



MEMORANDUM

DATE: 03/31/2022
TO: Robert Mawson, City Manager
FROM: Kelsa Brandenburg, Executive Assistant/HR
SUBJECT: March Department Staff Report

STAFF REPORT

New Employees:

Diana Merlino – Senior Center Driver

Abigail Flynn – Accounting Tech II, Temporary/Part-time to manage the Finance Department’s record retention

Resignations / Terminations / Layoffs:

Tanner Nickels – 2-on-2-off Police Officer

La’akea Chu – Water/Wastewater Operator I

Nicole Noonkesser – Fire Department Office Assistant

Transfers:

Ryan Johnson – Accounting Tech I, Cashier to Accounting Tech III, Taxes

Position Vacancies:

Public Works Director

Corrections Officer (2 positions)

Police Officer (2 positions)

Dispatcher II

Heavy Equipment Operator

Fleet Mechanic

Buildings & Grounds Foreman

Buildings & Grounds Assistant (position will be filled on 4/4/2022)

Water/Wastewater Operator I

Accounting Tech I - Cashier

Executive Assistant/HR

Seasonal EMTs (2 positions)

Fire Department Office Assistant – Part-time/Temporary