful watercolor paintings to the Sam Fox Museum.

-The library would also like to recognize Malcolm Wright, Amy Ruby, Bob King, and Tim Troll for their contributions to the Sustainability Summit open house.

-Curyung Tribal Council has graciously agreed to continue its partnership with the Dillingham Public Library on the Institute of Museum and Library Services (IMLS) grant

-560 Patron count

-17 desktop computer usages

-365 Wi-Fi sessions

-427 total items checked during this reporting period.

-The library was open every scheduled day during this reporting period.

HR report:

Total Employees: 47
- -39 full time
- -4 part-time
- -1 Seasonal
- -3 on call

Positions Open:

-Police Officer - Lateral Rotational
-Police Officer – Residential
-Heavy Equipment Mechanic
-Buildings and Grounds Assistant
-Animal Control Specialist (2 part time)
-Water/Wastewater Operator II
-Records Specialist
-Heavy Equipment Operator
-Corrections Officer
-Assistant Librarian
-Dispatcher
-Landfill Operator

-Continue development of PSA's for community outreach

-Monitoring employee performance review program to help ensure timeliness of employee reviews.

Public Safety:

-Officers have continued to be present at the school each day during the morning. Officers will be participating in the Trunk or Treat event on 10/25/26. Chief O'Malley will be doing a presentation on Halloween safety at the elementary school on 10/29/26.

-25 inmates held in the jail this reporting period.

-A total of 153 calls were taken in by dispatch September 10 – October 10, 2026
*breakdown of call types are in Public Safety report following in the packet.

Fire Department:

"Fire and EMS continue to focus on prevention, training, and recruitment to maintain service levels and community safety as we move into the summer season."

-Total Fire Calls to date in 2026 = 24

-Total EMS calls to date in 2026 = 205
-Fire prevention week was a great success. Fire and EMS taught 174 students about fire safety and prevention.

-EMS and Fire office staff participated as fire safety and medical support for the Haunted house fundraiser for the school.

-Fire /EMS Board Members

-Fire Chief: JJ Larson
-Assistant Fire Chief: Kevin Hardin
-Medical Squad Director: JJ Larson
-Member at Large: Kim Larson

-Fire and EMS has done a great job keeping our community safe please see a complete list of the accomplishments and the numerous cases of community involvement in the complete Fire Department Coordinator report.

Planning:

Snag Point Erosion;

The project is now enrolled in the updated DHS/FEMA system and the City is still waiting for Federal authorization to advertise for engineering and design services. We are waiting on a grant agreement from FEMA to bring to the council for approval, once that is completed, we will be one step closer to project execution.

Airport Waterline Extension;

Scope discussions with RESPEC for the 65%, 95%, and 100% design phases have begun. The resulting scope and cost will be formalized and brought to the Council for action once those discussions are concluded. The construction cost picture is coming into focus, and the multi-source funding strategy — SRF, State of Alaska, EPA, and potentially ANTHC — reflects the complexity of delivering water infrastructure at this scale in rural Alaska. Discussions have begun with the Fire Department to help determine logical hydrant placement along the route. Salmon Roe Subdivision has been included in the project scope by the State of Alaska as the well has been found to also be contaminated.

EPA Landfill Improvement

Repair parts for the incinerator arrived in Dillingham. Penram could not make it this fall prior to freeze up. We contacted Penram and tentatively scheduled them for the first week in April. We remain completely compliant with the terms of the EPA appropriation, and this will not put us behind in the project timeline.

Please see Planning Director's complete report with a detailed description of the exceptional work being done.

Public Works:

-Current open positions in PW.
- -Heavy Equipment Operator
- -B&G Assistant
- -Heavy Equipment Mechanic
- -Water/Wastewater operator II
- -Landfill Operator

-RFB for Aggregate solicited and a Resolution is in this packet for consideration. We did not receive a bid for sand in the solicitation, PW's will reach out to local vendors to solicit quotes on this product.

-All Harbor and Docks offices are scheduled for seasonal shutdowns and winterizations

-EMS Building Harbor location scheduled for seasonal shut down 11/1/2026

-Landfill Fees reviewed to allow correct fee amounts to be applied under current approved price schedule, Council approved fee schedule July 01, 2017. Staff training on correct landfill fees in progress. It will take some time for the Community to adjust to the implementation of correct landfill fees.

-PSA released to the community to help everyone understand the approved 2017 Landfill fee schedule as well as prohibited items. The prohibited items adherence by the community will help our employees to be able to work in a safer environment.

Finance:

September Statistics: as of date of report.
Cash Receipts: $1,399,247.33
All Payments: $545,415.75 (includes $241,739.47 for 2 payrolls and 2 supplements)

Department assisted with Fuel RFB, Aggregate RFB, and IT RFP

City of Dillingham received a score of 90 on the Cash Vest Report for the first three quarters. This shows the fiduciary responsibility of the management of city funds.

Setup of Positive Pay has been completed with Wells Fargo to increase security of checks issued by the city.

-See complete report in packet

Harbor/Port:

-Work with PND Engineering to acquire all necessary permits for PIDP Grant
- -Section 106 permit complete
- -404b permit complete
- -Title VI/ADA Compliance complete
- -Current estimated project closeout: Spring 2028

-upland work scheduled to start spring 2027 with potential float work fall 2027.

-Still in progress; Harbor lights project is still set to be completed summer 2026, this will increase the safety of the area for all. We are waiting on an estimate for the construction of a meter base, once we have this completed, we will then contact Nushagak to proceed. We have not found and electrician to construct a meter base.

-Harbor winter preparations complete.

-270 fishing vessel harbor stickers sold for 2026 season (most since 2019)

-155 skiff stickers sold for the 2026 season.

-232 40ft seafood containers exported for the season, totaling 12,196,627 pounds ~ 6,100 tons

-AML lease of small office building is up November 2026 with no renewal option; Port Director will start discussions now with AML. AML declined to proceed with lease of 307 W. Main Street, Port Warehouse in May 2026. We have no update on this currently. Port Director will maintain contact with AML on this.

-In an effort to control erosion in the creek next to the main road we have eliminated/limited vessel access past the Lumi bulkhead. This area is a point of concern at this time and will be monitored closely.

Individual Department reports follow this, please read through and see the last month's accomplishments.

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MEMORANDUM

Date: October 22 for the period beginning September 17
To: Jack Savo Jr., City Manager
From: Abigail Flynn, City Clerk
Subject: Monthly Report for November 2026

City Clerk Department Accomplishment and Opportunities Since the Last Report:
Big tasks completed

- Thanks to all election workers- request in next budget amendment more money for election budget- want to feed workers and pay them better next year- estimated hours spent by these volunteers to make our election a success: **98.77 hours**
  - Jasmine Kritz
  - Janet Dieckgrafe
  - Marilyn Rosene
  - Carole McMurray
  - Wanda Wahl
  - Jon Dyasuk
  - Nate Carlow
  - Students:
  - Myra Davis
  - Maya McDowell
  - Chelsie Kropoff
  - Kahlen Savo

- **Codification**
  - A new Code supplement is in process. The binders named Seat C, Seat E and Seat F have still not been updated. Please bring them back to the council chambers.

- **Foreclosure Update:**
  - The 2020-2024 Foreclosure process should conclude in October and two properties may be deeded to the City. Would the council like to auction all foreclosed properties recommended for disposal at the same time? This would mean waiting until proper notice can be provided for all properties to be disposed of and then auctioning them all at the same time, rather than on two different dates. This has the potential to save us staff time and legal costs.
  - These are the properties still on the list as of 09/18/2026:

Acct #	Account Name	Legal Description
103549	Chocknok, Charlie	Gauthier II B L7
101180	Kroener, Debra	USS 3184 B P3 L*

- **Events:**
  - Wood Tikchik State Park Management Council will be having a fall meeting on October 30th
  - December Alaska Municipal Clerk's Conference next month Dec 5-10.

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- Council Travel for AML- the rooms have been booked and the registrations paid for two council members to attend. Airfare and per diem not yet ordered at the time of this report.
- Beaver Round Up- Alice has asked for the City staff to communicate with Alanna about how the City will help this year. We have some money budgeted for special events. Would the council like to release part of it now so Beaver round up can plan in advance? We usually split it between Harbor Day/Blessing of the Fleet, Beaver Round up purchases by the City and funeral flowers.

- **Departments:**
  I would like to take this opportunity to tell the Library and Senior Center staff that it has been an honor being their Department Head since I became the Clerk. You have worked very hard to make our community better for seniors and library patrons. Once a Deputy Manager is appointed, I will be passing on my responsibility to the Library and Senior Center to the appointed person.

  Special thanks to the Senior Center for feeding lunch to the election workers on October 6th. Five of the election workers were qualifying seniors and two were guests.

- **Public Records Requests:** 4 requests were received in this time period and all of them were provided within the required time period without the need for an extension. The request for the previous time period was provided, after an extension of two more days as some information was not provided to me by the department it was requested from until the first ten days was up.

- **Elections:**
  - Election November 3, 7 am to 8 pm in the Council Chambers.
  - Absentee and Voting by Personal Representative Voting is happening now.
  - Resolution 2025-39 sets the stipend for election workers at a flat $210.
    - This ends up causing some difficulty for those who work short relief shifts for those working the long shifts as all get paid the same. Before next Election, I would like to recommend that we adopt a new resolution to set the pay for elections workers the same as is set by the State of Alaska in 6 AAC 25.035 (a, b, h, m and n). This will allow fair pay for hours worked and, as the state adjusts the rate, ours will automatically adjust too. If the council would like to pay youth at the booth at the n rate, they can dictate that by resolution or set it to minimum wage for Alaska for the year of the election or state that youth at the booth will be volunteers for City Elections or paid at the adult rate (a).
  - The budget for elections will need a budget amendment.
    - $7,500 was budgeted for elections this year, however, the ADA election equipment that was ordered very early and should have arrived in the mail during FY26 was misdirected in the mail on the way here, twice, and arrived two days into FY2027 so that that purchase now counts in 27 rather than 26 when it was budgeted.

