

City of Dillingham
Budget Narrative
FY 2026 Proposal

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Executive Summary

City of Dillingham – FY 2026 Budget Proposal

The FY 2026 Budget represents a significant turning point in the City of Dillingham's fiscal management. This year's financial plan reduces General Fund appropriations by 10.4% compared to FY 2025, totaling \$14,348,152. This decrease reflects the elimination of \$1.3 million in structural fund balance spending, alongside a focused strategy to manage deferred capital needs. The projected General Fund balance spending has improved from \$5,035,468 in FY 2025 to \$4,359,803 in FY 2026—a reduction of \$675,665 or 13.4%. This progress demonstrates a commitment to disciplined budgeting, internal accountability, and long-term sustainability.

Budget Snapshot

Category	FY 2026 Proposed
Total Budget (All Funds)	\$23,191,120
General Fund Revenue	\$10,568,600
General Fund Appropriations	\$14,348,152
Special Revenue Appropriations	\$8,842,968
Projected Fund Balance spending	\$(4,359,803)
Reduction of fund balance spending from FY25	\$675,665 (13.4%)

General Fund Revenue – Key Drivers

- 6% Local Sales Tax (including remote): \$3.85 million
- Real Property Tax: \$2.6 million
- State Jail Contract: \$670,000
- PILT (Payment in Lieu of Taxes): \$540,000
- Alcohol & Tobacco Excise Taxes: \$370,000
- Administrative Overhead Transfers: \$202,405
- State PERS On-Behalf Contributions: \$285,399

General Fund Spending Priorities

Public Safety – \$3.8 million

Includes, PS Admin, Patrol, K-9, Dispatch, Corrections, DMV, and Animal Control. Emphasis on training, 24/7 coverage, compliance, and Report Management Systems.

Fire Department – \$561,800

Independent emergency response unit supported partially by ambulance fees. Covers fire protection and EMS.

Public Works – \$2.79 million

Includes Shop, Streets, Buildings & Grounds, and Administration. Supports utilities, road maintenance, snow removal, and citywide facilities.

Planning – \$336,000

Supports platting, zoning, land use, and long-term development planning.

General Government – \$3.8 million

Includes Council, Clerk, Administration, Finance, Legal, and IT. Covers audit, payroll, legal services, and recordkeeping modernization.

Education Support – \$1.7 million

The City's statutory local contribution to Dillingham City School District per AS 14.17.410.

Special Funds & Strategic Capital

Enterprise Funds – Water, Wastewater, Landfill, Harbor, and Dock are funded through user fees.

Ongoing utility rate and tariff reviews aim to ensure cost recovery and long-term sustainability.

Strategic Capital – \$735,000 has been allocated from the Equipment Replacement Fund to finance critical deferred vehicle and equipment purchases. Additionally, over \$1.39 million in transfers and debt payments ensure compliance with bond and lease obligations. These investments reflect a forward-focused strategy to maintain essential infrastructure while relieving long-term General Fund pressure.

FY 2026 Focus Areas

- Fund balance spending reduction – \$675,665 in progress toward eliminating the structural imbalance.
- Workforce Readiness – Continued support for training, recruitment, and leadership development.
- Digital Infrastructure – Major IT upgrades including cybersecurity, cloud migration, and records modernization.
- Compliance – Fully funded legal, audit, and insurance mandates aligned with state requirements and best practices.

Revenue

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6% Sales Tax	4010	\$3,400,000
• Revenue for 6% Sales Tax		
6% Sales Tax – Remote Sales	4010	\$450,000
• Revenue for 6% Sales Tax collected by AML - recognized by project 1040		
Penalty/Interest (Sales Tax)	4011	\$17,000
<ul style="list-style-type: none"> Charged to sales tax reports submitted after the allowed period of time 10% Penalty 6% per annum interest 		
10% Alcohol Sales Tax	4020	\$280,000
• Revenue for 10% Alcohol Sales Tax		
10% Transient Lodging	4030	\$125,000
• Revenue for 10% Transient Lodging Sales Tax (Lodging less than 6 months)		
Real Property Tax	4040	\$2,600,000
• Revenue from Real Property tax		
Personal Property Tax	4050	\$700,000
<ul style="list-style-type: none"> Revenue from Personal Property tax 2024 taxes \$698,000 		
Penalty and Interest (Property tax)	4051	\$130,000
<ul style="list-style-type: none"> Penalty on real and personal property tax if 1st half not received by 11/01 of the year or 2nd half not received by 12/01 of the year. 10% penalty assessed only once 6% per annum assessed starting by January. 		
6% Gaming Sales Tax	4060	\$15,000
• Sales tax assessed on Pull Tabs Gaming (decline in pull tabs experienced in FY25, one gaming location has closed.		
Tobacco Tax	4070	\$280,000
• Excise tax charged on tobacco products		
Marijuana Tax	4075	\$90,000
• Excise tax charged on Marijuana products		
Business License	4110	\$17,000
• \$50 fee for a business to conduct business in Dillingham		
Rental Income – Real Property	4210	\$35,000
<ul style="list-style-type: none"> Rental of Potato House building to GCI LEO Rental Rental of Land to AT&T 		
Community Sharing	4410	\$75,396
• SOA Revenue		

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Raw Fish Tax	4420	\$150,000
• SOA Raw Fish Tax distributed on communities		
Shared Fisheries Business	4425	\$20,000
• SOA Shared Fisheries Business tax		
Telephone/COOP Tax	4430	\$70,000
• SOA Telephone and Electric COOP revenue		
Motor Vehicle Tax	4440	\$25,000
• SOA DMV tax collected for Dillingham vehicles		
Payment in Lieu of Tax	4450	\$540,000
• PILOT		
• SOA revenue if lieu of taxes		
Jail Contract	4650	\$670,000
• See PS Corrections for details		
Ambulance Fees	4730	\$60,000
• See Fire Department for details		
Administrative Overhead	4970	\$202,405
• Revenue collected from enterprise funds to equal 10% of all expenses (Minus PERS on Behalf)		
PERS on Behalf	4980	\$285,399
• SOA support of the City's PERS obligation beyond the first 22%		
PERS Forfeiture Funds	4981	\$25,000
• SOA PERS funds returned to the City of Dillingham		
SubTotal GF Targeted Areas		\$10,262,200

Other Revenue in subtotal		\$306,400
• Ambulance Fees See Fire Department Narrative \$65,000		
	Total General Fund Revenue Budget	\$10,568,600

Remarks

<ul style="list-style-type: none"> • Will tie to the Ordinance as first and second revenue section.
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Council

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Lobbying	7025	\$82,450
• Contract lobbying services @ \$7,000 per month. Started 01/2025		
• Federal Lobbying service @ \$3,000 per month. (plus travel \$5,000) ends on 12/2025		
• State Lobbying service @ \$4,600 per mo. (plus travel \$4,000 and 1x fee \$250 and travel to DC \$5,000)		
Advertising	7130	\$3,000
• Council and Committee/Board/Commission vacancies; Notice of Public Hearings on Proposed Ordinances.		
• Increase in rates due to change of ownership of newspaper.		
Subs & Memberships	7135	\$5,800
• Alaska Municipal League \$3,400.		
• SWAMC \$1,570 (based on population of 2,420 @.65/person).		
• AML Conference of Mayors \$100.		
• ZOOM Meeting \$660 (\$55 per month)		
• ACoM annual fee (\$50.00)		
• Other (\$200.00)		
Travel	7150	\$14,000
• Juneau Lobbying Trip (2)		
• Alaska Municipal Lague (open)		
• Southwest Alaska Municipal Conference (3 sitting on the board)		
• Scholarships will be applied for when possible		
Training	7155	\$5,000
• Southwest Alaska Municipal Conference (2).		
• Alaska Municipal League (2).		
• Scholarships will be applied for and will likely defray travel costs.		
Contributions	7190	\$500
• Beaver Round-Up Festival.		
• Flowers for funeral services, births.		
Office Supplies	7300	\$300
• Typical Office Supplies.		
Food Items	7320	\$2,000
• Food/snacks provided for meetings.		
Minor Tools and Equipment	7610	\$5,000
• Minor tools & equipment for council chambers.		
• Owl video conferencing		
Member Recognition	8330	\$3,000
• Employee recognition offered by Council.		

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In-Kind Expense	9015	\$500
• City Services offered by Council to the public.		
	Total Council Budget	\$121,550

Remarks

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Clerk

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Salaries	6000	\$160,500
<ul style="list-style-type: none"> • City Clerk 1 FTE. Level XI • Records Manager .75 FTE. Level VI 		
Overtime	6100	\$0
<ul style="list-style-type: none"> • None 		
Fringe Benefits	62XX	\$105,600
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS On Behalf	6230	\$10,200
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Contractual/Professional	7060	\$9,000
<ul style="list-style-type: none"> • Laserfishe annual fee for records management \$3,255 • 30 service hours prepaid \$5,700 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> • International Institute of Municipal Clerks \$175. (prepaid in FY21) • Alaska Association of Municipal Clerks \$50. • National Association of Parliamentarians \$70 • Need to add at budget revision APEI Bond for clerk \$366.67 • Online tools for recording data & creating public notices \$300 		
Travel	7150	\$4,300
<ul style="list-style-type: none"> • June NCI classes in Tacoma. Airfare - \$820, Per Diem - \$250. • AAMC conference November, Anchorage, Airfare - \$500, Per Diem – GSA rate, Hotel - \$600. 		
Training	7155	\$3,500
<ul style="list-style-type: none"> • June NCI classes in Tacoma \$1,150 (includes room). • AAMC conference fee \$500 (Academy and Conference). • Clerk needs 60 hours of continuing education in the first two years. 		

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Elections	7170	\$7,500
<ul style="list-style-type: none"> • October Regular City Election cost includes advertising, ballots, programming the election machine cards, election judges. • Cleaning sheets for voting machine 		
Codification	7175	\$3,500
<ul style="list-style-type: none"> • Submit adopted ordinances to Code Publishing Co. to update Dillingham Municipal Code online and provide a pdf version • Web hosting annual fee of \$350 		
Office Supplies	7300	\$500
<ul style="list-style-type: none"> • Includes printer cartridges, hard paper 		
Minor Tools & Equipment	7610	\$2,500
<ul style="list-style-type: none"> • Office equipment. 		
Total Clerk Budget		\$308,100

Remarks:

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Administration

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Salaries	6000	\$353,300
<ul style="list-style-type: none"> • City Manager (contract) • Deputy Manager (Level XII) • Administrative Services Assistant (Level VIIA) 		
Overtime	6010	\$1,100
<ul style="list-style-type: none"> • Overtime for Administrative Services Assistant (20 hours) 		
Fringe Benefits	62XX	\$205,400
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$22,500
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$2,000
<ul style="list-style-type: none"> • Prior Employee 		
Employee Screening	6250	\$1,000
<ul style="list-style-type: none"> • Background checks 		
Recruiting Travel	6620	\$0
<ul style="list-style-type: none"> • None 		
Recruiting Moving Admin	6621	\$0
<ul style="list-style-type: none"> • None 		
Contractual Professional	7060	\$16,000
<ul style="list-style-type: none"> • Strategic Planning and Executive training. \$16,000 		
Advertising	7130	\$3,000
<ul style="list-style-type: none"> • Special Advertising as needed required. • Recruiting advertisement 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> • Subscription to Alaska Municipal Managers Association. • Need to add Bond with APEI with budget revision (\$735.00) 		
Travel	7150	\$10,000
<ul style="list-style-type: none"> • City Manager Travel. <ul style="list-style-type: none"> ◦ Attendance during the SWAMC Conference ◦ Alaska Municipal League Annual Conference • HR recruiting trips. <ul style="list-style-type: none"> ◦ AVTEC/UAA/UAF career fairs - \$1,175. • Scholarships through BBEDC will be applied for 		

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Training	7155	\$10,000
• AML conference fee - \$500. • SWAMC conference fee - \$500 • Professional development \$6,000 • HR development \$3,000		
Office Supplies	7300	\$7,000
• Office Supplies for Admin. • Non-departmental supplies.		
Food Supplies	7320	\$2,000
• Food for staff meetings		
Minor Tools & Equipment	7610	\$4,000
• Tools & equipment less than \$5,000		
Safety Equipment	7615	\$2,000
• First aid supplies and equipment		
Equipment Maintenance	8120	\$5,750
• Copier Maintenance		
Member Recognition	8330	\$3,500
• Christmas Party		
In-Kind Expense	9015	\$1,500
• Trash Clean Up landfill fees \$1,200 • Animal Control Donation \$200		
Total Admin Budget		\$651,050

Remarks
• Will look to buy fire proof cabinets for HR in future FY

Finance

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REVENUE		
Rent	4212	\$3,600
• Rent, Electricity and Heating Fuel for Vitavik Unit G \$300 per renter		
	Total Revenue	\$3,600
Expenses		
Salaries	6000	\$744,500
<ul style="list-style-type: none"> • Finance Director (Level XI) • Assistant Finance Director (Level X A) 2 FTE • Accounting Tech III (Level VIII) 3 FTE • Accounting Tech II (Level VI) 2 FTE • Accounting Tech I (Level V) 1 FTE 		
Overtime	6010	\$5,100
<ul style="list-style-type: none"> • 165 hours for non-exempt employee 		
Fringe Benefits	62XX	\$435,700
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$47,400
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Unemployment	6240	\$2,000
<ul style="list-style-type: none"> • Unemployment for prior employees 		
Employee Screening	6250	\$40
<ul style="list-style-type: none"> • Background checks for new employee \$20 each 		
Annual Payroll Fees	6560	\$5,000
<ul style="list-style-type: none"> • HRA Participant Fee (estimated \$300/month x 12 months = \$3,744). • HRA Annual Fee (\$880) • 2021 FICA Administration Fee (\$200). 		
Recruiting	6621	\$0
<ul style="list-style-type: none"> • N/A 		
Audit	7010	\$75,000
<ul style="list-style-type: none"> • City annual financial audit. Current engagement is with Altman, Rogers and Co, APC – Will finalize FY23 in July and Complete FY24 		

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Appraisals	7030	\$28,000
<ul style="list-style-type: none"> • City contract for Assessor for property taxes -30% start, 20% ½ complete, 40% provides roll to clerk, 10% Final roll & appeals. Current engagement is with Appraisal Co of Alaska. 		
Contractual	7060	\$75,000
<ul style="list-style-type: none"> • Remote Online Sales Tax with AML \$60,000 (project #1040) • Three+One (Cash Vest) (\$15,000) 		
Advertising	7130	\$7,000
<ul style="list-style-type: none"> • Newspaper advertisements reminding public that: taxes are due, business licenses and property tax returns, the mill rate has been established. • Addition of Procurement advertising \$6,000 for all departments (RFPs). 		
Subs & Memberships	7135	\$950
<ul style="list-style-type: none"> • Alaska Government Finance Officers Association Annual fee (\$95). • Bond for Notary (2 X \$75) • Need to add at budget revision time (Finance Dir. bond with APEI \$680.56) 		
Travel	7150	\$4,800
<ul style="list-style-type: none"> • Fall Alaska Government Finance Officers Association Conference (AGFOA) • Tech IV and Finance Director for Dillingham/Anchorage round trip. 		
Training	7155	\$6,000
<ul style="list-style-type: none"> • Alaska Government Finance Officers Association conference fee - \$300. • Payroll Training - \$200 • AccuFund Training on site - \$5,500 		
Bank Charges	7180	\$1,750
<ul style="list-style-type: none"> • Charges for various services provided by the bank. • Amount is estimated based upon past fiscal year charges. 		
Fraud Finance	7186	\$0
<ul style="list-style-type: none"> • Record of when fraud activity has been discovered. 		
Office Supplies	7300	\$6,000
<ul style="list-style-type: none"> • This is for the toner cartridges for the Finance Department printers, and check stock and window envelopes for mailing invoices, statements, and checks. • General office supplies. 		

