

Mayor
Alice Ruby

Manager
Robert Mawson



Dillingham City Council
Kimberly Johnson
Michael Bennett
Aksel Buholm
Curt Armstrong
Kaleb Westfall
Perry Abrams

MEMORANDUM

Date: 11/26/2022
To: Robert Mawson, City Manager
From: Patty Buholm, Planning Department
Subject: Monthly Report

Acknowledgements and Recognitions:

Thanks to Greta Hayden-Pless for the assistance with the Planning Department Strategic Planning Document. With the multiple demands of the Planning Department, this assistance was extremely helpful to keep the planning document updated.

Department Accomplishment and Opportunities:

Patty was able to meet with Harmony Curtis, State of Alaska National Flood Plain Insurance Program (NFIP) Coordinator, to review the City of Dillingham NFIP process, forms, and current practices. The City of Dillingham has been a participating community in the FEMA NFIP program since March 30, 1982, with this visit being the first documented review process.

- The current applications for Land Use Permit, New Sewer and Water, and Floodplain Application will have to be updated to reflect the Current Floodplain requirements by FEMA.

Projects – Progress and Public Impacts:

- Edge Survey and Design has continued to document the erosion along the Wood River area by the Sewer Lagoon, a report will follow upon completion.
- Edge Survey and Design has also started the process of creating the easement for a cul-de-sac on Squaw Creek Road. They are working with the City Planning Department, and the landowners for this easement acquisition for the City of Dillingham. A preliminary road survey has been completed and is the process of completing the easement plat.
- Planning Department has been working with Alaska Native Tribal Health Consortium (ANTHC) to complete a Community Housing Assessment. This report will help determine where our infrastructure can improve or start the planning process for future growth. This assessment will also assist with guidance with other issues I have been working on, such as subdividing, addressing, and updating the land ownership that have been a work in progress. Initially the deadline was set for the end of December to complete the Community Housing Assessment,

however due to the lack of adequate/loss of records I have requested an extension till end of January 2023. I have asked ANTHC to bring in Curyung Tribal Council and have received the ok to bring a temporary City staff member to help over a few weeks in December to achieve this deadline. I have requested that ANTHC assist with creating a joint informational flyer to explain the importance of this assessment as there will be many properties that will have to be visited for clarification on water and sewer access, year-round occupancy, and if the property is occupied by Alaskan Natives (this is an ANTHC requirement). ANTHC funding is available to communities for large infrastructure (Water and Sewer Treatment Plants and Landfills), however they would like to know the number of homes that are occupied by Alaskan Native people.

- Wastewater Lagoon Generator has been purchased, however due to current wiring inside the Wastewater Treatment Plant, the Planning Department is working with Raven Electric to complete an inspection on the building to see the benefits of converting the wiring from a Delta power source to a more common Y power source. This will include inspecting the current blower motors and electrical panels inside the Wastewater Treatment Plant. A transformer can be purchased however it has been noted that some of the internal panels are in worn condition so it may behoove the City to complete the switch prior to installing the new generator and converting the motors and incoming power prior to connecting the generator.
- Raven Electric has agreed to complete last of the overhead power conversion in and around the dock area to complete the Downtown Streets Rehabilitation job that completed on 7/15/22. This is the last outstanding project within that job to be able to complete the entire project. Raven Electric is expected to be in Dillingham on or around 12/06/22 to complete any portion of this switch possible, however, this trip was set up for an inspection as well as a parts list and direct communication with Nushagak Cooperative as safety is a large consideration during this inspection and switch from overhead to underground power.
- Bristol Environmental has agreed to complete the Dillingham Landfill Ground Water Monitoring Report that is required by Alaska Department of Environmental Conservation (DEC) after the 3 years of monitoring the new wells. Bristol Environmental will continue to monitor the wells once the DEC receives and reviews the report, they will determine if moving to bi-annual testing can be completed or if the quarterly sampling will need to continue.

Upcoming Calendar Items: Patty will be attending a FEMA Region 10 training on Managing Floodplain Development through NFIP in Anchorage on 2/27/22-3/02/22. This training will help strengthen the NFIP requirements set by FEMA for the City of Dillingham in-house process.

Public Feedback:

Permits Issued:

Land Use Permit - 1

Floodplain Permit – 1

List of Attachments: ANTHC's flyer for the Community Housing Assessment and FEMA Region 10 Training Flyer