- I am the chair of the State Elections for our area so I have been very busy recruiting and organizing volunteers and helping voters and training poll workers.

- **Committee Open Positions:**
    - Library Advisory Committee, 2
    - Port Committee: Two Seats up for Renewal in November
    - School Facility Committee – one seat up for renewal in November, annual appointment
    - Senior Advisory committee: all of them
    - Planning Commission will have two seats up for renewal in December
    - Friends of the Landfill: 1 (The latest appointment by the Council declined.)
    - Parks and Recreation: There will likely be five voting seats and two student positions.
- **General Updates:**
    - **BOE update**- October 13th was a hearing of the BOE. At that time, two of the three appellants from the last meeting were confirmed by the assessor as settled and one of them never filled out the requested appeal form so that one was denied. Other letters requesting permission to late file were considered. Those with aircraft that had never been in Dillingham were corrected as clerical errors and the Assessor encouraged all aircraft owners to update their accounts with the FFA to remove destroyed aircraft and register aircraft kept elsewhere in the place where it is kept. The other letters were denied the opportunity to late file by the BOE for not being good reasons for being late.
    - I have interviewed someone for the **records position** and that person knows this will be a short term appointment that will last until the Deputy Clerk is hired. That person will be allowed to apply for other city open positions if they choose to, including the deputy clerk position, if approved by the council.
    - **School Facility Committee:**
        - The committee met on October 14. All members attended except the appointed citizen representative; that position is currently vacant.
        - Members received an HVAC update and confirmed that both parties had signed the memorandum of agreement (MOA).
        - The committee discussed possible future cooperation on solid-waste disposal.
        - The School Capital Improvement Plan (CIP) was presented. Alice requested that school CIP priorities be included on the City's list of projects for which funding will be sought.
        - Members discussed the winter snow-removal plan, school-door security concerns and proposed solutions, and taxes on the rental building used for teacher housing. Jack will follow up with a written decision, possibly as an amendment to the MOA.
        - The committee discussed the fence around KDLG and how the City might help the school secure the area, possibly in the spring.
        - Members reviewed committee code language. (Written reports are unnecessary because all other committee reports are given verbally at Council meetings so this part of the Facility code could be struck).
        - The City requested outreach to parents to recruit a volunteer for the vacant citizen position.

- The next meeting will likely be held in January, in time for lobbying efforts.

- I serve on two committees for the AAMC as participation helps me get my required experience points for certification as a municipal clerk. I have been busy meeting my requirements of these boards also. I also was reappointed by the governor to another term on the Wood Tikchik State Park Advisory Board and attend these meetings.

Requests for the Council:.

- Please adopt an ordinance to update Committees or amend it and adopt it. Staff would be in favor of an amendment to remove the requirement for written reports for Facilities since all other committees provide only verbal reports and use the approved minutes as the record to the council.
- Please make a decision on the license renewal for Bayside Dinner.
- Please introduce the Ordinance to allow me to hire a deputy clerk so I can get some help, especially when I am away at AML and other trainings.

Weekly Meetings and Events List for Fall-Winter

Week of October 26 to November 1
- Mon. 10/26: Finance & Budget Committee, City Hall, 5:30 PM
- Tue. 10/27: Code Review Committee, City Hall, 5:30 PM
- Thu. 10/29: Friends of the Landfill, City Hall, 10:00 AM
- Fri. 10/30: Wood Tikchik State Park Advisory Board, City Hall, 10:00 AM

Week of November 2 to November 8
- Mon. 11/2: Election Setup, City Hall, All Day.
- Tue. 11/3: General Election Day, City Hall, 7:00 AM to 8:00 PM
- Thu. 11/5: Regular Council Meeting, City Hall, 7:00 PM

Week of November 9 to November 15
- Wed. 11/11: Veterans Day / City Holiday
- Planning Commission: November meeting needs to be rescheduled

Week of November 16 to November 22
- Mon. 11/16: Finance & Budget Committee, City Hall, 5:30 PM

Week of November 23 to November 29
- Thu. 11/26 and Fri. 11/27: Thanksgiving / City Holidays
- Friends of the Landfill: Regular last-Thursday date falls on Thanksgiving.

Week of November 30 to December 6
- Thu. 12/3: Regular Council Meeting, City Hall, 7:00 PM
- Sun. 12/6: AML Travel Begins

Week of December 7 to December 13
- 12/7 through 12/12: AML / Council Travel
- Wed. 12/9: Planning Commission, City Hall, 5:30 PM

Week of December 21 to December 27
- Mon. 12/21: Finance & Budget Committee, City Hall, 5:30 PM
- Fri. 12/25: Christmas / City Holiday

Senior Center Accomplishments and Opportunities for
September 16, 2026 to October 15, 2026

Days Open		21
Days Closed		1
Holiday	1	
Meals Served		563
Congregate Meals	225	
Home Delivery Meals	338	
Rides Provided		283
Rentals for Events		5

Acknowledgements

- **A big thank-you to Dan Boyd for his continued dedication to our elders and the Senior Center.** Dan was willing to work right up until his departure on Friday, ensuring that home meal deliveries continued without interruption. His flexibility and commitment helped us maintain services as we prepared for his absence. We also want to recognize Dan for encouraging elders to participate in the October 6 local election. Through his efforts, the Senior Van was able to transport elders to the polls and help ensure they had an opportunity to cast their votes. We appreciate Dan's enthusiasm for civic participation and the care he shows our elders.
- **The Senior Center would like to thank SeaShare and Copper River Seafoods for their generous donation of 120 pounds of cod chunks.** Our elders enjoy a good piece of salmon, but having white fish available adds some welcome variety to our meals. This donation will allow us to offer additional nutritious seafood options while helping stretch our food budget. We greatly appreciate SeaShare for thinking of our community and Copper River Seafoods for helping make this donation possible.
- **A special thank-you to Mission Lodge for sharing fresh and dry goods with the Senior Center at the end of their season.** Our elders have enjoyed several delicious treats with their coffee and tea while visiting and working on puzzles. The donation also included valuable pantry staples that will help keep our kitchen stocked and allow us to continue preparing meals with donated food for another month. We appreciate Mission Lodge thinking of the Senior Center and putting these items to good use in our community rather than letting them go to waste over the winter.
- **Samuel Peterson and Elder White continue to generously volunteer their time at the Senior Center.** They have been diligent about vacuuming, mopping, and helping with the many odd jobs that keep our facility clean and welcoming. Their willingness

to pitch in allows staff to focus more of their attention on providing services to our elders. Volunteers are an important part of our team, and we are grateful for their continued commitment. Many hands make light work, and these gentlemen certainly help lighten the load!

- **A big thank-you to Jared Miller, Fallon Gleason, and the Bristol Bay Area Health Corporation's Injury Prevention Program for bringing BINGOcize back to the Senior Center!** The elders have been eager to get moving again, and the team has done a wonderful job making these hour-long sessions both entertaining and educational. We appreciate the energy, enthusiasm, and encouragement they bring to each visit.

Staffing and Operations

- **The Senior Center was fully staffed and remained open for all available operating days during this reporting period.** Having consistent staffing has allowed us to maintain meal services, transportation, and daily activities without the interruptions we experienced earlier in the year. With Dan taking leave beginning after Friday, October 9, Rebecca and Nelda have coordinated to ensure home meal deliveries continue during the week of October 12. Unfortunately, Senior Van rides will not be available that week because we do not have a driver. Attempts to secure volunteer coverage were unsuccessful, but staff made an effort to provide elders with advance notice when distributing the monthly menu and shuttle schedule. We appreciate everyone's patience and understanding while we work to maintain essential services during this temporary staffing gap.
- **The Senior Center experienced a temporary interruption in transportation services during the week of October 12 due to the absence of our Van Driver, Dan Boyd.** Afternoon shuttle services were suspended; however, home meal deliveries continued thanks to Nelda and Rebecca adjusting their schedules to cover the additional responsibilities. With such a small staff, the absence of even one team member can add several hours of work to the Community Center Coordinator's already full schedule. Fortunately, we have a dedicated team that understands the importance of maintaining services for our elders and is willing to adjust daily routines and share responsibilities when needed. During a time when budgets are tight and resources are limited, this flexibility and willingness to work together are especially valuable. I greatly appreciate our staff's commitment to one another and to the elders we serve. It takes a tremendous amount of teamwork behind the scenes to keep the Senior Center operating smoothly, and our staff continue to rise to that challenge.

Accomplishments and Community Activities

- **BINGOcize returned to the Senior Center this month!** This popular program combines Bingo with physical activity, giving elders an opportunity to exercise, socialize, and learn ways to improve their strength, balance, and mobility while having fun. Sessions are led by BBAHC's Injury Prevention Program and take place every Tuesday and Thursday from 11:00 AM to 12:00 PM through December 17. The elders have been enthusiastic about participating, and we encourage community members to stop in, join the fun, and learn a few new exercises along the way.
- **The Senior Center provided transportation to the polls for the October 6 local election and is preparing to offer this service again for the November election.** Helping elders participate in elections is an important part of supporting their independence and ensuring their voices are heard. Elders interested in early or absentee voting are encouraged to contact the Senior Center to discuss transportation arrangements. We also plan to provide scheduled rides to City Hall on Election Day during the Senior Van driver's regular working hours. Voting gives our elders an opportunity to help shape decisions that affect their community and the future of Alaska, and we are happy to help make that opportunity more accessible.

Grant Reporting

- **The Senior Center received welcome news regarding the Nutrition Services Incentive Program (NSIP) reimbursement rate.** The reimbursement increased from $0.28 to $1.18 per eligible meal, a significant improvement that will help offset the rising cost of providing nutritious meals to our elders. While this funding does not cover the full cost of preparing and serving a meal, the increased reimbursement will help stretch our food budget and support the continued operation of our meal program. Every little bit helps, and this increase is especially appreciated as we work to make the most of our available resources.