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Postage Freight	7315	\$12,000
<ul style="list-style-type: none"> • Postage Meter for all mail from City Hall, Library media mail, and occasional returns 		
Minor Tools and Equipment	7610	\$5,000
<ul style="list-style-type: none"> • Filing cabinets – \$1,200 (2 @ \$600 each) • New Chairs – \$750 (3 @ \$250) • Replacement stamps - \$150 • Dymo Label writer – 1 at \$240 each • Other items - \$450 • Purchase of breakroom furniture - \$2,000 		
Building Rent	7705	\$23,300
<ul style="list-style-type: none"> • Vitavik Apartment Unit G – female rotational housing \$1,800 per month shared 50/50 with Public Safety. • Walter Campbell Apt – Month of July only at \$1,700 per month, then cancel. 		
Electricity	7720	\$1,500
<ul style="list-style-type: none"> • Electricity at Vitavik Unit G – shared 50/50 with Public Safety 		
Heating Fuel	7730	\$2,500
<ul style="list-style-type: none"> • Heating Fuel at Vitavik Unit G – shared 50/50 with Public Safety 		
Equipment Maintenance	8120	\$2,000
<ul style="list-style-type: none"> • Copier Maintenance contract 		
Total Finance Department Budget		\$1,547,940

Remarks:

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Legal

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Legal	7020	\$100,000
<ul style="list-style-type: none">• General Legal Support.• Current legal firm is with Munson, Cacciola & Severen LLP		
	Total Legal Budget	\$100,000

Remarks:

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Insurance

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Overview		
<ul style="list-style-type: none"> Our insurance carrier will be Alaska Public Risk Alliance (APRA) which is a blend of our previous insurer Alaska Public Entity Insurance (APEI) and Alaska Municipal League Joint Insurance Association (AMLJIA). We are part of an insurance pool. Many cities and school pool their resources to provide for insurance coverage. APRA are the administrators of the pool. Typically, in a pool, the cities' fees cover any claim up to a cap where umbrella coverage kicks in. The umbrella coverage covers catastrophic events. The categories below do not represent the total billed by APRA. There are other insurance costs such as workers' compensation, Police Professional Liability and Wharfingers that are directly coded to the departmental budgets. The insurance broker used is HUB International Northwest LLC 		
General Liability	7110	\$130,000
• Anticipated insurance coverage		
Property	7112	\$200,000
• Anticipated insurance coverage		
Automobile	7114	\$40,000
Claims Deductibles	7120	\$5,000
Total Insurance Budget		\$375,000

Remarks:

- Evaluation of assets is done for vehicles and will be mobile equipment next, this is expected to change the initial premiums assessed.

Planning

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REVENUE		
Land Use Permits	4140	\$1,500
• Fees for processing Land User Permits – need to evaluate		
Grant Revenue	4600	\$2,000
• Will apply for BBNC, BBNA or BBEDC for travel & training reimbursement		
Document Copies	4705	\$500
• Copies of maps and documents from planner		
• New copier has been ordered and expected to arrive FY25		
Platting and Mapping	4740	\$500
• Fees for platting and mapping		
Total Revenue		\$4,500
EXPENSES		
Salaries	6000	\$131,300
• Planner (Level XI) 1 FTE		
Overtime	6010	\$0
• None		
Fringe Benefits	62XX	\$62,200
• FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$8,300
• 6.33% for all employees provided by the State.		
Contractual/Professional	7060	\$130,200
<ul style="list-style-type: none"> \$1,200 ArcGIS (ESRI) – Annual. \$15,000 Alaska Map Company – Annual. \$5,000 Coastal Erosion Annual Survey – annual. \$5,000 as needed for project and land use surveys. \$60,000 Agnew:Beck comprehensive plan for COD. \$9,000 Commercial Appraisal of Buildings and Lands for leases - one-time. \$30,000 re-platting of Dock parcels & eliminating public right aways - one-time. \$5,000 unfinished land swap at dock - one-time. CRW Engineering Group, Inc has been used for several projects throughout the City of Dillingham. 		
Advertising	7130	\$500
• Advertising needed for projects.		
Memberships	7135	\$0
• None at the time		

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Travel	7150	\$2,000
<ul style="list-style-type: none"> • Alaska Chapter, American Planning Association Conference in Anchorage • PMI Conference • Scholarships will be applied for and will likely defray travel costs. 		
Training	7155	\$500
<ul style="list-style-type: none"> • AK APA Conference • Both will be required to earn CEUs towards AICP (American Institute of Certified Planners) certifications. • Will apply for BBNC, BBNA or BBEDC for reimbursement 		
Recording Fees	7195	\$500
<ul style="list-style-type: none"> • This expense is for documents that the City needs to record, including agreements, easements, street name changes, plats, etc. 		
Office Supplies	7300	\$500
<ul style="list-style-type: none"> • Typical Office Supplies. 		
Total Planning Department		\$336,000

Remarks:

- Need a hazard mitigation plan FY28
- Comprehensive plan is to be 5-10 years; however, evaluation of past plans needs to be conducted first.
- Need to address cemetery development of Evergreen and Olsonville - Cemetery documentation improvements (Evaluating need to determine when work will be done,)

Foreclosure Costs

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REVENUE		
Foreclosed Property Sales	4049	\$30,000
<ul style="list-style-type: none"> Revenue generated from the sale of foreclosed properties will pay the unpaid taxes first then offset attorney fees, advertisement and any other fees incurred. Action 3DI-24-00061 CI filed 07/10/2024 		
	Total Revenue	\$30,000
EXPENSES		
Legal	7020	\$10,000
<ul style="list-style-type: none"> The majority of foreclosure costs are charged back to the taxpayer, but there are always some costs that cannot be charged back. This category is for those costs. Decrease from previous year due to global pandemic that is impacting collection efforts. 		
Foreclosure	7199	\$10,000
<ul style="list-style-type: none"> This is for various costs related to foreclosures, such as advertising, insurance, and other miscellaneous costs that arise that cannot be charged back to the taxpayer. No change from previous year. 		
	Total Foreclosure Expenses	\$20,000

Remarks:

- Council action will be needed to determine course of action for all properties on the foreclosure.

IT

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Contractual/Professional	7060	\$4,200
• Municode \$4,200		
Insurance	7110	\$6,000
• Addition of cyber security plans with APEI		
Office Supplies	7300	\$0
• None		
Minor Tools & Equipment	7610	\$2,000
• Cell Phones and landline phones and supplies		
Telephone	7710	\$50,000
• Telephone charges for all general fund departments \$41,300.		
• IPad charges for Council \$3,700		
• Telephone charges for Jail Corrections (project 1124) \$5,000.		
Internet	7715	\$20,300
• Internet charges for all general fund departments \$18,000.		
• Internet charges for Jail Corrections (project# 1124) \$2,300.		
Computer Hardware	7910	\$60,000
• Operational IT components and computer upgrades - \$39,200.		
• Public Safety need computers replaced deferred from FY23 – High Priority \$20,000		
Computer Software	7920	\$75,000
• Finance - AccuFund \$10,000		
• Questica – 20,500		
• Planning - \$1,500		
• GIS \$406 Annual		
• MARS \$7,600		
• Backup with LMJ – \$11,280 per year		
• FileMaker Pro (Claris) - \$ prepaid		
• Google Storage \$47.76 (\$1.99 per month for planner and CM) Needs to be closed and moved to SharePoint		
• APSIN Public Safety \$710		
• Adobe \$1,000 through LMJ		
• Fingerprint software \$5,000		
• TecPro NAS repair - \$1,100		
• Archive Social - \$4,188		
• Lucid Art Diagramming Software - \$120		
• CMT Advantage - \$2,400		

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Computer Support	7940	\$155,000
<ul style="list-style-type: none">• LMJ Services, Inc, contract - \$84,000.• Computerworks NPS, Inc contract – \$9,825• Computerworks NPS, Inc additional support - \$1,200• JAA Synchronized Communications (VHF radios) – \$2,375• eDocs contract – Laserfische-self hosted - \$6,900• LMJ – Move domain to cloud \$21,000 – Deferred from FY24• LMJ – Rebuild staff access directory - \$4,950• Website design and support – Revize \$10,725 yr 1, \$2,100 yr 2-5		
Total IT Fund		\$372,500

Remarks:

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Public Safety Administration

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REVENUE		
Rent	4212	\$21,600
<ul style="list-style-type: none"> Rents collected from all public safety rotational employees (moved from patrol budget in previous FY) 		
Court Deposits	4723	\$5,000
<ul style="list-style-type: none"> Fines paid to the court from citations issued by police paid by SOA 		
Total PS Administration Revenue		\$26,600
EXPENSES		
Salaries	6000	\$137,400
<ul style="list-style-type: none"> 75% Police Chief salary - (25% charged to Corrections). 50% DMV/Admin position (Level VIIB) (50% DMV) 		
Overtime	6010	\$700
<ul style="list-style-type: none"> 5.5 hours DMV/Admin position (Level VIIB) 		
Fringe Benefits	62XX	\$100,700
<ul style="list-style-type: none"> 75% of Fringe Benefits for Chief of Police. 50% DMV/Admin position (Level VIIB) (50% DMV) FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$8,800
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Contractual/Professional	7060	\$35,000
<ul style="list-style-type: none"> Public Safety – support for department development Audit of the evidence room \$12,000 per year Media support to develop online presence. Approximately \$11,000 Records Retention Support restructuring (\$10,000) 		
Insurance	7110	\$25,000
<ul style="list-style-type: none"> 50% General Liability insurance premium - (50% to Corrections). 		
Subs & Memberships	7135	\$1,000
<ul style="list-style-type: none"> For membership in professional organizations and APSC certifications, IACP membership notary certifications, etc. 		

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Travel	7150	\$13,800
	<ul style="list-style-type: none"> Chief Hybrid Schedule travel (once per month plus four and for training) 16*400=\$7,700 FBI LEEDA Executive Leadership Training Part 2 (09/2024 Soldotna) \$2,900 FBI LEEDA Executive Conference (Anchorage 3-5 nights) \$2,900 IAWP (International Association of Women Police) Conference or Chief's Conference. \$3,200 	
Training	7155	\$5,500
	<ul style="list-style-type: none"> Continuation training in Soldotna Out of state conference in the fall Training in September and December in Anchorage (Executive Development) Will seek scholarship assistance 	
Court Processing	7198	\$500
	<ul style="list-style-type: none"> Used to reimburse court for processing/collecting citations. Also, to pay APSC for training surcharge on citations. 	
Office Supplies	7300	\$1,250
	<ul style="list-style-type: none"> Typical office supplies, toner cartridges, computer supplies Used for all DDPS divisions 	
Postage	7315	\$1,000
	<ul style="list-style-type: none"> Postage and freight all DDPS divisions. 	
Uniforms	7340	\$1,000
	<ul style="list-style-type: none"> Replacement of uniforms and other police gear. 	
Minor Tools & Equipment	7610	\$5,000
	<ul style="list-style-type: none"> Equipment for office use 	
Safety Equipment	7615	\$2,000
	<ul style="list-style-type: none"> Equipment for Chief 	
Rent	7705	\$32,400
	<ul style="list-style-type: none"> Vitavik Apt Unit C for rotational officers (moved from Patrol budget) Vitavik Apt Unit G for female rotational (50/50 with Finance) 	
Electricity	7720	\$17,500
	<ul style="list-style-type: none"> 50% of electric cost for the entire department (to be split with corrections). Vitavik Apt C electricity Vitavik Apt Unit G (50/50 with Finance) 	

