

**Mayor**  
Alice Ruby

**Manager**  
Robert J Mawson



**Dillingham City Council**  
Kimberly Johnson  
Michael Bennett  
Aksel Buholm  
Curt Armstrong  
Kaleb Westfall  
Perry Abrams

## MEMORANDUM

**Date:** May 22, 2023

**To:** Lori Goodell, Acting City Manager

**From:** Greta Hayden-Pless, Acting City Clerk

**Subject:** Monthly Report

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### Acknowledgements and Recognitions:

- Thank you to Angela Thames with Nushagak Cooperative and Desi Bond with the Curyung Tribal Council for the supplies, help, and coordinating for the Community Cleanup
- Thank you to Kelsa Brandenburg for being an incredible admin manager.
- Friends of the Landfill for their help with the Community Cleanup.

### Department Accomplishment and Opportunities:

- Worked with the Senate on correcting the city account of Employer of Lobbyist.
- Coordinated with Alaska Airlines to update the media associated with Dillingham for marketing purposes.
  - We provided 3 pictures that resemble the community, as well as a marketing script for the City of Dillingham.
  - Two of the photos used were taken by Dillingham Resident Pat Walsh.
- Attended a meeting with Peter Pan discussing Fish tax and was given great insight and direction. I have updated the draft resolution with possible solutions amendable to all. That will be presented at the Finance and Budget Committee meeting 5.29.23.
- Created a resolution of support for the proposed Base Student Allocation.
  - Worked with Representative Edgmon's Office for review.
- Prepared special council meeting for May 22, 2023.
- Sent out letters on property appeal forms with case number or notice of late file.
  - Worked with the assessor on settlements and BOE meeting.
- Organized the BOE hearing for May 18, 2023.
- Assisted in organizing housing luncheon May 15 2023, with catering, room rental, and payment.
- Completing all work duties for Acting City Clerk and Administrative Services Assistant.

- Submitted two weeks' notice with an end date of June 2, 2023 as Acting City Clerk and Administrative Services Assistant.

## **Projects – Progress and Public Impacts:**

- No update on partially signed MOU between MEAL, BBHA, and COD. Awaiting response from BBHA.
- Coordinated with Nushagak Coop, Curyung Tribal Council, and Friends of the Landfill for the May Community Cleanup. We organized bags, gloves, and trash sticks distribution with Friends of the Landfill taking charge.
  - To increase community involvement we created a contest, using before and after photos of the cleanup site posted to Facebook tagged with #DLGcleanup, the cleanest site determined by public Facebook poll received a prize/es. We limited this to individuals or groups of 4 or smaller.
  - Employees were encouraged to volunteer for an hour or two to clean up our section, which is the bike path to Windmill Hill.
  - Overall, the cleanup was a success with community involvement, making Dillingham beautiful, and just having fun in general.
- Some City Departments participated in the Kids2College program with the University of Alaska, where 5<sup>th</sup>-8<sup>th</sup> graders came to our offices to hear about our position, what we do, how we obtained it, and our educational background. The departments involved include Planning Office, Administration, Finance, Fire & EMT, and Clerk. It was a 2-hour time block with multiple groups of kids.
  - Finance department did an amazing job creating an interactive game to showcase how the finance department works with having the kids use fake money to pay the cashier and watch the process that payment goes through.

## **Upcoming Calendar Items**

06.08.2023 Code Review Committee

06.15.2023 City Council Regular Meeting

06.19.2023 Finance and Budget Committee Meeting

## **Public Feedback:**

- Receive several complaints on the condition of Squaw Creek Road.