Needs

- **The Senior Center is looking for elders interested in helping with future fundraising activities.** We are exploring the possibility of hosting a Makers Market or participating in a community bazaar to raise funds for supplies and other items the Senior Center needs but cannot accommodate within its current budget. We would love to hear from elders willing to prepare and donate homemade food, handcrafted items, or other creations that could be sold at these events. This would be a wonderful opportunity for our elders to share their talents, contribute to the Senior Center, and help support the programs and services they enjoy. Anyone

interested in participating or learning more is encouraged to contact Rebecca Duke at 907-843-2873.

Library Accomplishments and Opportunities for
September 16, 2026 to October 15, 2026

Patron Visits – Total 560

Tue	Wed	Thu	Fri	Sat	
10 AM – 6 PM	10 AM – 6 PM	10 AM – 6 PM	10 AM – 5 PM	10 AM – 2 PM	Total
94	120	175	109	62	560

Computer and WiFi

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
WhoFi*	32	59	97	85	51	21	20	365
Desktop Usage	-	5	3	5	3	1	-	17
AWE Station	-	-	-	-	-	-	-	-

Items Checked out – Total 427

Item	Tue	Wed	Thu	Fri	Sat	Total
Adult Biographies				1		1
Battle of the Books			2			2
DVD	67	48	65	38	72	240
E-Reader					1	1
Graphic Novel	1	2		1	5	9
Holiday			1			1
LINKED		1			1	2
New Books	3		2	3	7	15
Physical Games		1				1
Standard Item	18	19	24	10	34	105
Total	89	71	94	53	120	427

Acknowledgements

- **The library would like to thank Malcolm Wright, Liam Wright, Alice Ruby, Walter Reynolds, Porter Roenfanz, Cooper Roenfanz, and Travis Roenfanz for helping return museum artifacts to the Sam Fox Museum.** These items had been stored at Peter Pan Seafood and needed to be relocated in preparation for the Sustainability Summit. We also extend our appreciation to the cannery for generously providing storage and helping preserve artifacts that represent our community's long history in the fishing industry. It is wonderful to have these pieces back at the museum, where visitors can enjoy them and learn more about the people and traditions that helped shape Bristol Bay.

- **A special thank-you to Bob King for donating two beautiful watercolor paintings to the Sam Fox Museum.** The first, *Deliveries to the Muskrat*, was painted by Marie Luckhurst in 1987 and depicts a fishing vessel delivering its catch to a tender. The second, painted by Henry Yuen in 1989, portrays fishing vessels and skiffs delivering to a scow. Both pieces beautifully capture scenes that are familiar to generations of Bristol Bay fishermen and their families. These paintings are wonderful additions to the museum's collection and help preserve the everyday moments that are such an important part of our community's history.
- **The library would also like to recognize Malcolm Wright, Amy Ruby, Bob King, and Tim Troll for their contributions to the Sustainability Summit open house.** Malcolm and Amy helped the Librarian install a historical fishing timeline developed by Bob King. Visitors were encouraged to add their own experiences and memories using sticky notes, creating an interactive opportunity to connect personal stories with important events in the fishery's history. Tim Troll also stopped by to share his knowledge of several displays and help with the finishing touches. We appreciate everyone's willingness to share their time, knowledge, and enthusiasm for preserving our local history.

Staffing and Operations

- **Library staff are working together to establish consistent expectations for daily operations and develop a comprehensive desk manual.** As staff become more familiar with their responsibilities, we are documenting procedures and creating standard operating guidelines for common library tasks. The goal is to develop a practical reference guide that current employees can use when questions arise and new employees can follow during training. This will help ensure consistency in library services, reduce confusion, and make future staff transitions easier.
- **The library has transitioned to its winter operating schedule.** By staggering employee start and end times, we are now able to open at 10:00 AM Tuesday through Saturday while offering extended evening hours on the days patrons are most likely to visit after work. The library is open until 6:00 PM Tuesday through Thursday, 5:00 PM Friday, and 2:00 PM Saturday. These hours were developed using patron usage data, which did not support remaining open later on Fridays or Saturdays. Staff continue to monitor library traffic and gather patron feedback. So far, the new schedule appears to be working well, and we plan to maintain these hours throughout the winter as long as staffing allows.

Grants and Funding

- **Curyung Tribal Council has graciously agreed to continue its partnership with the Dillingham Public Library on the Institute of Museum and Library Services (IMLS) grant.** This partnership helps support library operations by funding a portion of the Librarian's wages. We greatly appreciate Curyung's continued willingness to partner with the library and its commitment to supporting access to library services for our community.
- **The library has begun the competitive bidding process for internet service under the federal E-Rate program.** Following guidance from Tanner Faye, Program Coordinator with the Alaska Department of Education and Early Development, the library has issued a request for bids using a process designed to assist libraries with obtaining internet service proposals. Although the library is eligible to defer this requirement for one additional year, Tanner recommended beginning the process now while that option remains available. This gives staff an opportunity to become familiar with the requirements and address any challenges before competitive bidding becomes mandatory. If the library is unable to obtain the necessary bids, the remaining deferral option may still be available. We appreciate Tanner's guidance as we work to maintain affordable and reliable internet access for our patrons.

Library Advisory Board (LAB) News

- **The Library Advisory Board is discussing plans to hold its next meeting in early December.** A date has not yet been confirmed, but public notice will be posted once the meeting is scheduled. The LAB continues to seek new members, and community members interested in serving are encouraged to attend a meeting to learn more about the Board's role. Meetings are open to the public and held at the library. We welcome anyone interested in helping shape the future of our library and its services.

Friends of the Library Update

- **The Friends of the Library recently purchased the remaining books in the *Dungeon Crawler Carl* series, and the entire series is now available for patrons to check out.** We appreciate FOL's continued support in helping expand our collection and making popular titles available to our readers.
- **Excitement is beginning to build for the upcoming FOL Book Trivia Night!** Although an event date has not yet been announced, patrons have been checking out books and talking about the competition. Anyone interested in participating who does not already have a team is encouraged to contact the library. We would be happy to connect individuals with others looking to form a team. We look forward to

hearing from FOL when a date is finalized and hope to see plenty of friendly competition when the event takes place!

Accomplishments and Community Activities

- **Library staff continue to make progress on the DVD inventory and organization project.** With the inventory of materials on the library floor completed, staff have turned their attention to the approximately 7,000 DVDs and related items maintained behind the circulation desk and in storage. This has proven to be a substantial undertaking, as DVD bin assignments were historically tracked on paper rather than in the library database. Staff are digitizing these records, identifying missing movies, checking for duplicates, and reconciling DVD sleeves with the discs stored behind the counter. Approximately 2,000 items are currently in storage in various stages of processing, including duplicates and materials that may replace missing items. The project has also revealed inconsistencies in call numbers that prevent the library's database from inventorying these materials accurately. Staff are developing standardized procedures for assigning call numbers and bin locations, with plans to organize movies and television series by genre. Once completed, these improvements will make it easier for patrons to browse the collection and for staff to locate and reshelve materials. This project will continue over the next several months.
- **The Snag Point Book Club met at the library during this reporting period.** Although attendance was small, with two participants, the gathering was a positive start to what we hope will become a regular community activity. Lisa Keys is organizing the book club, which meets on the third Tuesday of each month at 6:30 PM. The current selection is *The Women* by Kristin Hannah, a novel about a young Army nurse serving during the Vietnam War. Upcoming selections include *Funny Story* by Emily Henry, *The Midnight Library* by Matt Haig, and *The Book Thief* by Markus Zusak, with a movie viewing planned after the final selection. Young adults and adults are welcome to participate, and readers are encouraged to attend even if they have not finished the selected book. The goal is to create a welcoming space where community members can connect through reading and conversation.
- **The library and Sam Fox Museum hosted an open house on September 28 to help kick off the Sustainability Summit, welcoming a little over 100 visitors throughout the event.** The open house provided an opportunity for community members and visitors to explore recent improvements to both facilities and learn more about the history of the Bristol Bay fishery. One of the highlights was an interactive historical timeline developed by Bob King, which invited visitors to add their own experiences and memories alongside significant events in the fishing industry. Participants could share when they first became involved in the fishery or

where they were during important moments in its history. It was a fun and meaningful way to encourage conversation, celebrate our community's connection to the fishery, and recognize the importance of preserving these stories for future generations.

Challenges and Ongoing Needs

- **The Library Advisory Board (LAB) continues to seek new members.** We encourage community members who are interested in supporting the library's future to consider serving on the Board. The LAB plays an important role in providing input, discussing library policies, and helping guide the development of services that meet our community's needs.
- **The library is seeking community members interested in helping organize and host small, grassroots events.** We are especially interested in low- or no-cost activities that bring people together to share skills, hobbies, knowledge, and creative ideas. Whether it's teaching something new, hosting a discussion, or simply bringing people together around a shared interest, we welcome individuals who enjoy thinking outside the box. Our goal is to make the library a welcoming gathering place where community members can contribute their talents and help create activities that reflect the interests of Dillingham.
- **The library's public computer stations have been temporarily unavailable since October 13 due to issues with Deep Freeze, the software used to protect and reset patron computers.** The Librarian worked with LMJ to update the computers and troubleshoot the problem, but the remaining issue appears to involve Deep Freeze itself. Without local IT support, coordinating remote assistance and preparing the computers for troubleshooting took several days. Unfortunately, reaching technical support for Deep Freeze has also proven difficult. We would like to thank Chris Rambo for his patience and assistance in updating the computers and helping work toward a solution. Restoring public computer access remains a priority, as these stations provide an important service to community members who rely on the library for computer and internet access.
- **The library is seeking community feedback regarding our Friday Storytime program.** Storytime is currently offered every Friday at 10:30 AM, but attendance has been consistently low. We are exploring opportunities to partner with the Infant Learning Program to help reach more families with young children and increase awareness of this free library activity. We would also like to hear directly from parents and caregivers about whether the current day and time work for their families and what changes might encourage greater participation. While we would love to see Storytime continue, we must also consider whether the program is meeting a community need. If attendance does not improve, we may need to temporarily suspend Storytime until there is greater interest. Our hope is to work with families to develop a program that is both accessible and enjoyable for our youngest patrons.