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Heating Fuel	7730	\$31,500
<ul style="list-style-type: none"> • 50% of heating fuel for entire building (to be split with corrections). • Vitavik Apt heating fuel • Vitavik Apt Unit G (50/50 with Finance) 		
Water & Sewer	7740	\$4,700
<ul style="list-style-type: none"> • 50% of water/sewer expense (to be split with corrections). 		
Refuse	7750	\$2,300
<ul style="list-style-type: none"> • 50% of DDPS refuse costs (to be split with corrections). \$192 per month 		
Computer Software	7920	\$18,800
<ul style="list-style-type: none"> • Replacement of ARMS (records management software) if not purchased in FY25 will require start up of 13K one time fee & 5,800 annual costs. Year 2 \$5,974, Year 3 \$6,153.22, Year 4 \$6,337.82, Year 5 \$6,527. 		
Equipment Maintenance	8120	\$2,000
<ul style="list-style-type: none"> • Cannon Contract Public Safety (old Admin) (\$1000) 		
Required Inspections	8210	\$1,000
<ul style="list-style-type: none"> • Inspections for sprinkler system in building 		
Total PS Admin Expenses		448,850

Remarks:

Public Safety Dispatch

1000 XXXX 20 21 0000 0

REVENUE		
Reports to Public	4722	\$500
• \$20 paid per police report		
E911% from Revenue	4991	\$67,000
• 10% of dispatch expenses allowed from E911 Fund per Alaska Statute 29.35.131.911		
Total Dispatch Revenue		\$67,500
EXPENSES		
Salaries	6000	\$453,600
• Dispatch supervisor (Level VIII C) (1 FTE)		
• Dispatch supervisor in training (Level VIII C) (1 FTE)		
• Dispatchers (Level VII B) (4.25 FTE) [Goal of 5 FT dispatchers & .25 FTE on-call]		
Overtime	6010	\$44,300
• Overtime expenses needed for 24/7 coverage for holidays, vacations, sick days, and potential vacant positions. (775 hours for year)		
Fringe Benefits	62XX	\$302,100
• FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$30,400
• 6.33% for all employees provided by the State.		
Unemployment Compensation	6240	\$2,000
• Unemployment for prior employees		
Travel	7150	\$1,500
• Most training is now web/zoom based		
• Training for Dispatch supervisor		
Training	7155	\$2,000
• Most training is now web/zoom based		
Supplies	7300	\$1,500
• Dispatch office supplies		

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Uniforms	7340	\$750
• Uniform shirts dispatchers – replacement and new hires		
Minor Tools & Equipment	7610	\$2,000
• Furniture & office equipment		
Safety Equipment	7615	\$2,000
• Equipment being evaluated		
Satellite Phone	7711	\$700
• Reinstating satellite phone due to our remote needs		
Total Dispatch Expenses		\$842,050

Remarks:

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Public Safety Patrol

1000 XXXX 20 22 0000 0

REVENUE		
Apartment Rent	4212	\$0
<ul style="list-style-type: none"> Receipt of rent from rotational officers moved to PS Admin 		
Grant	4620	\$13,000
<ul style="list-style-type: none"> Reimbursement for employee going to basic academy. 		
Contract Revenues	4650	\$20,000
<ul style="list-style-type: none"> Contract with DOT to provide TSA support. 		
Fines & Fees	4765	\$2,000
<ul style="list-style-type: none"> Citations Impound fees 		
Total Patrol Revenue		\$35,000
EXPENSES		
Salaries	6000	\$740,000
<ul style="list-style-type: none"> Patrol Sergeant – (Level X B) 2 FTE Patrol Officers residential hire - (Level VIII B) 2 FTE Patrol Officers (Rotational) - (Level VIII B) 4 FTE 		
Overtime	6010	\$79,000
<ul style="list-style-type: none"> Overtime for all 7.785 police officers. Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies, court, and police emergencies. (1,705 hours) 		
Fringe Benefits	62XX	\$557,100
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$52,000
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$16,500
<ul style="list-style-type: none"> Medical/psychological screening for new officers. Will include polygraphs and psychological evaluations. (11 * \$1,500) 		
Recruiting – Bonus	6621	\$7,500
<ul style="list-style-type: none"> (3) \$2,500 bonus at 1 year anniversary to existing contracts. 		

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Contractual/Professional	7060	\$1,000
<ul style="list-style-type: none"> • Towing expenses and other minor contract expenses. 		
Travel	7150	\$50,000
<ul style="list-style-type: none"> • Airfare/travel costs for officers to Sitka academy (and re-cert) -\$1,000 x 3 • Airfare costs for rotational officers 		
Training	7155	\$30,000
<ul style="list-style-type: none"> • Cost of basic academy \$15,000 (x1) • Cost of re-cert academy \$3,000 (x3). • Bring someone to Dillingham to conduct on-site training. (not in current budget) • APSC may reimburse costs depending upon funding available - not guaranteed or even likely. (see grant revenue) • Firearms instructor (\$2,700 includes lodging and food in Sitka in the fall) • Data Master instructor training (no fee for training) • BBEDC funds may be used – but are not guaranteed. 		
Office Supplies	7300	\$750
<ul style="list-style-type: none"> • Patrol office supplies 		
Supplies	7310	\$750
<ul style="list-style-type: none"> • Patrol supplies (items that are a one time use, example PBT mouth piece for data master 		
Food Items	7320	\$400
<ul style="list-style-type: none"> • Food items for patrol meetings 		
Household Supplies	7325	\$500
<ul style="list-style-type: none"> • Supplies for the apartment. 		
Promotional Supplies	7335	\$250
<ul style="list-style-type: none"> • For toy badges, candy for Halloween and parades, and other giveaways to children and community. 		
Uniforms	7340	\$5,000
<ul style="list-style-type: none"> • Replacement uniforms/leather gear for all officers. 		
Books	7510	\$500
<ul style="list-style-type: none"> • Statute books. 		
Minor Tools & Equip	7610	\$10,000
<ul style="list-style-type: none"> • Evidence and investigative supplies, Taser, cartridges, batteries, and holsters, PBTs, Audio recorders, Cameras, Statue books, ammunition • Essentially any tools or equipment needed to operate • Need new tasers 		

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Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> • Safety equipment for patrol officer 		
Major Equipment	7620	\$0.00
<ul style="list-style-type: none"> • See equipment replacement 		
Vehicle Lease	7630	\$9,750
<ul style="list-style-type: none"> • 2021 lease payments for 1 patrol cars (final payment FY26)- \$9,749.44 		
Rent	7705	\$0
<ul style="list-style-type: none"> • Vitavik Apt Unit C for rotational officers moved to PS Admin 		
Electricity	7720	\$0
<ul style="list-style-type: none"> • Vitavik Apt electricity moved to PS Admin 		
Heating	7730	\$0
<ul style="list-style-type: none"> • Vitavik Apt heating fuel moved to PS Admin 		
Equipment Maintenance	8120	\$3,000
<ul style="list-style-type: none"> • Radar/Lidar certifications, PBT calibrations, weapons repair and maintenance supplies, fire extinguishers, etc. 		
Total Patrol Expenses		\$1,566,000

Remarks:

- Taser upgrade is needed. Expecting a minimum cost of \$45,000 (each taser has data storage to record usage). Possible use of Asset Forfeiture funds to share expense.

Public Safety Corrections

1000 XXXX 20 24 0000 0

REVENUE		
Contract Revenue	4650	\$670,000
<ul style="list-style-type: none"> • Jail Contract paid by SOA -\$650,000 • Arraignment hearing support paid by SOA -\$20,000 		
Commissary Revenue	4720	2,500
<ul style="list-style-type: none"> • Sale of snack items to inmates 		
Fingerprints	4721	\$500
<ul style="list-style-type: none"> • Provide fingerprints to public upon request 		
Title 47 User Fees	4725	\$7,000
<ul style="list-style-type: none"> • \$235 fee collected from persons placed under protective custody 		
Total Corrections Revenue		\$680,000
EXPENSES		
Salaries	6000	\$349,700
<ul style="list-style-type: none"> • Corrections Sergeant (VIII C) 2 FTE • Corrections Officers (VII B) 2 FTE • 25% of Police Chief – (Level XI) (shared with Public Safety Admin) 		
Overtime	6010	\$44,200
<ul style="list-style-type: none"> • Overtime used to cover 24/7 for holidays, sick time, vacations, staffing vacancies and emergencies. 		
Fringe Benefits	62XX	\$148,500
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$30,400
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$4,000
<ul style="list-style-type: none"> • Payment of unemployment for previous employees. 		
Employee Screening	6250	\$5,000
<ul style="list-style-type: none"> • Medical screening for new employees 		
Insurance	7110	\$20,645
<ul style="list-style-type: none"> • 50% of insurance costs for the Dept. of Public Safety other ½ with Admin. 		

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Subs & Memberships	7135	\$300
<ul style="list-style-type: none"> • To be used for APSC certification costs. \$50 each. 		
Travel	7150	\$34,000
<ul style="list-style-type: none"> • Cost to send 2 officers sent to the Corrections Academy \$7,000 • New APSC rules are that we are responsible for 3 weeks lodging/rental car • Rotational Officers travel - \$27,000 • BBEDC funds may be used – but are not guaranteed 		
Training	7155	\$3,000
<ul style="list-style-type: none"> • Cost to bring someone in for on-site training 		
Commissary Supplies	7305	\$3,000
<ul style="list-style-type: none"> • To supply inmates of the Dillingham Corrections Center a wide variety of supplement food at a minimum cost. • Money earned is reflected as revenue above 		
Supplies	7310	\$7,500
<ul style="list-style-type: none"> • Cleaning supplies for jail, inmate hygiene supplies, inmate Toiletries, First Aid supplies. • Other unforeseen items that may be needed through-out the fiscal year. 		
Food Items	7320	\$15,000
<ul style="list-style-type: none"> • Food for inmates. 		
Uniforms	7340	\$3,000
<ul style="list-style-type: none"> • Replacement uniforms for 5 employees, or new employees 		
Minor Tools & Equip	7610	\$4,000
<ul style="list-style-type: none"> • Inmate Clothing, inmate bedding, and other unforeseen equipment replacement (PBTs, etc.) that will be needed for the fiscal year. 		
Electricity	7720	\$14,900
<ul style="list-style-type: none"> • 50% of electric cost for DDPS (to be split with Admin). 		
Heating Fuel	7730	\$19,000
<ul style="list-style-type: none"> • 50% of heating fuel for DDPS (to be split with Admin). 		
Water & Sewer	7740	\$4,600
<ul style="list-style-type: none"> • 50% of water/sewer for DDPS (to be split with Admin). 		
Refuse	7750	\$2,300
<ul style="list-style-type: none"> • 50% of refuse for DDPS (to be split with Admin). \$192 per month 		

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Equipment Maintenance	8120	\$500
• Other unforeseen equipment maintenance that may be needed – computers, finger print equipment etc.		
Required Inspections	8210	\$1,000
• 50% cost of required inspections for boiler, fire suppression, air handler, kitchen, etc. • Food Handling		
Total Corrections Expenses		\$780,945

Remarks:

- [Need a 5th officer to maintain ability to manage turnover and prevent closures]
- Return Corrections Officers (VII B) 1 FTE
- Add Corrections Officer 1 FTE

Public Safety DMV

1000 XXXX 20 25 0000 0

REVENUE		
DMV Commission	4726	\$20,000
<ul style="list-style-type: none"> Commission on sale of vehicle registration. A decline has been seen over FY25 and is expected in FY26. 		
	Total Corrections Revenue	\$20,000
EXPENSES		
Salaries	6000	\$45,000
<ul style="list-style-type: none"> Salary for (1/2) DMV agent. (shared with Public Safety Admin budget) DMV Assistant paid by BBEDC 		
Overtime	6010	\$700
<ul style="list-style-type: none"> Overtime for DMV agent up to 26 hours. 		
Fringe Benefits	62XX	\$42,600
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$3,000
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Subs & Memberships	7135	\$100
<ul style="list-style-type: none"> Yearly DOA compliance: <ul style="list-style-type: none"> Application Fee: \$25.00. Examiner Fee: \$5.00. 		
Office Supplies	7300	\$250
<ul style="list-style-type: none"> Typical office supplies. 		
Minor Tools & Equipment	7610	\$500
<ul style="list-style-type: none"> Necessary office equipment 		
	Total DMV Expenses	\$92,150

Remarks:

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Public Safety Animal Control

1000 XXXX 20 26 0000 0

REVENUE		
Animal Licenses	4130	1,600
• Sale of Animal License permits.		
Donations	4760	\$500
• Unsolicited donations		
Total ACO Revenue		\$2,100
EXPENSES		
Salaries	6000	\$35,400
• Salary for Animal Control Specialist. (Level VII B) .5 FTE		
Overtime	6010	\$2,400
• Overtime expenses for unavoidable incidents and animal care.		
Fringe Benefits	62XX	\$11,900
• FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$4,300
• 6.33% for all employees provided by the State.		
Memberships	7135	\$300
• Membership in National Animal Care & Control Association (NAACA) - \$100. • Alaska euthanasia license - \$150.		
Supplies	7310	\$1,000
• Shelter supplies to include kennel disinfectants, hand sanitizers, bleach, disposable gloves, mop heads, laundry soap, paper towels trash bags, filters for shop vac, food/water bowls, animal bedding, cat litter and euthanasia supplies.		
Postage & Freight	7315	\$2,000
• Shipping of animals to Anchorage for adoption and care.		

