



MEMORANDUM

DATE: August 3, 2021
TO: Chris Hladick, Interim City Manager
FROM: Lori Goodell, City Clerk
SUBJECT: Staff Report

STAFF REPORT

AAMC/IIMC Training:

Work toward achieving the CMC designation continues. I have submitted all certificates earned to date to IIMC. A review is underway, followed by a determination of what is still needed. I should hear back within the next week.

Upcoming training:

AAMC annual conference November 17-20 in Anchorage at the Hotel Captain Cook.

Election:

The 2021 Municipal Election will be held October 5, 2021. Preparation for the election is underway. Incumbents whose seat is expiring have been notified. Public notice for open seats, candidate qualifications, and deadlines have been posted. Open seats are: Mayor, Council Seat E, Council Seat F, School Board Seat D, and School Board Seat E. Anyone wishing to have their name on the ballot needs to fill out a declaration of candidacy. Forms must be executed under oath before and on a form provided by the City Clerk. Declaration of candidacy period is August 10 – September 7, 2021.

Public Participation at Meetings:

Local COVID regulations have been updated to recommendations. However the number of cases continues to rise statewide. City Hall is currently open to the public, with stipulation of masks required upon entry to the building. The council chambers are currently set up for limited seating to allow for adequate spacing between attendees at meetings. In the past we had begun discussion of in person meetings, what that might entail, and recommendations to facilitate this action. Due to local circumstances this never happened. I have attached the memo that was created in February as well as a few samples of other Alaskan community's policy regarding in person public participation at meetings. I am looking for council recommendation regarding in person meetings; continuation of virtual access, and a policy for public participation.

Action Items:

There are two resolutions, one ordinance, and one memorandum of agreement in the August 12th city council meeting packet.

Resolution 2021-17; Thank EOC Coordinator (consent agenda)

Resolution 2021-19; Replace outfall storm drain pipe

Introduce Ordinance 2021-07; DMC 15.04 Floodplain Update

Memorandum of Agreement; Sportsman's Club

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. Sea Inn liquor license renew application is included in this month's packet for review.

Commission/Board Seats Vacant.

- Library Advisory Board, one seat.
- School Facility Committee, one seat.
- Senior Advisory Commission, five seats.
- Friends of the Landfill, two seats.
- Planning Commission, one seat.