Mayor
Alice Ruby

City Manager

Jack Savo Jr.

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Dillingham City Council

Curt Armstrong
Steven Carriere
Triston Chaney
Tracy Hightower
Kevin McCambly
Kaleb Westfall

MEMORANDUM

Date: 10/22/26

To: Jack Savo Jr., City Manager

From: Tracy O'Malley, Chief of Police

Subject: Monthly Report: October 2026

Patrol:

Officers have continued to be present at the school each day during the morning. Officers will be participating in the Trunk or Treat event on 10/25/26. Chief O'Malley will be doing a presentation on Halloween safety at the elementary school on 10/29/26.

Corrections:

Twenty-five inmates were held in the correctional facility during this month. The Department of Corrections Commissioner visited our facility on 9/24/26.

Dispatch:

We had a total of 153 calls between September 10, 2026 and October 10, 2026**.**

Burn Permits: 4
Agency Assist: 5
Suspicious Vehicle: 4
Vehicle Accidents: 0
Welfare Checks: 25
EMS: 29
Theft: 5
Civil Standby: 0
Motorist Assist: 0
Premises Check: 5
Disturbances: 46
Traffic Stops: 4
Assault (DV and Non DV): 11
Trespass: 5

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Fire: 3
Animal Call: 3
Warrant Arrest: 0
Paper Service: 2
ATV Complaints: 1
Robbery: 0
REDDI: 0
Death Investigation: 5

DMV:

07 – Commercial D/L

60 – Driver License

24 – Identification Cards

05 – HC Permits (No Fee)

05– Miscellaneous Fees

40 – Vehicle Registration

41 – Title / Lien

11 – Boat Registration

07 – Road Test

01 – License Services

13 – AK Written Test

Animal Control:

The City is currently accepting applications for two part-time animal control officers.

Mayor
Alice Ruby

City Manager
Jack Savo Jr.

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MEMORANDUM

Date: October 21, 2026
To: Jack Savo Jr., City Manager
From: Scott Runzo Fire Department Coordinator
Subject: Monthly Report for October 2026

Fire and EMS activity remained steady this month, with 2 fire callouts and 18 EMS calls. The department focused on prevention, volunteer support, equipment readiness, training preparation, and planning for future operational needs following recent leadership changes.

Monthly Activity Summary: **Fire Callouts: 2** **EMS Calls: 18**

Fire/EMS Board Members

- **Fire Chief:** Koolie Heyano (retired)
- **Assistant Fire Chief:** Kevin Hardin
- **Medical Squad Director:** JJ Larson
- **Member at-large**: Kim Larson
-

Department Accomplishments:

- Fire prevention week was a great success. Fire and EMS taught 174 students about fire safety and prevention.
- EMS has set up volunteer EMS teams that are now on shift every evening.
- The New Fire Hall project has completed its first phase of engineering. Next week core drilling will start on the new hall site.
- Fire partner with the University and host 8 students from around the Bristol Bay region for an introduction to the fire service.
- The volunteers voted in favor of JJ Larson to become the new Fire Chief. JJ will now be appointed by the City Manager and approved by the mayor.
- Fire was able to dispose over 200 gallons of AFFF foam (the bad stuff). We connected with a state sponsored company.
- A significant repair was completed on the gurney systems on all three

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of our ambulances. This helps prevent injury to volunteers and the public while using.

- Ems and prevention have partnered with the local L and M store to provide home fire safety products. Ace has discounted the products for the community.
- EMS and Fire office staff participated as fire safety and medical support for the Haunted house fundraiser for the school.

Projects – Progress, Public Engagement & Preparations:

- We have had several calls relating to CO2 detection and will be putting out a PSA as households start turning on the heat.
- EMS is working to host an ETT medical training for first responders in November.
- The EMS department will host CPR classes this fall.
- EMS and prevention have partnered with the local L and M store to provide home fire safety products. Ace has discounted the products for the community.
- Fire and EMS are partnering with BBNA to distribute and install combination smoke and carbon monoxide detectors. We are still waiting on BBNA to provide detectors.
- EMS is collaborating with the Greensboro fire department for community outreach presentations. This is an ongoing effort.
- New command truck repair has been completed waiting for warranty work to be approved from the dealership.

Public Feedback:

"Fire and EMS continue to focus on prevention, training, recruitment, and equipment readiness to maintain service levels and support community safety."

PLANNING DEPARTMENT UPDATE

City of Dillingham

Prepared by:	Christopher Maines, Planning Director
Date:	October 21, 2026
Submitted to:	Jack Savo Jr., City Manager | Mayor Alice Ruby | City Council

Project Management Responsibilities

The Planning Department has assumed direct project management and reporting responsibilities for several of the City's major capital infrastructure initiatives. These include the Airport Waterline Extension, Snag Point Erosion Control Project, EPA Landfill Improvement Project, and ongoing support of the Wastewater Lagoon Emergency Repair. These assignments reflect a broader effort to consolidate grant management, engineering oversight, and interagency coordination within the department.

In addition, the Planning Department continues to provide coordination support to Port Director Daniel Miller on the MARAD Port Development and Design Grant, and to Fire Department Coordinator Scott Runzo on the Downtown Fire Hall Replacement project. The department is also leading the Water and Wastewater Rate Study and providing active support across the City's Capital Improvement Plan implementation strategy.

The Planning Department's expanded project management portfolio reflects the City's commitment to structured, professional oversight of its capital investment program. Each project under department management has clear reporting lines, coordinated funding strategies, and active interagency relationships.

Airport Waterline Extension Project

Scope discussions have begun with RESPEC for the 65%, 95%, and 100% design phases of the Airport Waterline Extension. These conversations are focused on establishing the full design development pathway through construction-ready documents, and represent a significant step forward in the project's progression.

The Salmon Row Subdivision has been included in the project scope, ensuring that this area benefits from the waterline extension and aligns with the City's broader infrastructure planning goals. The Planning Department is also coordinating a meeting with the Volunteer Fire Department to gather input on hydrant placement along the waterline corridor, which will directly inform the Hydrant System Upgrade component of the CIP.

Initiating scope discussions for the 65%/95%/100% design phases marks a major milestone for the Airport Waterline Extension. Incorporating the Salmon Row Subdivision and coordinating hydrant placement with the Volunteer Fire Department ensures the project delivers maximum community benefit and supports a consolidated infrastructure investment approach.

Snag Point Erosion Control Project

The Snag Point Erosion Control Project is showing positive forward movement. After completing all required compliance steps and documentation, the project is now enrolled in the updated DHS/FEMA system. The City is awaiting federal authorization to advertise for engineering and design services, which will be the next critical step in advancing this long-anticipated project.

The Planning Department continues to monitor the federal approval timeline closely and will move promptly to solicit engineering and design proposals once the go-ahead is received. Bi-weekly coordination meetings remain in place to stay current on any changes to the federal process or funding conditions.

Entry into the updated DHS/FEMA system is a meaningful milestone that reflects the City's persistent effort to navigate a complex federal grant environment. Federal authorization to advertise for engineering and design services will unlock the next phase and set the project on a path toward construction.

Downtown Fire Hall Replacement

Geotechnical investigation work is now underway for the Downtown Fire Hall Replacement project. PND Engineering, acting on behalf of Aetta Architects, was on site in Dillingham beginning October 18th and conducted a full site visit. The team is currently coordinating with a drilling company to complete field locates and establish drill points for the geotechnical investigation portion of the project.

This work will provide the subsurface data necessary to inform the structural and foundation design for the new facility. The Planning Department continues to coordinate with Fire Department Coordinator Scott Runzo and the project team to ensure the geotechnical phase proceeds on schedule and that results are integrated into the design development process.

The initiation of on-site geotechnical investigation represents a tangible and important step forward for the Downtown Fire Hall Replacement. Subsurface data gathered through this process will directly shape the structural design of the facility and support a sound, site-specific engineering approach.

EPA Landfill Improvement Project

The incinerator parts for the EPA Landfill Improvement Project have arrived in Dillingham. The Planning Department is currently working to schedule the repair with Penram International. Based on Penram's current availability, the earliest window for the repair is December; however, the department is recommending consideration of a deferral to Spring to allow for better weather conditions and contractor scheduling flexibility.

Importantly, the City remains fully compliant with the terms of the EPA appropriation. No compliance issues have arisen, and the project continues to meet all reporting and programmatic requirements. Staff will continue to coordinate with Penram and provide a recommendation on repair timing for the City Manager's consideration.

The arrival of incinerator parts is a positive development that keeps the project moving forward. The City's continued compliance with EPA appropriation terms reflects strong project management discipline, and a thoughtful approach to repair scheduling will ensure the work is completed safely and effectively.

Wastewater Lagoon Emergency Repair

The parts for the Wastewater Lagoon Emergency Repair have been ordered. However, the department is encountering difficulty securing a contractor to perform the installation. Both local vendors who have been contacted are currently overtaxed with existing work and are not in a position to take on the project at this time. The earliest available window for contractor-performed repair is the beginning of November.

In response to contractor availability challenges, the Planning Department is working with Dagen Nelson to develop a contingency plan for City staff to perform the repair if no contractor becomes available in time. This approach would allow the City to address the emergency repair without being dependent on external contractor schedules, and ensures the work can proceed regardless of contractor availability.

Proactive contingency planning with Dagen Nelson and City staff ensures that the Wastewater Lagoon Emergency Repair can move forward even in the face of contractor availability challenges. This approach reflects the department's commitment to protecting critical infrastructure and maintaining operational continuity.