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Animal Food	7320	\$1,200
	<ul style="list-style-type: none"> Large numbers of dogs have been in shelter and donated dog food has been used up. Adult Dry Dog Food \$46.99 per 30 lb. bag x 5 bags = \$234.95. Puppy Dry Dog Food \$41.79 per 30 lb. bag x 3 bags = \$125.37. Adult small bite Dry Dog Food \$46.54 per 30 lb. bag x 3 bags = \$139.62. 	
Uniforms	7340	\$500
	<ul style="list-style-type: none"> New and replacement uniform articles. 	
Gas, Oil, and Grease	7385	\$2,500
	<ul style="list-style-type: none"> Purchase of fuel to run incinerator. 	
Minor Tools & Equip	7610	\$1,000
	<ul style="list-style-type: none"> Live traps replacement. Enclosure setup replaced. Other needed equipment as required. 	
Electricity	7720	\$4,000
	<ul style="list-style-type: none"> 25% of estimated annual cost of electricity for the building that ACO shares with Harbor. 	
Heating Fuel	7730	\$4,500
	<ul style="list-style-type: none"> 25% Fuel budgeted way under actual costs last FY. This is a realistic cost. 	
Water/Sewer	7740	\$4,000
	<ul style="list-style-type: none"> 25% of estimated annual cost of water/sewer for the building that ACO shares with Harbor. 	
Total Animal Control Expenses		\$73,600

Remarks:

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Public Safety K-9

1000 XXXX 20 28 0000 0

REVENUE		
None	4xxx	\$0
•		
Total K-9 Revenue		\$0
EXPENSES		
Training	7155	\$1,000
• Yearly National Certification (includes annual training)		
Supplies	7310	\$500
• Supplies as needed		
Minor Tools & Equipment	7610	\$500
• Needed equipment		
Total DMV Expenses		\$2,000

Remarks:

- Most costs for a K-9 unit is covered by the K-9 program.

Fire Department

1000 XXXX 20 27 0000 0

REVENUE		
Ambulance Fees	4730	\$60,000
<ul style="list-style-type: none"> • Billed by Third party and received monthly • Retain cost for System Design Fees • Rest is transferred to Ambulance Replacement Fund 		
Donations/Contributions	4760	\$4,000
<ul style="list-style-type: none"> • Donations to the fire department 		
	Total Fire Dept Revenue	\$64,000
EXPENSES		
Salaries	6000	\$200,100
<ul style="list-style-type: none"> • Full-time Fire Department Coordinator (Level IX) 1 FTE • Full-time EMS Prevention Officer (Level VIII) 1 FTE • Temporary Full-Time Seasonal EMT (Level VII A) 1 at .307 FTE • Temporary Full-Time In-Region EMT shared with BBEDC (Level VII A) at .462 FTE. BBEDC covers 85% of Wages, City covers 15% of wages and OT. • Temporary Ambulance Driver (Level VI A) .307 FTE BBEDC covers 85% of Wages, City covers 15% of wages and OT. 		
Overtime	6010	\$21,300
<ul style="list-style-type: none"> • Used for Seasonal EMT of 768 hours. Low volunteer turnout expected. 		
Fringe Benefits	62XX	\$144,700
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6230	\$11,200
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$0
<ul style="list-style-type: none"> • This line item is for the costs related to background checks and other employment screening tests necessary for hiring individuals. 		
Contractual Professional	7060	\$1,200
<ul style="list-style-type: none"> • E-Dispatch (Penguin) annual contract fee (\$1,200 annual) • Crew App - \$29.99 (12 months = \$360) 		

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Ambulance Billing	7070	\$10,000
<ul style="list-style-type: none"> • Contract with Systems Designs. Estimated 14% of ambulance fees will cover a portion of the contract. Effective 01/01/2025 increase of \$.50 to \$26.50 per billing. 		
Insurance	7110	\$2,000
<ul style="list-style-type: none"> • Estimate based upon prior fiscal year amount. 		
Subs & Memberships	7135	\$1,200
<ul style="list-style-type: none"> • International Association of Fire Chiefs (IAFC) dues - \$145. • Alaska Fire Chiefs Association dues - \$100. • National Fire Protection Association (NFPA) - \$175. • Medicaid Fee (\$688) 		
Travel	7150	\$12,000
<ul style="list-style-type: none"> • Fire training (bringing in a trainer if possible) • Fire Conferences • Firefighter exchange program • EMS symposium • EMS Certifications • Scholarships will be applied for if applicable. 		
Training	7155	\$8,000
<p>Due to the depletion of the volunteer department need to train new EMTs and ETTs</p> <ul style="list-style-type: none"> • Training EMS Symposium, fire conference, Hazwoper, ETT, EMT certifications. • Scholarships will be applied for and will likely defray travel costs. 		
Office Supplies	7300	\$1,000
<ul style="list-style-type: none"> • Various office supplies. 		
Postage	7315	\$200
<ul style="list-style-type: none"> • PO Box 1049 rent. 		
Emergency Response	7331	\$11,000
<ul style="list-style-type: none"> • Project #1191 EMS supplies \$8,000 • Project #1192 Fire supplies \$3,000 		
Personal Protective Gear	7340	\$9,000
<ul style="list-style-type: none"> • 4 sets of structural firefighting gear @ 3,000 a person – replacing all gear in rotation. 		

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Public Education	7565	\$2,000
<ul style="list-style-type: none"> • Increase prevention awareness through public meeting, school system, special events and requests from entities in the community for training. 		
Minor Tools & Equip	7610	\$14,000
<ul style="list-style-type: none"> • Office Equipment • Project #1191 EMS \$6,000 (medical props, dummies, medical training modules, update zoll equipment) • Project #1192 Fire \$8,000 (replace fire nozzles) 		
Fire Equip. Replacement	7625	\$10,000
<ul style="list-style-type: none"> • SCBA bottles - 5 to replace each year. \$6,000 • SCBA Packs – 10 replaced FY24-25 (will last 15 years) 		
Electricity	7720	\$9,000
<ul style="list-style-type: none"> • Downtown, Lake Road. 		
Heating Fuel	7730	\$40,000
<ul style="list-style-type: none"> • Heat Downtown, Lake Road. 		
Water & Sewer	7740	\$9,500
<ul style="list-style-type: none"> • Downtown Station. 		
Refuse	7750	\$1,200
<ul style="list-style-type: none"> • Downtown Station. 		
Equipment Maintenance	8120	\$2,000
<ul style="list-style-type: none"> • General Equipment Maintenance. 		
Required Inspections	8210	\$40,000
<ul style="list-style-type: none"> • Recertify EMS equipment and fire extinguishers – air test, bio med annual. SCOT packs tested and fit testing of masks. Air Fill station tested. 		
Sample Testing	8220	\$200
<ul style="list-style-type: none"> • Quarterly air sampling of the SCBA air compressor. 		
Member Recognition	8330	\$1,000
<ul style="list-style-type: none"> • Member Jackets and recognition certificates/plaques; BBQs and Banquets. Monthly trainings. 		
Total Fire Department		\$561,800

Remarks:

- Return Temporary Full-Time Seasonal EMT (Level VII A) 3 at .307 FTE
 - Changed revenue of system design to cover cost of system design fees before transferring to Ambulance reserve.
 - F&B Committee would like department to seek grant funding for the SCBA Packs.
 - Travel and Training costs will increase due to no certified instructors in Dillingham and will require bringing them to Dillingham. Increase in volunteers that require training.
 - Creation of EMS and Fire project numbers to track area costs.
 - EMS supplies increase due to cost of supplies. Minor Tools & Equipment increase due to outdated and non-working equipment such as replacement lights, on scene lighting, CBA masks upgrades.
 - Personal protective gear at this rate will take 5 years to replace.

Future Needs

- Replacement of SCOT packs breathing apparatus \$100,000 in FY2025

Volunteer Fire Donation

1000 XXXX 25 27 0000 3

Member Recognition	8330	\$10,000
<ul style="list-style-type: none">• Funds transferred to city checking account FY20 in the amount of \$34,144 when the volunteer fire department checking account was closed.• Balance as of 05/23/2023 \$33,117.23		
	Total Volunteer Fire Department	\$10,000

Remarks:

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PW Administration

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Salaries	6000	\$268,100
• PW Director – (Level XI) 1 FTE		
• PW Office Assistant – (Level VI A) 1 FTE		
• PW Foreman – (Level IX) 1 FTE		
Overtime	6010	\$15,300
• Used by PW Foreman and PW Admin		
Fringe Benefits	62XX	\$189,100
• FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$18,000
• 6.33% for all employees provided by the State.		
Employee Screening	6250	\$200
• Background check for Public Works Foreman airport badge. \$50		
• \$150 drug screening.		
Recruiting Bonus	6610	\$0
• Not needed		
Contractual/Professional	7060	\$0
• No consultant is needed at this time.		
Subs & Memberships	7135	\$500
• Will look for a membership for PW Directors		
Travel	7150	\$5,500
• Travel for admin to Anchorage two trip		
Training	7155	\$1,500
• Training to assist with PW Administration		
Office Supplies	7300	\$2,000
• General office supplies (shared with other subdepartments)		
Uniforms	7340	\$1,000
• Uniform for PW Admin Staff		
Minor Tools & Equipment	7610	\$1,600
• Task Chairs		
• Improving office equipment		

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Safety Equipment	7615	\$1,500
• Safety Equipment for PW Admin staff and items that are for general PW. • AED (3 throughout PW Building)		
Rent/Leased Equipment	7630	\$0
• None at this time.		
Equipment Maintenance	8120	\$0
• No budget needed		
	Total PW Admin Budget	\$504,400

Remarks:

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PW Building & Grounds

1000 XXXX 30 31 0000 0

Salaries	6000	\$270,300
<ul style="list-style-type: none"> • B&G Foreman – (Level XI) 1 FTE • B&G Assistant – (Level VI) 3 FTE • Rover – (Level VII) .033 FTE 		
Overtime	6010	\$12,500
<ul style="list-style-type: none"> • Building checks in winter on weekends and emergency projects • 330 hours overtime 		
Fringe Benefits	62XX	\$209,100
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$17,200
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$300
<ul style="list-style-type: none"> • \$150 drug screening. (2 tests) 		
Contract Labor	7060	\$0
<ul style="list-style-type: none"> • None at this time 		
Travel	7150	\$2,500
<ul style="list-style-type: none"> • Employee travel for training 		
Training	7155	\$2,500
<ul style="list-style-type: none"> • Refrigerant, confined spaces, electrical, fire suppression and boiler classes in the local area. • Scholarships will be applied for to defray costs. • Online courses 		
Supplies	7310	\$50,000
<ul style="list-style-type: none"> • Zone valves, nozzles, fuel filters, bulbs. • Lock parts. • Increase stock on hand (going to a system of having more supplies shelf ready to reduce delays and downtime of buildings) • Deferred from FY25 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> • Basic uniforms for job. 		

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Used Oil Management	7386	\$22,000
<ul style="list-style-type: none"> • Need an entire system upgrade to clean out oil and anti-freeze. Need to revamp containers and process. (Moved from Shop Budget) • Deferred from FY25 		
Minor Tools & Equip	7610	\$20,000
<ul style="list-style-type: none"> • An assessment of existing tools needs to be completed and then specific orders can made. 		
Safety Equipment	7615	\$5,000
<ul style="list-style-type: none"> • Goggles, dust masks, gloves, ladders, harnesses, kneepads, etc. 		
Major Equipment	7620	\$25,000
<ul style="list-style-type: none"> • Department is lacking in current major equipment. 		
Electricity	7720	\$29,400
<ul style="list-style-type: none"> • City Hall and Quonset hut. 		
Heating Fuel	7730	\$60,000
<ul style="list-style-type: none"> • City hall and Quonset hut. • Work to be done on City Hall Boilers to improve heating efficiency. (Expect 30% reduction when system is working correctly.) 		
Water/Sewer	7740	\$2,000
<ul style="list-style-type: none"> • City Hall. 		
Refuse	7750	\$8,000
<ul style="list-style-type: none"> • City Hall dumpster 384*12 (+1 add'l) • B&G is taking out trash to landfill (removing project# used in prior years) \$3,000 • Records retention burning 		
Janitorial	7780	\$50,000
<ul style="list-style-type: none"> • Janitorial services for all buildings funded by the General Fund • Project numbers used 1120 PS Admin, 1124 Corrections, 1141 Library 		
Building Maintenance	7790	\$200,000
<ul style="list-style-type: none"> • Budget includes estimated general repairs and supplies to all buildings owned by the City which are funded through the General Fund. • Signs for various City facilities • Buildings include; City Hall, Public Safety, Public Works, Library, Fire Department (downtown, lake road, old harbor office) • Include replacement of locks throughout city buildings deferred from FY25 due to need to replace doors. (Survey discovered that 60% of the doors are in poor condition – need to put locks on good doors) 		
Total Buildings & Grounds Budget		\$986,800

Remarks:

- Want to return \$200,000 to the Maintenance Budget when possible

PW Shop

1000 XXXX 30 32 0000 0

Salaries	6000	\$144,800
<ul style="list-style-type: none"> • Heavy Equipment Mechanic (Level VIII A) 1 FTE • Fleet Mechanic (Level VII A) 1 FTE 		
Overtime	6010	\$8,200
<ul style="list-style-type: none"> • Responding to equipment needs after hours and weekends. • 200 hours overtime 		
Contra Wages	6099	\$-130,000
<ul style="list-style-type: none"> • Credits shop salaries for work done on specific vehicles/equipment for special revenue funds Dock, Water/Wastewater & Landfill. • Each fund is charged in their maintenance accounts for the work performed by the shop mechanics. • 70% of Mechanic time (including Fringe) 		
Fringe Benefits	62XX	\$91,100
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$9,700
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$2,000
<ul style="list-style-type: none"> • Unemployment costs for prior employees 		
Employee Screening	6250	\$300
<ul style="list-style-type: none"> • Background checks and drug tests. (2) 		
Supplies	7310	\$15,000
<ul style="list-style-type: none"> • Nuts, bolts, welding rods, and metal. • Misc Rags, Cleaners and gloves. 		
Uniforms	7340	\$1,000
<ul style="list-style-type: none"> • Basic coveralls for job. 		
Gas, Oil & Grease	7385	\$100,000
<ul style="list-style-type: none"> • Purchase oxygen, acetylene, CO2, argon gases; equipment fuel & gasoline for fleet – (\$60,000 for gasoline and diesel). • Gas, oil & grease for all vehicles funded by the General Fund to be reflected in this line item and distributed by project numbers. • Will be impacted by deferred maintenance. 		

