



## MEMORANDUM

**DATE:** May 26, 2021  
**TO:** Chris Hladick, Interim City Manager  
**FROM:** Lori Goodell, City Clerk  
**SUBJECT:** Staff Report

---

### STAFF REPORT

---

#### **AAMC/IIMC Training:**

Upcoming training:

Northwest Clerk Institute Professional Development II, June 8-10 & 15-17, held virtually.  
AAMC annual conference November 17-20 in Anchorage at the Hotel Captain Cook.

#### **Action Items:**

There are three resolutions, one ordinance, and one action memorandum in the June 3<sup>rd</sup> city council meeting packet.

Resolution 2021-11; Accept FY20 Audit

Resolution 2021-12; Set Levy, Certify Tax Roll

Resolution 2021-13; Mayor's Sale

Introduce *Ordinance 2021-06*; FY22 Budget

Action Memorandum 2021-06; CRW Task Order 8

#### **Out of Office:**

I will be out of state June 19 – July 19. I will be available by email and cell phone. Kelsa Brandenburg will be the Acting Clerk during this time.

#### **STANDING ITEM(S):**

**Liquor & Marijuana License Renewals/Transfers/New Licenses.** (Indicate any licenses due to expire.) There are currently no licenses for review.

#### **Commission/Board Seats Vacant.**

- Library Advisory Board, one seat.
- School Facility Committee, one seat.
- Senior Advisory Commission, five seats.
- Friends of the Landfill, two seats.
- Planning Commission, one seat.