MARAD Port Development & Design Grant

The Planning Department continues to provide coordination support to Port Director Daniel Miller on the MARAD Port Development and Design Grant. Phase 1 and Phase 2 Environmental Site Assessments have been completed, and the project continues to advance through the design and grant compliance process. The department remains engaged on grant reporting requirements and will continue to support the Port Director as the project progresses toward the next design milestone.

Completion of both ESA phases represents meaningful due diligence on the harbor infrastructure investment and positions the project well for continued design development and federal reporting compliance.

Water & Wastewater Rate Study

Phase 1 of the Water and Wastewater Rate Study has been completed. The Planning Department utilized a phased approach to ensure that billing calculations are being performed correctly before advancing to rate structure recommendations, which has provided an important quality control foundation for the study.

The department is planning working meetings with City Manager Jack Savo Jr. and Finance Director Anita to review Phase 1 findings and discuss minor adjustments before proceeding. If there is interest from the Council, staff is prepared to present the study findings as a workshop session to allow for a more thorough discussion of the rate structure options and their fiscal implications.

Completion of Phase 1 of the Rate Study is a significant milestone that lays the analytical groundwork for sound rate recommendations. A phased, consultative approach — with input from the City Manager and Finance Director — ensures the final rate structure is both technically defensible and fiscally aligned with the City's long-term goals for self-sustaining utility funds.

ANCSA Section 14(c) Land Conveyance

The Planning Department continues to monitor developments related to ANCSA Section 14(c) land conveyance obligations affecting properties within the City. Staff remains engaged with relevant parties and will provide updates to the Council as the status of any affected parcels or pending conveyances becomes clearer. No new developments to report this month.

Continued awareness of Section 14(c) conveyance timelines and obligations is important for the City's land use planning and infrastructure investment decisions. Staff will keep the Council informed as any relevant changes occur.

Parks and Recreation Commission

The Planning Department continues to support the reestablishment of the Parks and Recreation Commission. A joint meeting was held with ANTHC, BBAHC, and CDC representatives, including Conor Downey and Mayor Alice Ruby, to align on community recreational priorities and the Commission's proposed role. A resolution for code changes necessary to formally establish the Commission has been developed, and the advisory board is being assembled with five member seats plus a student advisor position to be filled by a representative from the Dillingham City School District.

Establishing a formal Parks and Recreation Commission will provide the City with the governance structure needed to better coordinate recreational programming, manage public spaces, and engage community partners. The involvement of ANTHC, BBAHC, and DCSD reflects strong community investment in this effort.

AHFC Housing Development — Emperor/Waskey Subdivision

The Planning Department has been engaged with the Alaska Housing Finance Corporation regarding housing development opportunities in Dillingham, with a focus on the Emperor/Waskey Subdivision.

Following prior discussions with AHFC CEO Bryan Butcher, the department is continuing to explore how AHFC programs and financing mechanisms can be aligned with the City's housing development objectives and CIP priorities for the subdivision.

The Planning Department will continue to advance these conversations and will provide the Council with a fuller briefing as discussions with AHFC mature and a clearer development framework emerges.

Engagement with AHFC on the Emperor/Waskey Subdivision represents an important opportunity to leverage state housing financing in support of the City's infrastructure investment priorities. A collaborative approach with AHFC will be key to developing a viable and community-supported housing development strategy.

Respectfully submitted,



Christopher Maines
Planning Director, City of Dillingham
October 21, 2026

Mayor
Alice Ruby

City Manager
Jack Savo Jr.

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MEMORANDUM

Date: 10/21/2026
To: Jack Savo, Jr., City Manager
From: Kyle Gregory, Public Works Director
Subject: Staff report October, 2026

New Foreman: Appointed in-house hiring Richard Murphy.
P/W employee training completed mandatory City of

Water/Wastewater Treatment

- W/WW 2 treatment positions are currently advertised.
- Staff is currently training online toward certification.
- B&G team has been assisting in our city water needs.
- Recent visits from ARWA has been assisting with operations. And chlorine pump type for replacement
- Priority for W/W/Water treatment are still lagoon #1 drain system failure.
- New piping valves and adapters are on the way
- CRW Engineers no repair plan received to date this will be only a temporary repair to get through winter freeze up.
- Reviewing Well pump issues, reviewing lift station pumps and control concerns.
- Reviewing DEC permit violations findings for corrections and compliance actions.
- Requests for curb stop replacements /repairs at city locations are under review.
- SBS, OBI building. Nothing new
- Inspection of Harbor seasonal water line failure under review scheduling and repairs next season.
- Last fire hydrant have been winterizing
- Reviewing court case BBNA with Attorney

Landfill

- CRW engineering firm and evaluation results have not been completed or updated as of date no change.
- Reviewed DEC deficiency on water testing wells.
- DEC annual review and landfill inspection completed have not received updates and or reports.
- Landfill attendant Bill Wiley will retire 10/24/2026
- training reviews on all safety policy

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- Safety concerns under review concerning hazardous materials, 1 staff injury under review. AKosh investigation completed and report on the way
- Landfill Fees reviewed to allow correct fee amounts to be applied under current approved price schedule staff training on correct landfill fee amounts and items banded
- New PSA has been out and staff trained
- Pen Ram update for incinerator all parts for last repairs have been received to Dillingham, no scheduled repairs date as of date. Likely spring

City Shop

- Staffing.
- Advertising heavy equipment mechanic.
- Fleet mechanic working with foreman on undated and PM
- Ongoing Vehicles and equipment are under review and will be scheduled through our brightly system will include PM program.
- New Cat 160 wheeled Grader has been in operation
- Scheduled major repair for Grader 160M2 end of October.

Public Safety Building

- Resent testing this system is up for scheduled reset and maintenance BAS System Has been in use LMJ and Siemens have been tested and was functional, still needs to be turned over to B&G Team.
- Under review Fire inspections and deficiency quotes have not been received to date.

City Hall

- Boiler repairs completed

Streets Department

- RFP for gravel and winter sand due soon
- Staffing 1 heavy equipment operator advertised.
- Resent hire 1 heavy equipment operator.
- Road maintenance reviewed grading pot holes road repair as needed.
- Ditch work and Calverts repair/replacements and upgrades.at emperor road underway
- Under review for scheduling Public safety concerns on north Emperor approvals for old damaged guard rail removals will allow proper road banking and crown repairs for safe driving.
- On going reviews of brush obstructions and other Safety concerns.
- No updates on Possible additional road work through special funding and our local Tribes for road improvements.

B&G

- B&G team has been handling WWW treatment duties as well as the normal B&G duties.
- All rounds and basic building maintenance have been completed.
- Most projects on hold, do to the multiple departmental needs where B&G team has filled in all departments as needed.

- Moved all city Finance director property to storage at Grammas ,No new progress on Grammas house other than rounds
- Boiler inspections completed, permits renewed.
- All Harbor and Docks offices are scheduled for seasonal shutdowns and winterizations
- EMS Building Harbor location scheduled for seasonal shut down 11/1/2026

Kyle Gregory
Public Works Director 10/21/2026

Mayor
Alice Ruby

Manager
Jack Savo Jr

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Dillingham City Council
Triston Chaney
Tracy Hightower
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Kaleb Westfall
Kevin McCambly

MEMORANDUM

Date: 11/5/2026

To: Jack Savo, City Manager

From: Anita Foran, Finance Director

Subject: Finance Council Report 11/5/2026

Acknowledgements and Recognitions:

September Statistics: As of date of report.

Cash Receipts: $1,399,247.33

All Payments: $545,415.75 (includes $241,739.47 for 2 payrolls & 2 supplement payrolls).

Council Considerations/Recommendations:

None at this time.

Department Accomplishment and Opportunities:

Setup of Positive Pay has been completed with Wells Fargo to increase security of checks issued by the city.

Audit Update:

FY25 Audit –Audit work is in final review. Documentation has been provided to audit firm. Additional questions were asked when the FY226 audit was being conducted.

FY26 Audit – Testwork was evaluated during the week of October 12-16th. Final work is scheduled for December 7-11, 2026.

Department staffing:

No changes at this time.

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Property Tax:

BOE met and addressed with additional appeals that were submitted late. Payments are due 11/01/2026. If the first half is paid on 11/01/2026 the second half can be paid on 12/01/2026.

Personal property tax updates are being reviewed in preparation for the 2027 property taxes.

Assessment return notices will be mailed out by 11/15/2026. Returns are due by 02/01/2027

Collections:

2018-2022 Foreclosure (3DI-24-00061CI) one-year redemption period has closed. The 4 remaining properties have been foreclosed. Awaiting council direction to determine further actions.

2020-2024 Foreclosure (3DI-25-00062CI) one-year redemption period has closed. The 2 remaining properties have been foreclosed. Awaiting council direction to determine further actions.

2025 Foreclosure list finalized. Due to timing will follow legal advice and will combine with the 2026 Foreclosure list.

Denied City Service list has been posted and was beneficial in getting some property taxes paid in full.

Write off lists is in review.

Utility collections process is ongoing. Utility connections are being reviewed by public works to ensure shut offs can happen.

Grants:

Grant Updates

- NTS FY 26 report completed.
- Ongoing reviews completed to prepare for quarterly October grant reports and preparation for 2026 audit.

Budget:

FY27 budget amendment scheduled for mid-year review.

FY28-FY29 reviews will be conducted with FY27 mid-year review.

Cash Vest Report:

- Report is attached
- City of Dillingham has a score of 90 which has been achieved for 3 quarters. Reflected on page 3-6 of the report. This shows the fiduciary responsibility of the management of city funds.

- Next task is to finalize the setup of the sweep account which will increase the returns possible and reduce the strategic liquidity levels.
- I conferred with Mike from 3+1 about how ACH raises the fiduciary score. He said a significant amount of the City's disbursements would need to be via ACH to increase the score and currently the City predominantly pays for goods and services via checks. Although we have already converted many check payments to ACH payments, it is currently not enough to raise the score. Additionally not all vendors accept ACH payments.
- A review of investments will also be started as several investments have matured and reinvesting is needed.
- Finally, a review of our merchant services has been started to increase the return rate from the merchant services to the city checking account, which will further increase the returns from the sweep account.