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Minor Tools & Equip	7610	\$25,000
<ul style="list-style-type: none"> Evaluation needs to be finished. 		
Safety Equipment	7615	\$2,000
<ul style="list-style-type: none"> Steel toed boots, goggles, welding helmets and respirators. 		
Major Equipment	7720	\$15,000
<ul style="list-style-type: none"> Evaluation needs to be finished 		
Vehicle Maintenance	8110	\$100,000
<ul style="list-style-type: none"> Tires, lights, and transmission rebuild. Vehicle Repairs for all vehicles fund by the General Fund reflected here. Will do a lot of deferred repairs. 		
Equipment Maintenance	8120	\$216,000
<ul style="list-style-type: none"> Equipment repair for all general fund equipment \$100,000 Annual certification for pump road worthiness NFP standard. \$16,000 Street Equipment Maintenance (\$100,000 1000 8120 30 32 1133 0) 		
Damages/Repair	8131	\$5,000
<ul style="list-style-type: none"> To non-city property. 		
Required Inspections	8210	\$1,500
<ul style="list-style-type: none"> Overhead crane inspection. 		
Total Shop Budget		\$606,600

Remarks:

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PW Streets

1000 XXXX 30 33 0000 0

REVENUE		
Equipment Rental	4840	\$2,000
<ul style="list-style-type: none"> Rental revenue based on schedule 		
	Total Streets Revenue	\$2,000
EXPENSES		
Salaries	6000	\$203,500
<ul style="list-style-type: none"> Heavy Equipment Operator (Level VII A) 3 FTE 		
Overtime	6010	\$36,200
<ul style="list-style-type: none"> Clearing and sanding roads and sidewalks, snow storms & holidays. 		
Fringe Benefits	62XX	\$126,500
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$15,100
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Employee Screening	6250	\$300
<ul style="list-style-type: none"> Drug screening \$150 ea. (2) 		
Contractual/Professional	7060	\$20,000
<ul style="list-style-type: none"> Emergency street repair. 		
Insurance	7110	\$19,000
<ul style="list-style-type: none"> General liability insurance coverage. 		
Travel	7150	\$6,000
<ul style="list-style-type: none"> Travel estimate is based on: Scholarships will be applied for and will likely defray travel costs. 		
Training	7155	\$2,000
<ul style="list-style-type: none"> Grader training in Palmer Scholarships will be applied for and will likely defray travel costs. 		
Supplies	7310	\$800
<ul style="list-style-type: none"> Log books for equipment, printer paper and ink. 		

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Uniforms	7340	\$2,000
• Basic Uniforms for staff.		
Propane	7350	\$1,000
• Used for street repairs		
Street Signs	7380	\$5,000
• Sign requests & to replace damaged. • Break away sets		
Salt & Calcium	7388	\$50,000
• For mixing our winter sand and dust control on dirt roads, thaw frozen sewer lines. •		
Road Maintenance Repair Product	7390	\$15,000
• Guardrails • Bike path repair. • Cold patch		
Sand	7391	\$15,000
• To be mixed with salt for winter use.		
Gravel	7395	\$100,000
• Supply on hand for repair of roads and washed out culverts.		
Minor Tools & Equip	7610	\$1,500
• Cones. • Barriers.		
Safety Equipment	7615	\$2,500
• Vests, cold weather gear, Hard hats, Gloves, Boots. • Had a lot to purchase to equip department increase by		
Major Tools & Equip	7620	\$50,000
• Evaluation is ongoing to determine the needs of the City.		
Electricity	7720	\$27,000
• Street light on bike path and around town.		
Total Streets Expenses		\$698,400

Remarks:

- Need to report to F&B the cost of putting in a new streetlight. Community members have requested additional lighting.

Library

1000 XXXX 40 41 0000 0

REVENUE		
Donations/Contributions	4760	\$500
<ul style="list-style-type: none"> • Unsolicited donations. • Deposits refunds not requested. 		
Fines/Fees	4765	\$1,800
<ul style="list-style-type: none"> • Fines and Fees for material returned late 		
Mary Carlson Estate	4991	\$4,000
<ul style="list-style-type: none"> • Transfer from Mary Carlson Estate 		
Total Library Revenue		\$6,300
EXPENSES		
Salaries	6000	\$106,000
<ul style="list-style-type: none"> • Librarian/Community Director (Level VIII) .5 FTE. (50/50 with Sr Center) • PT Assistant Librarian (Level VI A) .75 FTE • 1 PT Library Aides (Level II A) .5 FTE 		
Overtime	6100	\$0
<ul style="list-style-type: none"> • N/A at this time. 		
Fringe Benefits	62XX	\$42,200
<ul style="list-style-type: none"> • FICA/MED, Health Insurance, Dental Insurance, Insurance (Life), PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$3,700
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
EMPLOYEE SCREENING	6250	\$200
<ul style="list-style-type: none"> • Cost of background checks for new employees \$20 per person and volunteers. 		
Memberships	7135	\$225
<ul style="list-style-type: none"> • AKLA - \$100. • ALN - \$100. • Alaska Digital - \$2,000 (on-line resources) (paid by PLA Grant) • Baker & Taylor - \$1,000 (on-line resources) (paid by PLA Grant). • FOL - \$25, etc. 		
Travel	7150	\$
<ul style="list-style-type: none"> • Transportation, lodging, food, registrations, etc. to attend annual Library conferences required in order to apply for grants, etc. 		
Office Supplies	7300	\$250
<ul style="list-style-type: none"> • Unique to the library – ink, labels, sleeves, etc. 		

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Supplies	7310	\$200
<ul style="list-style-type: none"> • Cleaning supplies not included for janitorial and DVD/Blu-ray disc cleaner supplies. 		
Postage	7315	\$200
<ul style="list-style-type: none"> • Annual PO Box fee & misc. postage needs \$188.00 		
Books	7510	\$1,500
<ul style="list-style-type: none"> • Hardcover & Paperback. 		
Periodicals	7520	\$500
<ul style="list-style-type: none"> • Magazines & Newspapers. 		
Audio Visual	7530	\$3,500
<ul style="list-style-type: none"> • DVDs, Blu-rays, & Books on Tape. 		
Collection Preservation	7540	\$1,500
<ul style="list-style-type: none"> • Materials & supplies needed to maintain & process Library collection. 		
Summer Reading Program	7560	\$2,500
<ul style="list-style-type: none"> • \$500 for food, etc. that can't be provided by grant. 		
Minor Tools & Equipment	7610	\$1,700
<ul style="list-style-type: none"> • \$500 AWE station upgrade components – Evaluation being done to see if we will continue service before purchasing. • Miscellaneous needs. 		
Internet	7715	\$0
<ul style="list-style-type: none"> • Refer to library grants. 		
Electricity	7720	\$4,000
<ul style="list-style-type: none"> • Amount the same as previous year. 		
Heating Fuel	7730	\$8,000
<ul style="list-style-type: none"> • Rate increase experienced last year 		
Water & Sewer	7740	\$2,000
<ul style="list-style-type: none"> • City of Dillingham monthly utilities (\$161.88/month). 		
Refuse	7750	\$600
<ul style="list-style-type: none"> • Dumpster shared with UAF-Bristol Bay Campus. \$45 per month plus 1 		
Computer Software	7920	\$2,400
<ul style="list-style-type: none"> • Alexandra \$2,000 • Deep Freeze \$241.50 per year starting 07/2023 5 year period. 		

1000 XXXX 40 41 0000 0

Equipment Maintenance	8120	\$3,020
• Annual copy machine umbrella contract		
Total Library Expenses		\$184,195

Remarks:

- Library advisory board is still meeting about a volunteer program.

Grandma's House

1000 XXXX 45 46 0000 0

Contractual/Professional	7060	\$0
• None		
Electricity	7720	\$8,000
• Facility Expense		
Heating Fuel	7730	\$42,900
• Facility Expense		
Water/Wastewater	7740	\$10,000
• Level rate of \$775.92 per month		
Building & Maintenance	790	\$30,000
• Improvements to apartment for Caretaker		
• General Maintenance		
Total Grandma's House Budget		\$90,900

Comments
• Resolution 2025-05 City of Dillingham acquisition of building.

DCSD

1000 7190 50 51 0000 0

Contribution to DCSD	7190	\$1,700,000
<ul style="list-style-type: none"> The City of Dillingham's obligation to the Dillingham City School District is 2.65 mills of the property value. The 2023 estimated full and true assessed value of real and personal property is <u>\$235,640,087</u>. 2.65 mills of this figure would equal <u>\$624,446</u> for the year. In 2007 the City of Dillingham obligated 1/6th of the sales tax received from two years prior. If taxes are paid in at the budgeted rate, that income will be approximately <u>\$ 667,147</u>. The combination of minimum property tax and the additional sales tax would total <u>\$1,291,593</u>. City of Dillingham is paying \$408,407 above the obligated amount. 		
In-Kind Expense	9015	\$2,000
<ul style="list-style-type: none"> City paying for use of landfill on behalf of the DCSD 		
Total DCSD Expenses		\$1,702,000

Remarks:

- Reports can be submitted to the school annually on what has been recognized as in-kind.

General Fund Transfers

1000 99XX 90 92 0000 0

Transfers from GF to Water	9950	\$0
• Balance out fund 2100 (balanced by wastewater budget)		
Transfers from GF to Landfill	9952	\$544,400
• Balance out fund 2200		
Transfers from GF to Harbor	995?	\$0
• Balance out fund 2400		
Transfers from GF to Senior Center	9953	\$186,361
• Balance out fund 2610		
Transfers from GF to Ambulance Reserve	9954	\$50,000
• Balance out fund 7110		
Transfers from GF to Equip Replacement	9955	\$0
• Balance out fund 7120		
Transfers from GF to Debt Services	9956	\$583,761
• Balance out fund 8100		
Transfers from GF to CIP	9959	\$0
• Balance out fund 7140		
Total Transfer Budget		\$1,364,522

Remarks:

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PW Water

2100 XXXX 30 61 0000 0

REVENUE		
Water Hookup Fee	4320	\$2,600
<ul style="list-style-type: none"> • \$10 change fee to water service • Anticipate 2 water hookups assists 		
Water Sales – Residential	4330	\$100,000
<ul style="list-style-type: none"> • Final rate established in 2013 rate study, final increase 2018 		
Water Sales – Commercial	4335	\$115,000
<ul style="list-style-type: none"> • Final rate established in 2013 rate study, final increase 2018 		
Penalty & Interest	4490	\$9,000
<ul style="list-style-type: none"> • Fees for late payment of monthly invoices – reduced based on write offs 		
PERS on Behalf	4980	\$5,600
<ul style="list-style-type: none"> • Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$600
<ul style="list-style-type: none"> • Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from Wastewater	4990	\$0
<ul style="list-style-type: none"> • Transfer from Wastewater to balance the budget 		
Transfer from General Fund	4990	\$0
<ul style="list-style-type: none"> • Transfer from General Fund to balance the budget 		
Total Water Department Revenue		\$232,800
EXPENSES		
Salaries	6000	\$71,000
<ul style="list-style-type: none"> • Water/Wastewater Operator I (Level VII A) 1 FTE • Rover (Level VIII A) .066 FTE 		
Overtime	6010	\$17,000
<ul style="list-style-type: none"> • Weekend watches and rounds. 		
Fringe Benefits	62XX	\$68,500
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS On-Behalf	6230	\$5,600
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		

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Employee Screening	6250	\$200
• Drug testing \$150 each. • Hospital testing as needed.		
Contractual / Professional	7060	\$5,000
• When an electrician is needed for hire.		
Insurance	7110	\$7,000
• Estimate increase from prior year.		
Membership Water	7135	\$500
• ARWA Membership.		
Permitting	7194	\$50
• Additional Line item for SOA DNR (100049) annual permitting fee. \$50		
Bad Debt Expense	7197	\$15,000
• Write off of uncollectible fees that were invoiced		
Office Supplies	7300	\$200
• Additional Line item for office supplies.		
Supplies	7310	\$10,000
• Curb stops, stems, gaskets, testing ampoules, saddles and corporation stops. • Risers • Increase stock		
Gas, Oil & Grease	7385	\$3,000
• Increase from last year		
Chemicals	7389	\$7,500
• Chlorine for water sanitation. • Glycol for fire hydrants. Increase of \$1,500 because of increased cost of Glycol. 8 drums/\$8,900		
Minor Tools & Equip	7610	\$10,000
• Misc tools needed as needed. • Need new Hydrant wrenches and also monkey wrenches - \$2,000. • Purchase of Pipe locator, shared with Wastewater \$2,500 full cost		
Safety Equipment	7615	\$2,000
• Face shield, goggles, gloves, rain gear and clothing.		

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Major Tools and Equipment	7620	\$80,000
• Need new Water /Waste Water service truck of \$60,000. (\$120,000 1/2 shared with Water) Current truck is unable to tow equipment		
• Spare well pump and other unknown		
Rent of Vehicle	7630	\$600
• Rent of PW truck for 6 months		
Telephone	7710	\$750
• Based on prior year.		
Internet	7715	\$1,600
• Based on current full charge – will review rate with Nushagak.		
Electricity	7720	\$45,000
• Increase from last year to meet current pricing		
Heating Fuel	7730	\$12,000
• Water treatment plant. Increase from last year to meet current pricing		
Building Maintenance	7790	\$10,000
• Minor building repair (facia and corner work).		
• Repair to generator shack		
• Entry way is leaking		
• New water chemical injection system		
Infrastructure Maintenance	7794	\$20,000
• 3 fire hydrants replaced		
• Manhole replacements		
Computer Hardware	7910	0
• Purchase of new computer shared with wastewater budget. New line item.		
Vehicle Maintenance	8110	\$500
• Repair to old vehicle until new purchase		
Equipment Maintenance	8120	\$3,000
• Gen set, backhoe and treatment plant		
Required Inspections	8210	\$60,500
• Fire extinguishers.		
• Water tank internal cleaning and inspection for compliance about every 10 years (one tank each in FY26 & FY27). \$60,000 estimate		
• Water tank external inspection every 5 years. Investigation on when is being conducted. \$30,000 estimated		

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Sample Testing	8220	\$7,500
• Testing of water supply throughout the city.		
Administrative OH	9010	\$45,800
• 10% of expenses – Excluding PERS on Behalf.		
Total Water Department Expenses		\$509,800

Remarks:

- Will draw from fund balance \$277,000
- Water/Sewer FY24 Fund balance \$1,354,928 (mostly provided by wastewater)
- Evaluation is needed on repairs to water shut off valves.
- Evaluation of all fees will be conducted with a rate study
- Evaluating metering, monitoring, reporting and billing of bulk water sales.

PW Waste Water

2100 XXXX 30 62 0000 0

REVENUE		
Wastewater Hookup Fee	4350	\$2,500
<ul style="list-style-type: none"> • \$10 change fee to wastewater service • Anticipate 2 wastewater hookups assists 		
Wastewater Sales – Residential	4360	\$190,000
<ul style="list-style-type: none"> • Final rate established in 2013 rate study, final increase 2018 		
Wastewater Sales – Commercial	4365	\$190,000
<ul style="list-style-type: none"> • Final rate established in 2013 rate study, final increase 2018 		
Wastewater Dumping	4366	\$60,000
<ul style="list-style-type: none"> • Final rate established in 2013 rate study, final increase 2018 		
Penalty & Interest	4490	\$15,000
<ul style="list-style-type: none"> • Fees for late payment of monthly invoices - 		
PERS on Behalf	4980	\$5,600
<ul style="list-style-type: none"> • Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$200
<ul style="list-style-type: none"> • Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from General Fund	4990	\$0
<ul style="list-style-type: none"> • Transfer from General Fund to balance the budget 		
Total Waste Water Department Revenue		\$463,300
EXPENSES		
Salaries	6000	\$71,000
<ul style="list-style-type: none"> • Water/Wastewater Operator I (Level VII A) 1 FTE • Rover (Level VIII A) .066 FTE 		
Overtime	6010	\$17,000
<ul style="list-style-type: none"> • Weekend watches and rounds. • 		
Fringe Benefits	62XX	\$68,500
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. • 		
PERS On-Behalf	6230	\$5,600
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		

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Employee Screening	6250	\$1,500
• Airport Badges \$100 (\$50 each)		
• Drug testing \$150 each		
• Hepatitis testing & Vaccine		
Contractual/Professional	7060	\$10,000
• Electrical repairs		
• Rate study (shared with Water)		
Insurance	7110	\$6,200
• Based on premium quoted.		
Bad Debt Expense	7197	\$15,000
• Write off of uncollectible fees that were invoiced		
Permitting Fees	7194	\$1,500
• Annual ADEC Discharge Permit Fee.		
Office Supplies	7300	\$200
• Additional Line item for office supplies.		
Supplies	7310	\$3,000
• Environmental sample bottles, cleaning supplies, check valves floats and mag starters.		
• Develop stock on hand		
Gas, Oil & Grease	7385	\$5,000
• Backhoe, pumper truck, sewer jetter machine, vac trailer.		
Chemicals	7389	\$5,000
• Degreaser for lift stations (price has gone up)		
Minor Tools & Equip	7610	\$5,000
• Necessary tools and testing equipment for lift stations.		
Safety Equipment	7615	\$2,500
• Boots, safety harness, goggles, respirator, latex gloves, respirators.		
Major Equipment Sewer	7620	\$90,000
• Need new Water /Waste Water service truck of \$60,000. (\$120,000 1/2 shared with Water) Current truck is unable to tow equipment		
• Lift station pump replacements price quotes to be acquired		
Rented/Leased Equipment	7630	\$600
• Rent of Dock truck for 6 months		
Telephone	7710	\$750
• Based on prior year.		
Electricity	7720	\$70,000
• Sewer lagoon and lift stations.		

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Heating Fuel	7730	\$4,000
• Sewer lagoon building.		
•		
Refuse	7750	\$250
• Refuse disposal.		
Building Maintenance	7790	\$50,000
• For sewer lift stations.		
• Landscaping for drainage around lift stations.		
• Roof repair on blower building.		
• Minor repair to exterior of lift stations.		
• Paint blower building.		
Infrastructure Maintenance	7794	\$20,000
• Improve drainage in some areas that are problematic.		
Vehicle Maintenance	8110	\$500
• Repair to old vehicle until new purchase		
Equipment Maintenance	8120	\$15,000
• Flight pump repairs for lift station, back hoe and sewer jetter machine.		
Sample Testing	8220	\$5,000
• Required testing of sewage.		
Construction	8710	\$0
• None at this time		
Administrative OH	9010	\$ 45,400
• 10% of expenses – Excluding PERS on Behalf.		
Transfer to Water	9990	\$ 0
• Transfer to balance budget		
• Shared with General Fund transfer		
Total WasteWater Expenses		\$518,500
Remarks:		
• Will draw from Fund balance \$55,200		
• Water/Sewer FY24 Fund balance \$1,354,928 (mostly provided by wastewater)		
• Evaluation of all fees will be conducted with a rate study		
• Evaluating metering, monitoring, reporting and billing of septic dumping sales.		

PW Landfill

2200 XXXX 30 81 0000 0

REVENUE		
Landfill Fees – In-Kind	4510	\$20,000
<ul style="list-style-type: none"> Fees set for landfill service but not charged includes city departments, council donation for free landfill day, DCSD services for hauled trash. 		
Landfill Fees	4770	\$294,000
<ul style="list-style-type: none"> Fees set for landfill service 		
PERS on Behalf	4980	\$14,800
<ul style="list-style-type: none"> Revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$2,000
<ul style="list-style-type: none"> Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Transfer from General Fund	4990	\$544,400
<ul style="list-style-type: none"> Transfer from General Fund to balance the budget 		
Total Landfill Department Revenue		\$875,200
EXPENSES		
Salaries	6000	\$223,200
<ul style="list-style-type: none"> Landfill Supervisor - (Level VIII A) 1 FTE Landfill Operator- (Level VII A) 1 FTE Landfill Attendant (Level VI A) 1 FTE PW Rover (Level VII A) .25 FTE 		
Overtime	6010	\$14,000
<ul style="list-style-type: none"> Staff coverage as needed for peak demand times. 		
Fringe Benefits	62XX	\$131,800
<ul style="list-style-type: none"> FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$14,100
<ul style="list-style-type: none"> 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$0
<ul style="list-style-type: none"> Unemployment compensation for prior employees. 		
Employee Screening	6250	\$600
<ul style="list-style-type: none"> Drug testing \$150 each 		

2200 XXXX 30 81 0000 0

Contractual / Professional	7060	\$5,000
<ul style="list-style-type: none"> • Rate Study for Incinerator – will seek grant funding. 		
Insurance	7110	\$12,000
<ul style="list-style-type: none"> • Based on premium quoted. 		
Advertising	7130	\$400
<ul style="list-style-type: none"> • Hours of operations and landfill changes and fees – pamphlets for residents. • Signage. 		
Travel	7150	\$4,000
<ul style="list-style-type: none"> • To be determined 		
Training	7155	\$3,000
<ul style="list-style-type: none"> • To maintain services that can be provided (ex. refrigerant training CTE) 		
Bad Debt Expense	7197	\$10,000
<ul style="list-style-type: none"> • Write off of uncollectible fees that were invoiced 		
Permitting/Fees	7194	\$8,000
<ul style="list-style-type: none"> • DEC required permits: <ul style="list-style-type: none"> ○ Annual permit fee - \$4,000. (doubled to pay for prior year) ○ Incinerator minor air quality permit \$2,000. ○ \$2,000 to allow for additional permits 		
Office Supplies	7300	\$200
<ul style="list-style-type: none"> • Office supplies 		
Supplies	7310	\$5,000
<ul style="list-style-type: none"> • Typical supplies. 		
Uniforms	7340	\$1,500
<ul style="list-style-type: none"> • Coats, bibs & boots. 		
Gas, Oil & Grease	7385	\$70,000
<ul style="list-style-type: none"> • Equipment fuel \$30,000 • Incinerator fuel and equipment. \$40,000 project #1200 		
Gravel	7395	\$60,000
<ul style="list-style-type: none"> • Gravel • 1.5 to 2 feet of soil needs to top the old cell. Deferred from FY24 • BBNC has a program to donate 1,000 yards of material – will look into the program. 		

2200 XXXX 30 81 0000 0

Minor Tools & Equip	7610	\$10,000
<ul style="list-style-type: none"> • Hand tools, shovels, rakes, pick and security upgrades. • Gas monitor is needed • Further purchase to replace items from landfill shop fire 		
Safety Equipment	7615	\$1,000
<ul style="list-style-type: none"> • Hard hats, gloves, goggles, safety vest, steel toed boots. 		
Major Equipment	7620	\$50,000
<ul style="list-style-type: none"> • Brush Arms • Metal Transfer bins all need to be replaced and then develop a phased plan to level future budgets. x4 (\$15,000 each to buy \$10,000 to ship each) purchased by landfill appropriations. (purchased by grant) 		
Telephone	7710	\$1,700
<ul style="list-style-type: none"> • GCI phone for Landfill Director • Replaced with internet 		
Internet	7715	\$1,300
<ul style="list-style-type: none"> • Starlink @ \$90 per month. 		
Electricity	7720	\$18,000
<ul style="list-style-type: none"> • Shop and office. • Incinerator 		
Heating Fuel	7730	\$7,000
<ul style="list-style-type: none"> • Shop and office. \$3,000 • Incinerator \$4,000 		
Building Maintenance	7790	\$5,000
<ul style="list-style-type: none"> • Install door to access bin/hopper directly, safety at incinerator bldg. 		
Infrastructure Maintenance	7794	\$50,000
<ul style="list-style-type: none"> • Bear Fence • Replace gates outside of landfill shack • Burn boxes need a spark arrestor screen x2 built and installed \$15,000 each 		
Vehicle Maintenance	8110	\$2,000
<ul style="list-style-type: none"> • Tires and truck maintenance. 		
Equipment Maintenance	8120	\$80,000
<ul style="list-style-type: none"> • General Equipment Maintenance. • 3,000 hour interval service (bobcat, dozer, compactor, excavator) • General Equipment Maintenance Incinerator 		

2200 XXXX 30 81 0000 0

Sample Testing	8220	\$70,000
<ul style="list-style-type: none"> • Incinerator ash testing - \$300 if 1xyr. • Water testing required in landfill area by Bristol Environmental Remediation Services, LLC 		
Neighborhood Care	8310	\$2,000
<ul style="list-style-type: none"> • New Item Recycling for Friends of the Landfill \$2,000 		
Administrative OH	9010	\$0
<ul style="list-style-type: none"> • Stop admin overhead since landfill fund is supplemented by the general fund to balance the budget 		
Landfill Closure Costs	9510	\$25,000
<ul style="list-style-type: none"> • Funds available to assist with Landfill closure maintenance 		
Total Landfill Department Expenses		\$886,800

Remarks:

- FY24 Fund balance -\$37,434 will get corrected in FY25.
- Evaluation of all fees will be conducted with a rate study
- Deferred from last year
- See various grants budget for hook truck – grant supported?
- FY25 need 4 transfer bins Planned since 2023 currently using spares
- In the future - Recycle station - metal building
- Replace landfill shop from 2021 fire
- Incinerator needs to be evaluated for correct size and type for a potential replacement that is better suited for this City's needs.
- Need engineering plans to know about adding the landfill shop.

Port-Dock

2300 XXXX 70 70 0000 0

REVENUE		
Rental	4211	\$10,800
<ul style="list-style-type: none"> • AML Rental May 15-November 15 @ \$1,800 per month 		
Rental - Equipment	4220	\$1,800
<ul style="list-style-type: none"> • Rental of Dock truck in off season by Water/Wastewater @ \$300 per month for 6 months. 		
Investment Income	4700	\$11,000
<ul style="list-style-type: none"> • Investment returns expected to decrease due to fund balance decrease. 		
Miscellaneous Revenue	4790	\$4,000
<ul style="list-style-type: none"> • Investment returns expected to decrease due to fund balance decrease. 		
Equipment Sales	4710	\$0
<ul style="list-style-type: none"> • None at this time 		
Docking/Moorage	4800	\$70,000
<ul style="list-style-type: none"> • All docking and moorage at the dock 		
Wharfage & Handling	4810	\$425,000
<ul style="list-style-type: none"> • Wharfage and handling of material over the dock. Expected a reduced fishing year. 		
Labor Income	4820	\$1,000
<ul style="list-style-type: none"> • Fees for dock employee labor 		
Fuel Flowage Fees	4830	\$130,000
<ul style="list-style-type: none"> • Fees for transfer of fuel over the dock. 		
Dock - Equipment Rental	4840	\$3,000
<ul style="list-style-type: none"> • Rental of Dock equipment 		
Insurance Proceeds	4960	\$80,000
<ul style="list-style-type: none"> • Insurance Proceeds from purchase of Dock Spreader-insurance is not settled – Deferred from FY24 		
PERS on Behalf	4980	\$9,100
<ul style="list-style-type: none"> • 6.33% revenue received by the State of Alaska to cover PERS expense over 22% 		
PERS Forfeiture Fund	4981	\$900
<ul style="list-style-type: none"> • Funds available from PERS retirement when a former employee forfeits retirement benefits. 		
Total Dock Department Revenue		\$746,600