Other News:

- Health Insurance renewal notices were submitted as part of the extra council meeting held on 10/22/2026.

Upcoming Calendar Items:

- Start of the new fiscal year began 07/01/2026.
- 15th of each month utility payments due; on the last day of month utility bills are sent.

Revenue and Expense Report – July 2026:

- Target percentage for July activity is 8%. Explanations provided in this report are for those items above 20%. These are unaudited items and will have adjustments as the audit work is completed.
- Fund balance is an increase of $3,043,342. This is mainly due to property taxes recorded at full value on 07/01/2026.
- Payments of property tax have been made but the aging report was not available at the time of the report. Personal property tax adjustments due to BOE changes has reduced personal property to 97%.
- Property tax penalties and interest are at 40% to reflect the personal property tax late fees and force file fees for the 2027 taxes.
- SOA PILT (Payment in Lieu of Taxes) has been received at 104% at $560,678.
- Other revenue funds are at 40% due to revenue received for the settlement of $104,405.13 for damage at Grandma's house. This prepayment will pay for repairs needed from the water damage.

- Total Revenue is 42% due to the identified increases.

Special Revenues & Other Funds Revenue

- Special revenues are recorded at 9%.

Transfers

- Transfers are recorded at 1%.

General Fund Expenditures

- K-9 Unit is at 50% for training expenses.
- General fund expenditures are at 6%.

Special Revenues & Other Funds Expenditures

- Total expenditures are at 4%.

Grant and Bond Revenues/Expenditures

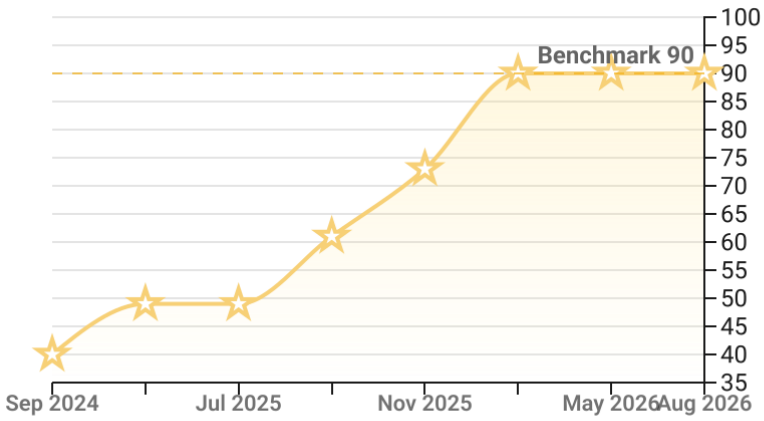
- Grant revenue is received at 3%.
- Grant expenditures are spent at 9%.

Capital Project Revenues/Expenditures

- No activity.

Scorecard

cashVest® Score History





cashVest® Score

Period Interest	**$34,443**
Last 12 Months	**$202,228**
Total Cumulative Interest	**$690,627**

The City's cashVest score remained steady at 90 for the period.

Strategic Liquidity Levels were updated this period, lowering the total to $175,000 and increasing the Cushion by $1.05MM. Following this update, the City's investments fill 75.45% of Liquidity Levels 1-5, indicating a capacity for an incremental $712,000 in long-term fixed-income purchases.

The City has six maturities approaching in the next two months, with five of these occurring within a six-day stretch at the end of September. Anticipating these maturities will allow for the prompt repositioning of proceeds so that a consistent level of fixed-income investment can be maintained.

Operationally, the City benefits from a streamlined account structure, having all operational activity concentrated in its Wells Fargo General Fund account (x3096). Over the past 12 months, the balance within this account has not fallen below $321,000, suggesting a portion of these dollars are not regularly called upon for obligations. The City may consider evaluating the true amount needed for working capital within this account, either manually or by pursuing a sweep structure, repositioning the excess balance into a high-yield account.

The cashVest score is comprised of the five components below. Recommendations to help increase the score for each element are provided in the accompanying commentary. As each component score increases, the City will ensure that all balances are secure, provide value, and maintain data-supported liquidity levels at all times.

Score Drivers

Funds Providing Value — ★★★★★ **5 of 5** **0 Unchanged from prior period**

All dollars on deposit provide value to the City, either through direct interest earnings or by generating credit to offset banking fees.

During the period, 84% of balances earned interest directly, while the remaining 16% generated earnings credit.

Liquidity Proficiency — ★★★★☆ **4 of 5** **0 Unchanged from prior period**

Stress-testing of City balances supports an update to its Strategic Liquidity, decreasing the total from $6.375MM to $6.2MM:

	Legacy	Updated	Difference
Total Strategic Liquidity	$6,375,000	$6,200,000	($175,000)
Cushion	$2,250,000	$3,300,000	$1,050,000
Levels 1-5	$4,125,000	$2,900,000	($1,225,000)

This update adjusts the Cushion to represent a more significant portion of the total Strategic Liquidity, placing a higher emphasis on the opportunistic positioning of these funds between high-yield liquid accounts and fixed-income investments. A full breakdown of changes to Levels is provided in the Long-term Liquidity section.

The City's period-average balance is broken out by liquidity profile below:

Liquidity Profile	Average Balance	% of Total
Fixed Income	$2.19MM	32.6%
High Yield	$3.43MM	51.1%
Low Yield	$1.09MM	16.3%

As of 8/31, the City's fixed-income portfolio consists of 10 CDs, with maturities extending out to October 2028. Holdings represent 75.4% of updated Liquidity Levels 1-5, indicating a capacity for an incremental $712,000 in longer-term fixed-income investment. The Long-term Liquidity section breaks down the alignment of current holdings to updated individual Levels to support decisions regarding additional fixed-income purchases.

The City has six CDs with maturities approaching in the coming two months. These maturities have a total face value of $1.32MM, representing 60.5% of the total portfolio. In addition to evaluating opportunities for incremental investment, anticipating these maturities will allow for prompt repositioning of proceeds so that alignment with data-supported Liquidity Levels can continue.

Additionally, the City maintains a layered high-yield liquidity structure, with $1.39MM held in dedicated liquid accounts at AMLIP and Wells Fargo, and an additional $2.04MM available through money-market positions within its brokerage relationships with Piper Sandler and Concourse. This provides multiple sources of high-yield liquidity while allowing uninvested brokerage cash to continue generating market-aligned value.

Warnick Rate — ★★★★★ **5 of 5** **0 Unchanged from prior period**

On an unadjusted cash basis, the City's yield on interest-bearing balances was 2.43%. For three high-yield accounts, money-market dividends are received in the month following when they are earned, causing the period's cash yield to include earnings from the prior month while excluding earnings attributable to August. To better align earnings with the period in which they were generated, the out-of-period interest was replaced with estimated August earnings based on observed June and July rates. This timing adjustment results in an effective yield of 2.15%. After further incorporating accrued interest on fixed-income investments, the City's overall accrued yield was 3.63%.

By comparison, the 30-day Treasury rate averaged 3.74% for the period, meaning that the City captured 97.1% of the relevant market benchmark for the quarter.

The period return is broken out by liquidity profile below:

Liquidity Profile	Return
Fixed Income	3.80%
High Yield	3.52%

Low Yield	0.0%

The City's fixed-income portfolio materially contributes to overall earnings, accruing $20,958 in interest during the period. Individual yields range from 3.50% to 5.05%. Anticipating upcoming maturities will allow for prompt repositioning of proceeds so that a consistent portion of City funds can preserve value through fixed returns over an extended duration.

High-yield liquid balances continue to provide market-aligned returns while retaining liquidity flexibility. Adjusted period returns for liquid balances at each institution are provided below:

Account	Return
AMLIP	3.53%
Piper Sandler	3.56%
Wells Fargo	3.54%
Concourse	3.35%

For AMLIP, Wells Fargo, and Concourse, August interest was not available for calculation due to delayed interest payments on money market balances. Period returns for these accounts are estimated based on the interest payments and average balances for the first two months of the period.

Cash Flow — ★★★★☆ **4 of 5** **0 Unchanged from prior period**

The City operates with a lean account structure, with all operating activity concentrated in a single account at Wells Fargo: General Fund (x3096). Working capital balances are supported by high-yield liquid holdings at AMLIP, Concourse, and Piper Sandler.

The City's analysis arrangement with Wells Fargo continues to present an opportunity for improvement. Under the current agreement, eligible balances generate earnings credit at a rate of 0.60%, significantly lagging prevailing short-term market rates for the period and current ECRs observed across three+one Alaska clients. Given this, the City may pursue conversations with Wells Fargo to see if a more competitive ECR can be negotiated. In the meantime, minimizing excess cash within this operational account in favor of the City's higher-yielding structures remains the best practice.

Using 60%-80% of the federal funds target range as a market-based benchmark, the competitive ECR range for the period is approximately 2.10%-3.00%. Wells Fargo's current 0.60% ECR represents just 28.6% of the lower end of this range and also trails observed peer pricing, with another three+one Alaska municipality client receiving a 2.50% ECR from Wells Fargo during the same period. While relationship size, service mix, and negotiated terms may differ, this peer arrangement demonstrates that materially higher ECR pricing is available within Wells Fargo's Alaska public-sector relationships.

Based on a review of analysis statements, the City processed 391 ACH disbursements and issued 191 checks, resulting in a ratio of 2 ACH disbursements for every check. This ratio strengthens on a dollar basis; during the quarter, $1.02MM was paid by check, while $3.36MM was distributed by ACH, meaning $3.30 was paid electronically for every $1 sent by check.

There is room to further transition the existing payment blend toward electronic disbursements. During the period, the City cut several large checks, including two for over $100,000. In addition to checks adding processing fees and increasing fraud risks, large paper disbursements can distort balance visibility through the varying time between payment and settlement. Continuing to transition vendors and suppliers to electronic payment methods, prioritizing larger payments first, will help streamline the City's cash management processes while reducing ancillary banking costs.