2300 XXXX 70 70 0000 0

EXPENSES		
Salaries	6000	\$121,500
<ul style="list-style-type: none"> • Port Director - (Level XI) .5 FTE • Dock Supervisor - (Level VIII A) .667 FTE Seasonal 		
Overtime	6010	\$22,300
<ul style="list-style-type: none"> • Overtime based on 325 hours. 		
Fringe Benefits	62XX	\$81,900
<ul style="list-style-type: none"> • FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp. 		
PERS on Behalf	6231	\$9,100
<ul style="list-style-type: none"> • 6.33% for all employees provided by the State. 		
Unemployment Compensation	6240	\$3,000
<ul style="list-style-type: none"> • Unemployment compensation for prior employees. 		
Employee Screening	6250	\$150
<ul style="list-style-type: none"> • Drug testing for dock employees 		
Contractual Professional	7060	\$24,000
<ul style="list-style-type: none"> • Metered Water process needs to be improved, need a professional evaluation to meet safety needs. Deferred from FY24 budget revision. 		
Insurance	7110	\$40,000
<ul style="list-style-type: none"> • Estimate increase from prior year. 		
Membership	7135	\$0
<ul style="list-style-type: none"> • TWIC (Terminal Workers Identification Credential every 5 years - next renewal FY29 - \$150) 		
Travel	7150	\$0
<ul style="list-style-type: none"> • Nothing Scheduled 		
Training	7155	\$0
<ul style="list-style-type: none"> • Nothing Scheduled 		
Bad Debt Expense	7197	\$20,000
<ul style="list-style-type: none"> • Write off of uncollectible dock fees that were invoiced 		
Misc. Supplies	7310	\$500
<ul style="list-style-type: none"> • Printer Cartridges, 3 part NCR paper 		
Propane	7350	\$500
<ul style="list-style-type: none"> • Propane use for equipment 		

2300 XXXX 70 70 0000 0

Gas, Oil & Grease	7385	\$10,000
• Fuel tank, shop and shed.		
• Reduced due to work done by AML, reduced by \$5,000		
Minor Tools & Equip	7610	\$2,000
• Shackles, hooks and cable.		
Safety Equipment	7615	\$750
• Safety equipment for employee safety.		
Major Equipment	7620	\$140,000
• Forklift 1 each purchased FY26 and FY27		
Leased Equipment	7630	\$133,196
• Annual Lease payments for LinkBelt 248HSL Crane Last payment is FY26.		
Telephone	7710	\$2,900
• Amount consistent with previous year.		
Internet	7715	\$2,200
• Amount consistent with previous year.		
Electricity	7720	\$10,000
• Amount consistent with previous year.		
• Reduced by \$3,500		
Heating Fuel	7730	\$3,000
• Amount consistent with previous year.		
Water/Sewer	7740	\$1,950
• Amount consistent with previous year.		
Refuse	7750	\$4,000
• Dumpster service \$384 per month 7 months		
• Additional service for trash taken to landfill directly.		
Building Maintenance Port	7790	\$20,000
• Project is complete reduced budget by 16,000		
Vehicle Maintenance	8110	\$500
• Will have a new vehicle.		
• purchase		
Equipment Maintenance	8120	\$30,000
• Hyster maintenance \$30,000		
• Linkbelt tech to DLG \$25,000		

2300 XXXX 70 70 0000 0

Dock Maintenance	8130	\$10,000
<ul style="list-style-type: none"> • New 16 X 16 Bull Rails for T-Dock/ continued repair of dock. (estimate \$2,500 each) 		
Dock Damage Repairs	8131	\$10,000
<ul style="list-style-type: none"> • Amount required for deductible if an incident is filed. 		
Required Inspections	8210	\$2,000
<ul style="list-style-type: none"> • Fire Extinguishers and crane inspections. 		
Administrative OH	9010	\$69,600
<ul style="list-style-type: none"> • 10% of total expenses. 		
Dock Transfer to Harbor	9990	\$329,550
<ul style="list-style-type: none"> • Transfer of \$314,630 for Harbor operations. • Transfer of \$3,200 for Ice Machine operations. • Transfer of \$11,720 for Bathhouse operations. • Need to consider if General Fund will cover 		
Total Dock Expenses		\$1,104,596
Remarks: <ul style="list-style-type: none"> • FY24 Fund Balance \$662,354 • Will draw from fund balance if funds are available. \$357,996 • Evaluation of fees will need to be conducted. • Budget overage will be covered by approximate 1M remaining dock fund balance. Fund balance actuals to be determine by final audits. • Dock Fencing – required to increase security – Quote needed • Dock surface improvements/asphalt – Quote needed • Need survey done for a better water delivery system at the dock. 		

Port-Harbor

2400 XXXX 70 71 0000 0

REVENUE		
Harbor Lease Lots	4210	\$15,000
• Lots rented at the Harbor.		
Rent	4220	\$3,100
• Rent of Harbor truck to PW in the off season for \$300 per month for 7 months in the off season (PW is responsible for putting on winter tires.) Revisit with budget revision for method.		
• Rental of the crane. \$1,000		
Boat Harbor Fees	4780	\$118,00
• Boat Harbor stickers set by port committee. (5% will be transferred to Bathhouse revenue)		
Miscellaneous Revenue	4790	\$300
• All undesignated revenues received by the harbor - \$300		
Docking/Moorage	4800	\$1,500
• All docking and moorage at the Harbor		
Wharfage & Handling	4810	\$1,500
• Wharfage and handling of material over the Harbor. Review for budget revision after tariff review.		
PERS on Behalf	4980	\$9,800
• 6.33% Revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$800
• Funds available from PERS retirement when a former employee forfeits retirement benefits.		
Transfer from Dock & GF	4990	\$314,630
• Funds transferred from dock to balance the fund balance		
• Transferred from General Fund – \$0.		
Total Harbor Department Revenue		\$465,130
EXPENSES		
Salaries	6000	\$141,800
• Port Director - Level XI – .5 FTE		
• Harbor Master – Level IX - .667 FTE Seasonal		
• 1 Assistant to Harbor Master – Level VI -.42 FTE Seasonal		

2400 XXXX 70 71 0000 0

Overtime	6010	\$12,300
• Harbor employees – 456 hours • 14.5 weeks of OT per employee		
Fringe Benefits	62XX	\$118,300
• FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6231	\$9,800
• 6.33% for all employees provided by the State.		
Unemployment Compensation	6240	\$4,000
• Unemployment compensation for prior employees.		
Contractual Professional	7060	\$0
• None at this time.		
Subs & Membership	7135	\$600
• Alaska Association of Harbor and Port Administrators (AAHPA) Dues. • Annual Conference dues		
Travel	7150	\$3,500
• Harbor Master travel Dlg-Anc round trip 3X and Annual Conference		
Supplies	7310	\$3,500
• Harbor Stickers-\$1,900. • Harbor invoices every other fiscal year - \$900.00 • Supplies - \$500.		
Uniforms	7340	\$1,000
• Work uniform hoodies - \$1,000		
Gas, Oil & Grease	7385	\$2,200
• Amount same as previous year.		
Minor Tools & Equipment	7610	\$1,000
• Tools & equipment with a value less than \$5,000.		
Safety Equipment	7615	\$1,000
• New first kits, eye protection and gloves, etc.		
Telephone	7710	\$1,480
• Amount same as previous year.		
Internet	7715	\$900
• Cost of Internet for Harbor/Planning/Animal Control Building		

2400 XXXX 70 71 0000 0

Electricity	7720	\$9,000
• \$15,500 - Shared Harbor/Planning/Animal Control 50/25/25%.		
Heating Fuel	7730	\$9,000
• \$21,000 - Shared Harbor/Planning/Animal Control 50/25/25%.		
Water/Sewer		
• \$9,500 - Shared Harbor/Planning/Animal Control 50/25/25%.		
Refuse	7750	\$30,000
• Dumpster service provided to the Harbor. • \$96 per 4 Cubic Container • \$192 per 8 Cubic Container		
Building Maintenance	7790	\$6,000
• Repair side door • New Toyo Stove for Office area, will cut down Electricity • Outside water spicket needs to be finished • Overhead door maintenance • Bay window needs repaired		
Vehicle Maintenance	8110	\$2,100
• Repairs and maintenance needed to harbor vehicle. • New tires – replace in FY25		
Equipment Maintenance	8120	\$30,000
• Boat & trailer maintenance - trailer needs fenders • New tires for the trailer • Grove Crane repairs – getting up to code		
Bulkhead/Ramp Materials	8135	\$30,000
• Yearly expense of upkeep of ramps and bulkhead • Woodriver ramp repair		
Required Inspections	8210	\$1,500
• Crane and fire extinguishers.		
Administrative OH	9010	\$41,400
• 10% of all expenses.		
Total Harbor Operations Expenses		\$465,130

Remarks:

- FY24 Fund Balance \$2,687 (not enough to budget around)
- Evaluate needs to the Woodriver launch and Kanakanak launch – Deferred from FY25
- Harbor Float Project – Money is secured, waiting for confirmation that PIDP grant is going to come. State 5M will be the match for that grant.
- Port of Dillingham improvements project \$15,086,000 - \$11,250,000 if approved will come from the MARAD - PIDP grant
- Evaluation of Tariff is being drafted to present to the Port Committee.

Port - Ice Machine

2400 XXXX 70 72 0000 0

REVENUE		
Ice Machine	4785	\$3,000
• Fees from Ice Machine.		
Transfer from Dock	4990	\$3,200
• Funds transferred from dock to balance the budget.		
Total Ice Machine Revenue		\$6,200
EXPENSES		
Supplies	7310	\$200
• Salt \$200		
Minor Tools & Equip	7610	\$3,000
• Compressor for cold storage		
Major Equipment	7620	\$0
• No purchase for FY24		
Electricity	7720	\$2,300
• Ice Machine operation \$5,000 (see various grants for \$4,500 support)		
Equipment Maintenance	8120	\$700
• Equipment for Maintenance		
Total Ice Machine Expenses		\$6,200

Remarks:

- Will be looking to see if we can get Curyung support restarted.

Port - Bathhouse

2400 XXXX 70 73 0000 0

REVENUE		
Bathhouse Fees	4786	\$5,280
<ul style="list-style-type: none"> 5% of the Harbor sticker fee will get allocated to the bathhouse until the harbor sticker fee is evaluated and a new rate established for the summer of 2026. 		
Transfer from Dock	4990	\$11,720
<ul style="list-style-type: none"> Funds transferred from dock to balance the budget. 		
Total Bathhouse Revenue		\$17,000
EXPENSES		
Supplies	7310	\$250
<ul style="list-style-type: none"> Toilet paper, soap, 		
Electricity	7720	\$2,000
<ul style="list-style-type: none"> Electricity based on prior year usage. 		
Heating Fuel	7730	\$7,000
<ul style="list-style-type: none"> Heating fuel based on prior year usage. 		
Water/Sewer	7740	\$2,500
<ul style="list-style-type: none"> Use of water/sewer services One stall open year-round for leased lots 		
Janitorial	7780	\$4,500
<ul style="list-style-type: none"> Contracted cleaning 		
Building Maintenance	7790	\$750
<ul style="list-style-type: none"> Maintenance needs 		
Required Inspections	8210	\$0
<ul style="list-style-type: none"> 		
Total Bathhouse Expenses		\$17,000

Remarks:

- Grants funds have been found that can replace bathroom fixtures to be of a more durable quality. See Various Grants Budget

Asset Forfeiture

2500 XXXX 20 22 0000 0

Revenue		
Investment Income	4700	\$500
<ul style="list-style-type: none">• Reduced income based on decreased returns• Reduced due to a lower fund balance that investment is based on		
Total Asset Forfeiture Revenue		\$500
Expense		
Not identified		\$25,000
<ul style="list-style-type: none">• Supplies. Must follow rules set by Asset Forfeiture program.• Plan is for new tasers (will pay half)		
Total Asset Forfeiture Expense		\$25,000
Remarks:		
<ul style="list-style-type: none">• FY24 fund balance \$27,065		

E911 Fund

2550 XXXX 20 21 0000 0

Revenue		
E911 Revenue	4435	\$67,000
<ul style="list-style-type: none"> • \$2.00 per landline per month of service submitted by phone companies. 		
	Total E911 Revenue	\$67,000
Expense		
Transfer to General Fund	9991	\$67,000
<ul style="list-style-type: none"> • Per Alaska Statute 29.35.131. 911 Surcharge E911 funds can be used for “the salaries and associated expenses for 911 call takers for that portion of time spent taking and transferring 911 calls.” • Just short of 10% (an amount approved by the council) of the Dispatch Budget will be transferred to the General Fund. The total of the FY22 dispatch budget is \$658,296. 		
	Total E911 Expense	\$67,000
Remarks:		
<ul style="list-style-type: none"> • FY24 Fund Balance \$337,511 		

Senior Center /NTS & NSIP Grant

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

REVENUE		
Room Rentals	4211	\$5,000
• Rental of the senior center for events.		
Apartment Rental	4212	\$6,300
• Rent of the apartment to other departments as needed for city work @ \$35 per day.		
Office Rental	4213	14,400
• Rent of office space to BBNA for support of seniors.		
Donations/Contributions	4760	\$250
• Donations		
Rides & Donations	4761	\$200
• Donations for providing transportation services		
Congregate Meals	4762	\$2,500
• Payment of meals provided at the senior center. Fee reduced to qualified individuals		
Home Delivered Meals	4763	\$250
• Meals delivered to qualified individuals		
Guest Meals	4764	\$600
• Payment of meals provided at the senior center to non-qualified individuals		
Fundraising	4766	\$500
• Funds received from fundraising for the senior center		
Aluminum Recycle	4767	\$2,000
• Cargo container filled with crushed cans. Filled every 2-3 years		
PERS on Behalf	4980	\$6,200
• 6.33% Revenue received by the State of Alaska to cover PERS expense over 22%		
PERS Forfeiture Fund	4981	\$1,000
• Funds available from PERS retirement when a former employee forfeits retirement benefits.		

XXXX XXXX 42 44 7100 1**3404/3414 (grant) 2610 (Addtl Match)**

Transfer from General Fund	4990	\$186,361
• Funds transferred from General Fund		
NTS Grant	4600	70,000
• SOA Nutrition, Transportation and Services grant award \$74,450.70		
NSIP Grant	4600	\$6,000
• SOA Nutritional Support & Information Program (accompanies NTS Grant)		
Total Senior Center Revenue		\$301,561
EXPENSES		
Salaries	6000	\$97,100
• Librarian/Community Director – Level VIII – .5 FTE. (50/50 with Library)		
• Driver – Level V – .5 FTE		
• Kitchen Manager – Level III – .75 FTE.		
Fringe Benefits	62XX	\$60,400
• FICA/MED, Insurance (Health, Dental, Life), HRA, PERS Employer, Workers' Comp.		
PERS on Behalf	6230	\$6,200
• 6.33% for all employees provided by the State.		
Unemployment	6254	\$500
• As reported by the State.		
Employee Screening	6250	\$100
• Employee background checks.		
Insurance	7110	\$30,000
• Estimated increase from prior year.		
Training	7155	\$2,000
• Plan on training to stay current on certifications required for a food service location.		
Office Supply	7300	\$500
• Cost of office supplies, including ink for printer has gone up over past years and budget does not cover needs.		
Shop/Craft Supply	7305	\$400
• Provide activities for Senior to complete.		

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

Postage and Freight	7315	\$100
• Mailings.		
Food	7320	\$22,000
• Food supplies for senior program		
Household Supply	7325	\$750
• General household supplies		
Propane	7350	\$2,000
• Has been increasing in usage.		
Gas, Oil & Grease	7385	\$6,000
• Estimate based upon prior year.		
Minor Tools & Equip	7610	\$200
• Assessment is needed.		
Telephone	7710	\$5,000
• Estimate based upon prior year.		
Internet	7715	\$1,500
• \$120/month.		
Electricity	7720	\$10,000
• With the warm winter we look like we are on track to make budget this year with warmer and lighter months coming.		
Heating Fuel	7730	\$22,000
• Heating fuel seems to be on track also, as spring comes more light and warmer temperatures will make our heating oil use drop down.		
Water/Sewer	7740	\$9,311
• Same as prior year.		
Refuse	7750	\$4,600
• Same as prior year.		
Janitorial	7780	\$400
• Extra janitorial support for cleaning apartment.		

XXXX XXXX 42 44 7100 1

3403/3413 (grant) 2610 (Addtl Match)

Building Maintenance	7790	\$15,000
• Current amount for small projects.		
Vehicle Maintenance	8110	\$3,000
• Minor maintenance on senior van.		
Equipment Maintenance	8120	\$1,500
• Maintenance contract for copier.		
Required Inspection	8210	\$2,000
• Yukon Fire and other inspections not sure when they will come out.		
Administrative Overhead	9010	\$0
• 10% of all expenses.		
Total all Senior Center Expenses		\$301,561

Remarks:

- FY24 Fund Balance -\$1,705 to be cleared in FY25

Public Safety Reward

2800 XXXX 20 20 0000 0

Revenue		
Donation/Contribution	7460	\$0
• Donations/Contributions to be set aside for awards		
	Total E911 Revenue	\$0
Expense		
Investigation	7337	\$0
• Expenses setup to aid an investigation.		
	Total E911 Expense	\$0

Remarks:

- FY24 Fund Balance of \$400

Various Grant Fund(s)

XXXX XXXX XX XX XXXX 0

Revenue & Expenses		
Grant Revenue	4600	\$0
•		
Grants (Library)	46xx & 7xxx	\$38,578
• 4104 - PLA (Electronic Subscriptions 7135; Wages Reimbursable 7400 & Internet 7715) \$7,000		
• 3973 - State Continuing Education (Training 7155) \$1,250		
• 4113 - E-Rate (Internet 7715) \$5,328		
• 5904 – LINKED grant (Wages Reimbursable 7400; Benefits Reimbursable 7410 & Books 7510) \$25,000		
• 3952 – IMLS – Applied but not awarded at this time		
Grant Revenue - Federal	4610 & 8520	\$3,209,387
• 4430 - EPA Federal project for Snagpoint Erosion		
• Project #2116		
• \$5,016,000 award – 07/23-07/26		
• EPA Federal project for Snagpoint Erosion – 90%		
• Snagpoint Erosion 10% match is with Capital Projects		
• Engineering GLA 8520		
Grant Revenue – Federal	4620	\$0
• 4713 - Designated Legislative Funds MARAD – Harbor Floats		
• Project #2113		
• \$5,000,000 Award (NOT FINALIZED)		
Grant Revenue – Federal	4620	\$0
• 4713 - Designated Legislative Funds – New Firehall		
• Project #3027		
• \$600,000 Award (NOT FINALIZED)		
Grant Revenue – Federal	4620	\$0
• xxxx EPA – Landfill Grant		
• Project #xxxx		
• \$1,776,543 Award (NOT FINALIZED)		
Grant Revenue – Federal	4620	\$200,000
• 4450 - SOA Loan – PFAS		
• Project #3022		
• \$1,400,000 Award		

XXXX XXXX XX XX XXXX 0

Grant Revenue – Local	4630	\$73,400
<ul style="list-style-type: none"> • 5914 - BBEDC Summer Interns \$73,400 • Sr Center - Cooks Helper .75 FTE (???) • DMV - DMV Assistant .231 FTE • Ambulance Driver .3 FTE; • EMT Inner-region internship .46 FTE (85% BBEDC, 15% Fire Dept budget) • 5915 - BBEDC Training - None at this time 		
Total Various Grants Revenue & Expenses		\$3,521,365

Remarks:

- MARAD grant will be in the engineering design phase that is helping us get all of the NEPA requirements met. Efforts will be put into the engineering and design and permitting. Construction is scheduled for FY27.

Remarks:

- FY24 fund balance -\$11,868 to be reconciled in FY25 this is impacting fund 5914.

Carlson House

6100 XXXX 45 45 0000 0

Revenue		
Investment Income	4700	\$21,000
<ul style="list-style-type: none"> Reduced income based on decreased returns 		
Total Carlson House Revenue		\$21,000
Expense		
Insurance	7110	\$1,400
<ul style="list-style-type: none"> Estimated insurance coverage based upon prior year information. 		
Electricity	7720	\$650
<ul style="list-style-type: none"> Estimated cost to maintain Carlson House. 		
Administrative OH	9010	\$205
<ul style="list-style-type: none"> Estimate of Department OH Expenses. 		
Transfer to General Fund	9991	\$4,000
<ul style="list-style-type: none"> Transfer to library 		
Total Carlson House Expenses		\$6,255

Remarks:

- FY24 Fund Balance \$376,245
- No longer heating building.
- Finance and Budget would like to see us return \$4,000 to budget to cover library expenses since Carlson items are stored in the library.

Ambulance Replacement Fund

7110 XXXX 20 27 0000 0

Revenue		
Rental Income	4220	\$0
• Nothing at this time		
Transfer from General Fund	4990	\$50,000
• Transfer from General Fund as a result of Ambulance Fees received minus 10% for Third party billing fees.		
Total Ambulance Replacement Revenue		\$50,000
Expense		
Major Equipment	7620	\$0
•		
Volunteer Stipend	8335	\$15,000
• Volunteer paid for attending trainings and Fire/Ambulance Runs - \$40 per training/run. Review is being conducted on the stipend program.		
Total Ambulance Replacement Expenses		\$15,000

Remarks:

- Transfer of funds will cap at \$700,000 fund balance Resolution 2015-57
- FY24 Fund Balance of \$415,367
- Ambulance 2 needs to be replaced in two years, takes a two year lead time to make a purchase. Estimated cost \$400,000

Equipment Replacement Fund

7120 XXXX XX XX 0000 0

Revenue		
Transfer from General Fund	4990	\$0
<ul style="list-style-type: none"> Transfer from general fund to balance budget (not needed at this time) Will be seeking financing to cover purchases 		
Total Ambulance Replacement Revenue \$0		
Expense		
Major Equipment	7620	\$0
<ul style="list-style-type: none"> ALL ON HOLD FOR FINANCING Equipment that exceeds \$50,000 and requires council approval and in the general fund. Public Safety 2 Tahoe or similar vehicle deferred from FY25 due to GMC not building the model needed. - Dept 20 Sub 22 \$150,000 B&G 1 Service truck Dept 30 Sub 32 Project 1131 \$65,000 B&G 1 Van deferred \$85,000 PW Admin Truck Dept 30 Sub 32 Project 1130 \$60,000 PW Grader Dept 30 Sub 32 Project 1133 \$460,000. Defer to FY27 		
Total Equipment Replacement Expenditures \$0		

Remarks:

- FY24 Fund balance \$61,652 (Investigation is being conducted to understand why this has been on the books since 2018)
- Patrol Vehicle Replacement plan, **FY23 (?)** FY24 (2 trucks) FY25 (0)

Future needs and or possible Financing

- Public Safety 2 Tahoe or similar vehicle deferred from FY25 due to GMC not building the model needed. - Dept 20 Sub 22 \$150,000
- Within next 2 years replace Engine 4
- Within next 4 years replace Ambulance 2
- Evaluation of all assets is ongoing
- Ambulance 2 needs to be replaced in two years, takes a two year lead time to make a purchase. Estimated cost \$400,000. Will be shared with Ambulance replacement fund. Need to determine which FY.
- Engine 4 needs to be replaced in the next couple of years. Can be replaced with something used to reduce the cost. Can be purchased within a years time. Estimated cost \$500,000 Need to determine which FY.
- PW Streets sweeper replacing Elgin Sweeper Dept 30 Sub 32 Project 1133 \$80,000.
- PW mower arm replacing Elgin Sweeper Dept 30 Sub 32 Project 1133 \$155,000 FOB to Dillingham.

Capital Improvement Fund

7140 XXXX XX XX XXXX 0

Revenue		
Grant/Loan Revenue	4600	\$0
•		
Investment Income	4700	\$0
•		
Insurance Proceeds	4960	\$0
• Funds received from APEI for 01/04/2021 landfill shop fire. \$350,000		
Transfer from General Fund	4990	\$0
• Fund \$557,334 Snagpoint Erosion (none spent in FY25) Reserved in Fund balance)		
Total Capital Improvement Revenue		\$0
Expense		
Lagoon Aeration	7060	\$0
•		
Waterfront development	7060	\$0
•		
Water/Wastewater Study	7060	\$0
•		
Landfill Groundwater Well	7060	\$0
• Replace one well at the landfill for the groundwater monitor see landfill grant		
Landfill Shop Rebuild	XXXX	\$0
• 01/04/2021 Shop fire – debris clearing and rebuild		
• Project number 3121		
• CIP List amount \$1,300,000		
Bingman cleanup	7060	\$0
• Remaining funds from Insurance proceeds received FY20.		
• Still searching for funding to complete the full project.		

7140 XXXX XX XX XXXX 0

Building Maintenance	7790	\$
•		
Engineering	8520	\$0
• SnagPoint Erosion \$557,334 in fund balance reserve		
Total Capital Improvement Expenditures		\$0

Remarks:

- FY24 Fund balance \$929,466 (Obligated – Insurance Proceeds)
- Paint Lake Road fire station
- Downtown fire hall or firehall bldg replacement
- Public Works building septic holding tank replacement.
- FY25 – Evaluate, design \$96,000
- FY26 – Install Public Works septic system \$50,000-\$100,000
- General Building Maintenance underway, scheduling and continuing under PW B&G budget.
- Public Works building septic holding tank replacement

(This section is still under review)

- EPA Federal project for Snagpoint Erosion – Project #2116 - 90% see various grants – Resolution 2023-14 Deferred from Prior years Grant Div of Homeland Security & Emergency Management #23LPDM-GY23 (\$5,014,666.67) Snagpoint Erosion 10% match is with Capital Projects (\$557,334) Stages FY25 64% & FY26 36%
 1. Develop bid package \$ 2,072,0000 FY25
 2. Conduct surveys \$ 500,000 FY25
 3. Eval Mitigation \$ 2,000,000 FY25/FY26
 4. Environmental \$ 500,000 FY26
 5. Develop subapplication \$ 500,000 FY26
spending \$1,776,543
City of Dillingham covers overage \$12,000

Landfill Closure

7150 XXXX 30 81 XXXX 0

Revenue		
Landfill Closure	4470	\$25,000
• Revenue to increase the fund balance from each year when transfers are made.		
Total Landfill Closure Revenue		\$25,000
Expense		
Landfill Closure	xxxx	\$0
• Expenses to close the Landfill cell		
Total Landfill Closure Expenditures		\$0.00

Remarks:

- FY24 Fund Balance \$172,044

Debt Service Fund

8100 XXXX XX XX 0000 0

Revenue		
Investment Income	4700	\$70,000
<ul style="list-style-type: none"> • Investments based on funds from remaining streets bond 		
SOA School Bond Reimbursement	4620	\$745,000
<ul style="list-style-type: none"> • State funded reimbursement 		
Transfer from General Fund	4990	\$583,761
<ul style="list-style-type: none"> • Transfer from general fund to balance budget. • Firehall bond payment - \$47,000 • Streets bond payment - \$166,000 • SRF Loan Payment Water 283091 – \$37,650 • School bond payment - \$319,750 • SRF Loan payment landfill 283081 – \$13,361 		
Total Debt Services Revenue		\$1,398,761
Expense		
Fire Hall Bond	7184/7185	\$47,000
<ul style="list-style-type: none"> • 7184 Interest \$22,000. • 7185 Principal \$25,000. • Ends FY39 		
Street Bond	7184/7185	\$166,000
<ul style="list-style-type: none"> • 7184 Interest \$116,000. • 7185 Principal \$120,000. • Ends FY39 		
School Bond	7184/7185	\$1,064,750
<ul style="list-style-type: none"> • 7184 Interest \$170,500. • 7185 Principal \$890,000. • Ends FY28 		
SRF Loan Payments	7183/7184/7185	\$51,011
<ul style="list-style-type: none"> • Water Improvement Phase 1 loan annual payment plan for 20 years 7184 Interest \$7,650. 7185 Principal \$30,000 Ends FY2042 • Landfill groundwater loan repayment annual payment plan for 20 years 7184 Interest \$3,141. 7185 Principal \$10,220 Ends FY2043 		
Total Debt Services Expenses		\$1,398,761

Remarks:

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