Investment Policy — ★★★★★ **5 of 5** **0 Unchanged from prior period**

Following the adoption of a new investment policy last September, the City now has a document that clearly outlines the tools and constraints necessary to make investment decisions based on information provided herein while continuing to prudently safeguard City resources.

Best practice supports regular reviews of the investment policy on an annual basis to ensure all interested parties understand the

policy and to make any necessary changes. With the most recent update occurring nearly a year ago, the City may consider setting up a time to review this policy in the near future if it has not already done so.

Liquidity Intelligence: Insights for Continued Optimization

- Use stress tests and short-term forecasts to maintain a robust fixed-income portfolio and lock in rates to protect against potential rate declines. The City can invest $2.9MM without affecting balances needed for daily operations and its entire Strategic Liquidity of $6.2MM during high-cash periods. Short-term forecasting projects working capital to draw on as much as $600,000 of Cushion funds over the next 6 months. This supports the City's capacity to align investments with Levels 1 - 5.
- Data in the daily variance analysis suggest that the City can maintain a balance in low-yielding accounts between $300,000 and $600,000. The City's low-yielding account with Wells Fargo does not earn interest but is used to offset banking fees at a low ECR of 0.60%. Transition funds not needed for daily operations to a high-yielding option or fixed income to maximize value.
- Consider implementing an electronic payment policy to further reduce the City's issuance of checks. Although ACH disbursements are excellent, the County still issued 191 checks during the period.

City of Dillingham
Unaudited Revenues and Expenditures As of **July 31, 2026**

Data Collected on:
10/20/2026

	Budget - FY26	07/31/26 YTD	Percent	07/31/25 YTD	INC/(DEC)	Uncollected	% Adj
General Fund Revenues							
General Sales Tax	$ 2,900,000	$ 218,468	8%	$ -	$ 218,468	(232.13)	8%
General Sales Tax - Remote	750,000	72,962	10%	0	72,962		10%
Alcohol Sales Tax	270,000	28,665	11%	24,981	3,684		11%
Transient Lodging Sales Tax	145,000	9,907	7%	-	9,907	-	7%
Gaming Sales Tax	24,000	2,028	8%	-	2,028		8%
Tobacco Excise Tax	250,000	17,206	7%	-	17,206		7%
Marijuana Excise Tax	90,000	9,331	10%	-	9,331		10%
Business License	17,000	200	1%	150	50		1%
Dlg Fish Tax	700,000	-	0%	-			
Penalty & Interest - Sales Tax	17,000	-	0%	308	(308)	(865.81)	-5%
Total Sales Tax	5,163,000	358,766	7%	25,440	333,326		7%
Real Property Tax	2,647,060	2,655,772	100%	2,751,540	(95,768)	(2,655,772.00)	0%
Personal Property Tax	783,180	759,954	97%	762,731	(2,778)	(759,954.00)	0%
Penalty & Interest - Property Tax	130,000	52,527	40%	36,410	16,117		40%
Total Property Taxes	3,560,240	3,468,252	97%	3,550,681	(82,429)		1%
Telephone Gross Receipts State Tax	70,000	-	0%	-	-		0%
Shared Fisheries	150,000	-	0%	-	-		0%
Raw Fish Tax	20,000	-	0%	-	-		0%
Community Sharing	75,000	-	0%	-	-		0%
Payment in Lieu of Taxes (PILT)	540,000	560,678	104%	-	560,678		104%
State Jail Contract	584,700	146,191	25%	-	146,191		25%
Motor Vehicle Tax	25,000	-	0%	-	-		0%
Ambulance Fees	60,000	3,027	5%	2,000	1,027		5%
Lease & Rental Income	35,000	940	3%	930	10		3%
Admin Overhead	323,310	12,041	4%	7,991	4,050		4%
PERS on Behalf	321,000	22,409	7%	21,430	979		7%
PERS Forfeiture Fund	40,000	-	0%	5,181	(5,181)		0%
Other Revenues	295,800	138,255	47%	30,173	108,083	(125.28)	47%
Total	2,539,810	883,541	35%	67,704	815,837		35%
Total	**$ 11,263,050**	**$ 4,710,559**	**42%**	**$ 3,643,824**	**$ 1,066,735**		11%
Special Revenue & Other Funds Revenue							
Water	234,100	19,773	8%	21,149	(1,376)	(1,491.25)	8%
Sewer	444,700	33,845	8%	36,541	(2,696)	(2,013.19)	7%
Landfill	320,600	51,994	16%	54,448	(2,454)	(15,935.00)	11%
Port - Dock	759,400	134,402	18%	79,572	54,831	(133,139.83)	0%
Port - Harbor	145,000	20,080	14%	23,340	(3,260)	-	14%
Asset Forfeiture Fund	150	21	14%	26	(5)		0%
E-911 Service	67,000	1,191	2%	5,495	(4,304)		2%

City of Dillingham **Data Collected on:**
Unaudited Revenues and Expenditures As of **July 31, 2026** **10/20/2026**

	Budget - FY26	07/31/26 YTD	Percent	07/31/25 YTD	INC/(DEC)	
Public Safety Reward	-	-	0%	-	-	
Senior Center (Non-Grant)	54,100	1,135	2%	3,023	(1,888)	2%
Senior Center (Grant)	59,093	-	0%	-	-	0%
Library (Grants)	44,638	1,791	4%	-	1,791	4%
Debt Service - Bond Investments	70,000	-	0%	8,076	(8,076)	0%
Debt Service - SOA Revenue	746,300	-	0%	(58,778)	58,778	0%
Debt Services - Streets Refund	-	-		-	-	
Mary Carlson Estate	21,000	692	3%	1,561	(868)	3%
Ambulance Rental	-	-	0%	-	-	
Total	**$ 2,966,081**	**$ 264,924**	**9%**	**$ 174,452**	**$ 90,472**	4%
Transfers						
From General Fund to Other Funds						
Water	225,150	-	0%	-	-	
Landfill	485,700	-	0%	-	-	
Senior Center	301,417	13,804	5%	26,805	(13,000)	
Ambulance Reserve	53,000	2,422	5%	1,600	822	
Equipment Replacement	120,000	-	0%	3,305	(3,305)	
Capital Projects (Fund 7140)	220,000	-	0%	-	-	
Debt Service SRF Loans	72,085	-	0%	-	-	
Debt Service Streets Bond	165,000	-	0%	-	-	
Debt Service Firehall Bond	45,750	-	0%	-	-	
Debt Service School Bond	320,200	-	0%	-	-	
From Dock Fund to Harbor Funds					-	
Port - Harbor	231,040	-	0%	16,589	(16,589)	
Port - Harbor - Ice Machine	-	-	0%	-	-	
Port - Harbor - Bathhouse	13,450	-	0%	2,111	(2,111)	
From Department to Department					-	
Transfer from Landfill to Landfill Closure	25,000	2,083	8%	2,083	-	
Transfer from E911 to Dispatch	67,000	1,191	2%	(4,106)	-	
Transfer from Carlson Estate to Library	4,000	333	8%	337	-	
Transfer from Wastewater to Water	-	-	0%	-	-	
Total	**$ 2,348,792**	**$ 19,833**	**1%**	**$ 48,724**	**$ (34,184)**	
Total Revenues & Transfers	**$ 16,577,923**	**$ 4,995,316**	**30%**	**$ 3,867,000**	**$ 1,123,023**	

City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2026

Data Collected on:
10/20/2026

	Budget - FY26	07/31/26 YTD	Percent	07/31/25 YTD	INC/(DEC)
EXPENDITURES:					
General Fund Expenditures					
City Council	$ 35,600	$ 4,591	13%	$ 14,944	$ (10,352)
City Clerk	312,600	13,012	4%	13,514	(502)
Administration	593,430	18,190	3%	29,646	(11,456)
Finance	1,423,960	77,879	5%	65,213	12,666
Legal	125,000	9,396	8%	2,051	7,344
Insurance	375,000	5,000	1%	28,037	(23,037)
Planning	301,250	9,913	3%	15,657	(5,743)
Foreclosures	33,000	184	1%	0	184
IT	366,500	19,618	5%	20,802	(1,184)
Public Safety Administration	423,800	26,482	6%	19,088	7,393
Dispatch	708,600	34,779	5%	41,063	(6,284)
Patrol	1,399,600	63,986	5%	76,387	(12,400)
Corrections	774,100	38,820	5%	48,919	(10,100)
DMV	92,750	3,805	4%	4,085	(280)
Animal Control Officer	127,400	80	0%	6,440	(6,360)
K-9 Unit	2,000	1,000	50%	0	1,000
Fire	520,300	16,094	3%	35,472	(19,379)
Fire Department Donation	10,000	0	0%	0	-
Public Works Administration	475,100	20,801	4%	26,973	(6,172)
Building and Grounds	860,100	21,319	2%	53,984	(32,665)
Shop	514,100	9,588	2%	31,809	(22,221)
Street	465,600	1,120	0%	6,049	(4,929)
Library	199,225	4,209	2%	10,852	(6,643)
Grandma's House	99,400	777	1%	776	
City School	1,702,000	425,000	25%	425,087	(87)
Transfers to Other Funds	1,966,952	11,116	1%	31,710	(20,594)
Total	**$ 13,907,367**	**$ 836,758**	**6%**	**$ 1,008,558**	**$ (171,801)**

City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2026

Data Collected on:
10/20/2026

	Budget - FY26	07/31/26 YTD	Percent	07/31/25 YTD	INC/(DEC)
Special Revenue Funds Expenditures					
Water	459,250	40,034	9%	22,578	17,456
Sewer	444,700	37,693	8%	12,842	24,851
Landfill	806,300	22,708	3%	26,409	(3,702)
Port - Dock	747,750	23,728	3%	45,489	(21,761)
Port - Harbor	389,490	33,108	9%	42,304	(9,196)
Asset Forfeiture Fund	15,000	-	0%	-	-
E-911 Service	67,000	1,191	2%	-	1,191
Public Safety Reward	-	-	0%	-	-
Senior Center (Non-Grant)	355,516	14,940	4%	31,688	(16,748)
Senior Center (Grant)	59,094	-	0%	13	(13)
Library (Grants)	44,638	3,988	9%	4,022	(35)
Mary Carlson Estate	6,310	333	5%	-	333
Ambulance Reserve Fund	25,000	2,825	11%	-	2,825
Debt Service SRF Loans	72,085	-	0%	-	-
Debt Service School Bond	1,066,500	-	0%	-	-
Debt Service Firehall Bond	45,750	-	0%	-	-
Debt Service Streets Bond	235,000	-	0%	-	-
Equipment Replacement	120,000	-	0%	3,305	(3,305)
Total	**$ 4,959,383**	**$ 180,547**	**4%**	**$ 188,651**	**$ (8,103)**
	$ 18,866,750	**$ 1,017,305**	**5%**	**$ 1,197,209**	**$ (179,905)**
Net Increase (Decrease) to Fund Balances	**$ (2,288,827)**	**$ 3,978,011**		**$ 2,669,791**	**$ 1,302,928**

City of Dillingham
Unaudited Revenues and Expenditures As of July 31, 2026

Data Collected on:
10/20/2026

	Budget - FY26	07/31/26 YTD	Percent	07/31/25 YTD	INC/(DEC)
Grant & Bond Revenues					
SOA-Landfill Firebreak	-	-		-	-
EPA Landfill Grant	3,010,000	-	0%	-	-
COVID - CARES & ARPA & LGLR	-	-		-	-
SRF Loan - Lagoon Aeration	-	-		-	-
PFAS Improvement	-	-		-	-
State Jail Medical	-	11,819	0%	-	11,819
Legislative Grant Harbor	4,560,000	395,955	9%	-	395,955
Legislative Grant Firehall	600,000	-	0%	-	-
Southern Region EMS	-	-		-	-
SOA-DOH Grants	-	-		-	-
Curyung-Ice Machine	6,000	-	0%	-	-
Snagpoint Funding	2,200,000	-	0%	-	-
MARAD - Harbor Float	5,000,000	-	0%	-	-
BBEDC Intern Program	98,400	-	0%	-	-
BBEDC Training Reimb	-	-		-	-
BBNC Training Reimb	-	-		-	-
Total	**$ 15,474,400**	**$ 407,774**	**3%**	**$ -**	**$ 407,774**
Grant & Bond Expenditures					
SOA-Landfill Firebreak	-	-		-	-
EPA Landfill Grant	3,010,000	813,697	27%	-	813,697
COVID - CARES & ARPA & LGLR	-	-		-	-
SRF Loan - Lagoon Aeration	-	-		-	-
PFAS Improvement	-	-		-	-
State Jail Medical	-	2,740		-	2,740
Legislative Grant Harbor	4,560,000	508,648	11%	-	508,648
Legislative Grant Firehall	600,000	-	0%	-	-
Southern Region EMS	-	-		-	-
SOA-DOH Grants	-	-		-	-
Curyung-Ice Machine	6,000	-	0%	-	-
Snagpoint Erosion	2,200,000	-	0%	-	-
MARAD - Harbor Float	5,000,000	-	0%	-	-
BBEDC Intern Program	98,400	17,358	18%	5,507	11,850
BBEDC Training Reimb	-	-		-	-
BBNC Training Reimb	-	-		-	-
Total	**$ 15,474,400**	**$ 1,342,443**	**9%**	**$ 5,507**	**$ 1,336,935**
	$ -	**$ (934,669)**		**$ (5,507)**	**$ 1,744,709**

City of Dillingham **Data Collected on:**
Unaudited Revenues and Expenditures As of July 31, 2026 **10/20/2026**

	Budget - FY26	07/31/26 YTD	Percent	07/31/25 YTD	INC/(DEC)
Capital Project Funds Revenues					
Harbor Mayor Sale Revenue	-	-		-	-
Total	**$ -**	**$ -**		**$ -**	**$ -**
Capital Project Funds Expenditures					
Public Safety Building	-	-		-	-
Water Improvements	-	-		-	-
WasteWater Improvements					-
Snagpoint Erosion	220,000	-	0%	-	-
Sewer Lagoon Aeration	-	-		-	-
Other Lift Station	-	-		-	-
Fire Dept Water Damage Repair	-	-		-	-
Landfill Closure (7150)	-	-		-	-
Landfill Shop Fire	-	-		-	-
Landfill Groundwater Well	-	-		-	-
Harbor cleanup	-	-		-	-
Total	**$ 220,000**	**$ -**	**0%**	**$ -**	**$ -**
	$ (220,000)	**$ -**		**$ -**	**$ -**

	Budget	Actual
General Fund Revenue	$ 11,263,050	$ 4,710,559
Special Fund Revenue	$ 2,966,081	$ 264,924
Transfers In	$ 2,348,792	$ 19,833
Grant and Bond Revenue	$ 15,474,400	$ 407,774
CIP Revenue	$ -	$ -
	$ 32,052,323	**$ 5,403,089.70**
General Fund Expenditures	$ 13,907,367	$ 836,758
Special Fund Expenditures	$ 4,959,383	$ 180,547
Grant and Bond Expenditures	$ 15,474,400	$ 1,342,443
CIP Expenditures	$ 220,000	$ -
	$ 34,561,150	**$ 2,359,748.07**
Net Increase (Decrease) to Fund Bal	**$ (2,508,827)**	**$ 3,043,342**

Mayor
Alice Ruby

City Manager
Jack Savo Jr.

CITY OF
DILLINGHAM
ALASKA

Dillingham City Council

Curt Armstrong
Steven Carriere
Triston Chaney
Tracy Hightower
Kevin McCambly
Kaleb Westfall

MEMORANDUM

Date: 10/22/26

To: Jack Savo Jr., City Manager

From: Daniel Miller, Port Director

Subject: Monthly Report: October 2026

Upcoming Events:

- 11/12: Monthly meeting with MARAD and PND
- November: Port Advisory Committee Meeting (Date TBD)

Projects - Updates

- Work with PND Engineering to acquire all necessary permits for PIDP Grant
  - Section 106 permit complete
  - 404b permit complete
  - Title VI/ADA Compliance complete
  - Current estimated project closeout: Spring 2028
- Harbor Safety Cameras
- Dock Safety and Security Upgrades
- Repair broken waterline at Harbor
- Work with Nushagak Coop., Public Works and a licensed electrician to restore harbor lights and extend primary power
- Develop plan for more efficient/effective enforcement

Completed Projects:

- Harbor Winter Prep:
  - Pick up trash around Harbor/landfill run
  - Pull Kids Don't Float lifejackets at harbor and Wood River Launch
  - Note need for ordering new hoses
  - Pull navigation buoys
  - Verify number of pins for dock system, note need to have more fabricated
  - Store/winterize Harbor skiff and Bobcat
  - Winterize bath house
  - Remove last dumpster
- 10/8: Monthly meeting with MARAD/PND

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

    - NEPA permitting application submitted, awaiting MARAD approval
    - Expecting draft grant agreement in November
- 10/19-10/22 Annual Alaska Association of Harbormasters and Port Administrators (AAHPA) Conference:
    - Coast Guard Arctic Strategy
        - Collaboration with industry experts in Alaska
        - Increase capacity and capability
        - Increase air and watercraft inventory
    - Arctic Security Studies
        - Advancing arctic literacy
        - Offers free online courses in a variety of subjects
        - Cyber and AI threats
        - Fisheries security
        - Critical minerals
        - Emergency arctic transportation routes
        - Use of security as leverage in grant applications
    - Marine Exchange of Alaska
        - Tsunami watch
        - Communications relay for ports and Coast Guard
        - On board weather sensors and cameras
    - USCG Cyber Security in Maritime Environment
        - NIST Cybersecurity System
        - Offers free mock "hunts" for cyber security threats
        - "Cybersecurity is only effective if implemented and maintained properly"
        - New legislation (CFR 101.6)
    - Coast Guard in-water surveys
    - ADEC water quality
        - Mostly monitor southeast and southcentral, interested in expanding to western communities
        - Reminder about State Revolving Fund (SRF)
    - Several entities in Alaska offer condition assessments
    - MARAD Priorities and Projects
        - Maritime Action Plans (MAP)
        - Ship building
        - Workforce development
        - Strengthen industrial base
        - National and economic security
        - Maritime Prosperity Zones (could be beneficial to us)
        - Streamline permitting process for Alaskan applicants
        - Denali Commission a valuable resource
        - Offer pre-application scoping and review and technical assistance following unsuccessful grant applications'
        - Expanding to Anchorage, Alaska will have its own dedicated regional director
    - Denali Commission
        - Focus on critical infrastructure and workforce training
        - $17,800,000 in funding for transportation

        - Over $250,000,000 in total funding
        - Could help with erosion, flooding mitigation and prevention
        - Funding for buying equipment
    - Alaska Municipal League: What they do and offer
        - Legislative advocacy (federal and state)
        - Assessing local government needs
        - Rate studies for salaries and benefits
        - Can provide capacity for financial operations
        - Short-term investment options
        - Planning
        - GIS
        - Grants: writing, compliance and reporting
        - Local government capacity
    - ADEC
        - Spill response resources and contacts
    - Alaska Clean Harbors
    - Part and Marine Infrastructure Tour of Valdez
    - Alyeska Pipeline Marine Terminal Tour

Future Projects:

- Harbor breakwater
- Develop a plan for improved Kanakanak Beach Access maintenance
- Wood River Boat Launch containment wall
- Sheet pile entire Harbor
- Harbor parking passes
- Dock waterline and delivery upgrades

Public Feedback:

- Repair Harbor waterline
- Repair cold storage for ice machine
- Restore harbor lights
- Replace docks